



**Statement of Accounts
2011/12
East Devon District Council
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Statement of Accounts

2011/12

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EXPLANATORY FOREWORD

Introduction

The intention of the Statement of Accounts is to give the reader a view of the finances of East Devon District Council.

Inspection of the Accounts

Under provisions contained in Section 15 and 16 of the Audit Commission Act 1998 and the Accounts and Audit Regulations 2011, the Statement of Accounts for 2011/12 was available for inspection from 2 July 2012 to 27 July 2012.

The Council's external auditors are Grant Thornton UK LLP.

Background

The Council incurs both revenue and capital expenditure.

Broadly, revenue expenditure relates to day to day running costs, the largest element of this being front line delivery of services including recycling and refuse collection, street cleansing, provision of leisure facilities including sports centres, maintenance of parks, gardens, open land and nature reserve sites, provision of business start up premises and industrial units for rent and public conveniences. In addition the Council administers a number of services such as planning applications, housing benefit administration, council tax and business rate collection. Revenue expenditure is funded by fees and charges levied for some of the services provided, Central Government Grants and Council Tax.

Capital expenditure relates broadly to expenditure on assets which have a life beyond one year, mainly new sites and buildings, building improvement works, major IT systems and operational equipment. Capital expenditure is funded through specific grants from government if related to such expenditure as coast defence, capital receipts generated from the sale of Council assets, agreements reached with developers of new build in relation to planning permission to aid infrastructure provision, reserves held by the Council and borrowing where appropriate to fund schemes.

Sections within the Accounts

To assist the reader an explanation of the various sections contained within the Statement of Accounts is set out below:

- **Introduction by the Chief Finance Officer (Head of Finance)** (pages 2-6)
This provides a brief background to the Authority's budget for 2011/12, the final outturn position and an assessment of the Authority's future financial prospects.
- **Statement of Responsibilities for the Statement of Accounts** (page 7)
This statement describes the authority's responsibilities regarding its financial affairs and also names the individual officer who is responsible for the completion of the Statement of Accounts.
- **Movement in Reserves Statement** (page 8)
This statement shows the movement in the year on the different reserves held by the authority, this is analysed into 'usable reserves' (those that can be applied to fund expenditure or reduce local taxation) and other reserves.

The Deficit on the Provision of Services line shows the true economic cost of providing the authority's services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund Balance and the Housing Revenue Account for council tax setting and for council dwellings rent setting purposes.

The Net Increase / Decrease before Transfers to Earmarked Reserves line shows the statutory General Fund Balance and Housing Revenue Account Balance before any discretionary transfers to or from earmarked reserves undertaken by the Council.

- **Comprehensive Income and Expenditure Statement** (page 9)
This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

- **Balance Sheet** (page 10)
The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the authority. The net assets of the authority (assets less liabilities) are matched by the reserves held by the authority.

Reserves are reported in two categories. The first category of reserves are usable reserves; those reserves that the authority may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve that may only be used to fund capital expenditure or repay debt). The second category of reserves is those that the authority is not able to use to provide services. This category of reserves includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold, and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

- **Cash Flow Statement** (page 11)
The Cash Flow Statement shows the changes in cash and cash equivalents of the authority during the reporting period. The statement shows how the authority generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the authority are funded by way of taxation and grant income or from the recipients of services provided by the authority. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the authority's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the authority.
- **Accounting Policies** (pages 12-25)
Accounting policies explain the way in which the Council deals with various items shown in the accounts and how accounting conventions, principles and practices have been followed. They also explain how the statutory rules have been applied and what discretionary treatment has been used where applicable.
- **Notes to the four primary statements**
These notes support the four primary statements with detail not presented on the face of the statements.
- **The Housing Revenue Account Income and Expenditure Statement and Notes** (page 70)
The HRA Income and Expenditure Statement shows the economic cost in the year of providing housing services in accordance with generally accepted accounting practices, rather than the amount to be funded from rents. Authorities charge rents to cover expenditure in accordance with regulations; this may be different from the accounting cost. The increase or decrease in the year, on the basis of rents raised, is shown in the Movement on the HRA Statement.
- **Collection Fund and Notes** (page 77)
The Collection Fund is an agent's statement that reflects the statutory obligation for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authority in relation to the collection from taxpayers and distribution to local authorities and the Government of council tax and non-domestic rates.
- **The Annual Governance Statement** (page 83)
This statement is a statutory requirement and gives an overview of the Council's Governance framework (including risk management) and also comments upon any areas of concern.

Material assets acquired and liabilities incurred

The Axe Valley Sports Centre was refurbished as part of the capital programme for £0.306m. Sidmouth Drill Hall was constructed for £0.335m to be exchanged for similar valued land and building. Streetscene plant and equipment was purchased for a total of £0.262m. As at 31 March 2012, £2m had been borrowed from Worcestershire and Derbyshire County Councils for two days and £2m lent to the Bank of Scotland for 3 weeks for cash flow purposes. There are 9 individual Certificates of Deposits invested on our behalf by Investec with 8 institutions ranging from £1m to £6.1m, totalling £28.276m and 2 Fixed Interest Securities totalling £2.288m. Borrowing of £84.376m for financing the HRA Self Financing Debt was incurred in March 2012.

Introduction by the Chief Finance Officer (Head of Finance)

The format of these Accounts is prescribed by statute and covers a significant amount of detail. Below are the key financial points to be drawn from the Accounts, looking at the revenue and then capital expenditure of the Council.

The Revenue Outturn Position

General Fund (day to day expenditure on all council services with the exception of council houses)

In February 2011 the Council set a gross General Fund budget of £63.8m (million) for 2011/12 in order to run all its services. A balanced budget was set with this expenditure matched by available income with the exception of £0.066m to be taken from a reserve to pay for the cost of holding a District Council election. Council Tax was set at a nil increase on the previous year, giving a Band D annual council tax figure of £121.78. This was the 16th lowest council tax out of 202 other like authorities.

The financial year end position resulted in a surplus being made of £1.148m. The surplus is from spending less than the budget set or receiving more income than expected. The main variations against the budget to give the Council a surplus came from additional income from selling recyclable materials from its collection, where greater volumes and better prices were achieved than predicted, and income from planning applications with some large applications being received. Further details of variations against the set budget can be found in the Council's Outturn report to its Cabinet Committee on 13 June 2012 http://www.eastdevon.gov.uk/combined_agenda_for_13_june_2012_public_version.pdf

The Council has set money aside in a reserve to support general fund services should emergency expenditure suddenly be required or to deal with fluctuations in budget predictions and cash flow. Members considered the amount held in the reserve was sufficient and decided to place the surplus achieved in 2011/12 into the Capital Reserve to be used for capital expenditure in the future. The General Fund Balance is currently £5.536m. The £1.148m will be transferred to the Capital reserve in 2012/13. The General Fund Balance is considered prudentially higher than the adopted level as members are mindful of the current financial risks facing the Council, mainly being:

- Budgets have been restricted in 2012/13 to enable a balanced budget to be set with the Council receiving 12% less in government funding (a reduction of 26% over the last two years). There is therefore a risk of legitimate requests coming forward in the course of the year for additional spend where expenditure cannot be capped within the tight budgets, particularly around asset maintenance costs.
- Risks relates to future grant settlements in the final 2 years of the current Comprehensive Spending Review and further government cuts expected in funding. If these cuts are greater than estimated in the Council's Medium Term Financial Plan then balances will be required to give the Council time to adjust its service expenditure. Added to this the Government is introducing a number of changes to the way local authorities are funded from 2013/14 and the implications on individual authorities' funding levels are uncertain at this stage.
- There are a number of changes to Welfare Reform which are likely to have an impact directly on our administration of the housing benefit scheme and possibly indirectly with implications for

homelessness budgets. The Council will be responsible from 2013/14 for a local council tax discount scheme, previously part of a national council tax benefit scheme fully funded by the Department for Works and Pensions. This will now be a local scheme devised and administered by the Council and funded through a set grant, with a 10% reduction on the current funding levels. There is an extremely tight timescale to introduce this scheme and there are financial risks in the affordability of such a scheme which is demand led with the Council being provided with a fixed grant.

There are many challenges facing the finances of the Council's General Fund which meets the day to day costs of providing the many services the Council provides. The Accounts show the Council has run its services within its budgets and has adequate reserves. The Council is undertaking a number of initiatives to assist in balancing the budgets going forward. A balanced budget has been set for 2012/13 with no increase in Council Tax but targets have been set for savings and efficiencies to be achieved through the year. Our finances are under severe pressure and it is a major challenge to continue to maintain services at existing levels and to meet our set priorities. We will continue to set our budgets in line with our Financial Strategy and the underpinning principles of;

- Redirect resources from low to high priority services to meet priorities in the Council Plan
- Decide which services can be better delivered by others, which can be shared and which offer better value run by our own teams
- Continue to review our services to make sure we are delivering what matters to our customers in the most efficient manner
- Make savings by buying our services and goods locally and at best price
- Invest in the use of technology to reduce running costs
- Improve our approach to asset management to make sure we are holding the right buildings and land to deliver our services
- Maintain our Council Tax levels within announced government guidelines

Housing Revenue Account (Revenue expenditure on council houses only)

The Housing Revenue Account (HRA) had a gross budget set for 2011/12 of £18.6m to achieve an estimated surplus of £0.040m for the year.

The final position for the year was a surplus of £0.113m, however because of the decline of the Housing Revenue Account Balance (reserve available to the HRA for emergency expenditure or to deal with fluctuations in budget predictions and cash flow) at the end of 2010/11 it was agreed additional savings should be made in 2011/12. The surplus achieved in 2011/12 raised the HRA balance at year end to £0.624m, but this was still some £0.430m below the level required.

The 2012/13 HRA budget will be the first year under a new self financing regime which brings with it additional financial risks and benefits for the Council. This includes taking on a loan of £84.376m but not making an annual payment to Government in excess of £6m a year. Members agreed in setting the 2012/13 budget to generate enough surplus to increase the HRA Balance held to £2.107m in order to safeguard itself against the additional risks. This will be monitored closely through the year. The 30 year business plan established for 2012/13 onwards shows a healthy financial position under the current conditions.

Capital Expenditure

The expenditure for capital items in the year was £9.007m. The funding of these schemes has come from a number of sources including £2.1m from the Council's Capital Reserve. £3.564m of expenditure planned for 2011/12 has been slipped into 2012/13. Details are contained in the Outturn Report to Cabinet.

The balance on the Capital Reserve at the end of 2011/12 is £3.127m, which would be depleted in 2013/14 under current spending plans. However, the surplus from the General Fund has been transferred into this reserve to give greater assurance of affordability of the capital programme in the short term. Work

continues in the medium to long term to ensure affordability of the Council's Capital Programme by reviewing the assets the Council owns to ensure appropriate funds are available to maintain assets, investments are made which return a surplus in the future and to review requirements to retain assets.

Simon Davey CPFA
Head of Finance

The Statement of Responsibilities

The Authority's Responsibilities

The authority is required to:

- Make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs. In this authority, that officer is the Head of Finance.
- Manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.
- approve the Statement of Accounts.

The Head of Finance's Responsibilities

The Head of Finance is responsible for the preparation of the authority's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC *Code of Practice on Local Authority Accounting in the United Kingdom* (the Code).

In preparing this Statement of Accounts, the Head of Finance has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with the local authority Code.

The Head of Finance has also:

- kept proper accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the Statement of Accounts 2011/12 gives a true and fair view of the financial position of the Council at 31 March 2012 and its income and expenditure for the year ended 31 March 2012.



Simon Davey CPFA
Head of Finance

I certify on behalf of the Council that the Statement of Accounts 2011/12 was approved in final form by the Audit & Governance Committee on 27 September 2012.



Councillor Ken Potter
Chairman of the Audit & Governance Committee

Movement in Reserves Statement

This statement shows the movement in the year on the different reserves held by the authority, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The Surplus or (Deficit) on the Provision of Services line shows the true economic cost of providing the authority's services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund Balance and the Housing Revenue Account for council tax setting and dwellings rent setting purposes. The Net Increase /Decrease before Transfers to Earmarked Reserves line shows the statutory General Fund Balance and Housing Revenue Account Balance before any discretionary transfers to or from earmarked reserves undertaken by the council.

	General Fund Balance £000	Earmarked General Fund Reserves £000	Housing Revenue Account £000	Capital Receipts Reserve £000	Capital Grants Unapplied £000	Total Usable Reserves £000	Unusable Reserves £000	Total Authority Reserves £000
Balance at 31 March 2010	(6,382)	(8,475)	(906)	0	(4,022)	(19,785)	(323,161)	(342,946)
Movement in reserves during 2010/11: (Surplus) or deficit on the provision of services	(3,536)		73,264			69,728	0	69,728
Other Comprehensive Income and Expenditure	0		0			0	(17,078)	(17,078)
Total Comprehensive Income and Expenditure	(3,536)	0	73,264	0	0	69,728	(17,078)	50,063
Adjustments between accounting basis & funding basis under regulations (Note 7)	3,952		(72,869)	(3)	(2,010)	(70,930)	70,930	0
Net (Increase) / Decrease before Transfers to/from Earmarked Reserves	415	0	395	(3)	(2,010)	(1,202)	53,852	52,650
Transfers to/from Earmarked Reserves (Note 8)	(29)	1,056	0	0	0	1,026	(1,026)	0
(Increase)/Decrease in 2010/11	386	1,056	395	(3)	(2,010)	(176)	52,826	52,650
Balance at 31 March 2011	(5,996)	(7,419)	(511)	(3)	(6,032)	(19,961)	(270,335)	(290,296)
Movement in reserves during 2011/12: Deficit on the provision of services	433		85,552			85,985	0	85,985
Other Comprehensive Income and Expenditure	0		0			0	12,543	12,543
Total Comprehensive Income and Expenditure	433	0	85,552	0	0	85,985	12,543	98,528
Adjustments between accounting basis & funding basis under regulations (Note 7)	(1,779)	0	(85,665)	3	(1,762)	(89,203)	89,203	0
Net (Increase) / Decrease before Transfers to/from Earmarked Reserves	(1,346)	0	(113)	3	(1,762)	(3,218)	101,746	98,528
Transfers to/from Earmarked Reserves (Note 8)	1,806	79	0	0	0	1,885	(1,885)	0
(Increase)/Decrease in 2011/12	460	79	(113)	3	(1,762)	(1,333)	99,861	98,528
Balance at 31 March 2012	(5,536)	(7,340)	(624)	0	(7,794)	(21,294)	(170,474)	(191,768)

Comprehensive Income and Expenditure Statement

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

Comprehensive Income and Expenditure Statement For the year ended 31 March 2012						
2010/11 Gross Expenditure £000	2010/11 Gross Income £000	2010/11 Net Expenditure £000		2011/12 Gross Expenditure £000	2011/12 Gross Income £000	2011/12 Net Expenditure £000
11,280	(10,048)	1,232	Central services to the public	10,548	(9,536)	1,012
5,540	(1,163)	4,377	Cultural and related services	6,566	(2,238)	4,328
10,956	(3,145)	7,811	Environmental and regulatory services	9,008	(3,984)	5,024
3,027	(4,046)	(1,019)	Highways & transport services	1,253	(3,527)	(2,274)
			Housing services:			
89,582	(15,258)	74,324	Local authority housing (HRA)	17,603	(16,318)	1,285
0	0	0	HRA self financing	84,406	0	84,406
31,119	(31,125)	(6)	Other housing services	34,090	(30,908)	3,182
5,313	(2,414)	2,899	Planning services	4,467	(2,291)	2,176
2,599	(367)	2,232	Corporate & Democratic Core	1,763	(366)	1,397
(7,031)	(121)	(7,152)	Non Distributed Costs	383	(124)	259
152,385	(67,687)	84,698	Cost of Services	170,087	(69,292)	100,795
2,283		2,283	Other operating expenditure (Note 9)	2,022		2,022
5,535	(4,152)	1,383	Financing & investment income & expenditure (Note 10)			582
			Taxation and non-specific grant income (Note 11)			
		(8,836)	Council tax income			(8,964)
		(7,123)	Non domestic rates			(4,555)
		(1,075)	Non-ringfenced government grants			(1,992)
		(1,602)	Capital grants and contributions			(1,903)
		69,728	(Surplus) or Deficit on Provision of Services			85,985
		3,451	Surplus or Deficit on revaluation of Property, Plant & Equipment assets			(1,498)
		(22)	Surplus or Deficit on revaluation of Available for sale financial assets			(8)
		(20,507)	Actuarial gains/losses on pensions Assets/liabilities			14,049
		(17,078)	Other Comprehensive Income and Expenditure			12,543
		52,650	Total Comprehensive Income and Expenditure			98,528

The Balance Sheet

1 April 2010 Restated	31 March 2011 Restated		Note	31 March 2012	
	£000			£000	£000
		Property, plant & equipment:	12		
271,598	188,823	Council Dwellings		188,780	
81,435	87,895	Other Land and Buildings		87,655	
5,841	5,112	Vehicles, Plant, Furniture & Equipment		4,920	
11,276	11,241	Infrastructure Assets		11,315	
451	635	Community Assets		688	
828	514	Asset Under Construction		129	
371,429	294,220	Total Property, Plant & Equipment			293,487
0	2,226	Intangible Assets	14	1,855	
6	6	Long Term Investments	15	2,306	
384	398	Long Term Debtors	15	410	
371,819	296,850	Long Term Assets			298,058
0	0	Assets held for Sale	19	95	0
26,910	30,191	Short Term Investments	15	28,383	
6,467	4,413	Short Term Debtors and PIA	17	4,112	
6,940	1,414	Cash and Cash Equivalents	18	1,755	
40,317	36,018	Current Assets			34,345
(8,300)	(3,200)	Short Term Borrowing	15	(2,058)	
(6,446)	(6,617)	Short Term Creditors	20	(8,081)	
(539)	(721)	Grants Receipts in Advance	32	(2,988)	
(15,285)	(10,538)	Current Liabilities			(13,127)
0	(1,244)	Long term borrowing	15	(85,508)	
(48,704)	(25,436)	Other long term liabilities	15	(39,891)	
(5,201)	(5,354)	Grants Receipts in Advance	32	(2,109)	
(53,905)	(32,034)	Long-term Liabilities			(127,508)
342,946	290,296	Net Assets			191,768
6,382	5,996	General Fund Balance		5,536	
8,475	7,419	Earmarked GF Reserves		7,340	
906	511	Housing Revenue Account Balance		624	
0	3	Capital Receipts Reserve		0	
4,022	6,032	Capital Grants Unapplied		7,794	
19,785	19,961	Total Usable Reserves	21		21,294
25,250	15,724	Revaluation Reserve		15,281	
41	19	Available for Sale Reserve		27	
(48,704)	(22,881)	Pensions Reserve		(37,716)	
346,735	277,491	Capital Adjustment Account		192,925	
10	6	Deferred Capital Receipts		3	
111	174	Collection Fund Adjustment Account		239	
(282)	(198)	Accumulated Absences		(285)	
323,161	270,335	Total Unusable Reserves	22		170,474
342,946	290,296	Total Reserves			191,768

The Cash Flow Statement

This statement summarises the inflows and outflows of cash arising from transactions with third parties for revenue and capital purposes.

2010/11 £000	THE CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2011	2011/12 £000
70,137	Net (surplus) or deficit on the provision of services	85,985
(74,835)	Adjustments to net surplus or deficit on the provision of services for non-cash movements	(5,899)
437	Adjustments to net surplus or deficit on the provision of services that are investing and financing activities	(81,661)
(4,261)	Net cash flows from Operating Activities (Note 23)	(1,575)
6,978	Investing Activities (Note 24)	1,429
2,809	Financing Activities (Note 25)	(195)
5,526	Net (increase) or decrease in cash and cash equivalents	(341)
(6,940)	Cash and cash equivalents at the beginning of the reporting period	(1,414)
(1,414)	Cash and cash equivalents at the end of the reporting period (Note 20)	(1,755)

NOTES:

Note 1. Accounting Policies

Accounting Policies

General Principles

The Statement of Accounts summarises the Authority's transactions for the 2011/12 financial year and its position at the year end of 31 March 2012. The Authority is required to prepare an annual Statement of Accounts by the Accounts and Audit Regulations 2011, those Regulations require the Accounts to be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2011/12 and the Best Value Accounting Code of Practice 2011/12, supported by International Financial Reporting Standards (IFRS) and statutory guidance issued under section 7 of the Regulations.

The accounting convention adopted in the Statement of Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

Accruals of Income and Expenditure

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue from the sale of goods is recognised when the Authority transfers the significant risks and rewards of ownership to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the Authority.
- Revenue from the provision of services is recognised when the Authority can measure reliably the percentage of completion of the transaction and it is probable that economic benefits or service potential associated with the transaction will flow to the Authority.
- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption; they are carried as inventories on the Balance Sheet.
- Expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made.
- Interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are investments that mature in no more than three months or less from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Authority's cash management.

Exceptional Items

When items of income and expense are material, their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of the Authority's financial performance.

Note 1 Contd.

Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e., in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Authority's financial position or financial performance. Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

Charges to Revenue for Non-Current Assets

Services, support services and trading accounts are debited with the following amounts to record the cost of holding fixed assets during the year:

- Depreciation attributable to the assets used by the relevant service
- Revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off
- Amortisation of intangible fixed assets attributable to the service.

The Authority is not required to raise council tax to fund depreciation, revaluation and impairment losses or amortisations. However, it is required to make an annual contribution from revenue towards the reduction in its overall borrowing requirement equal to an amount calculated on a prudent basis determined by the authority in accordance with statutory guidance. Depreciation, revaluation and impairment losses and amortisations are therefore replaced by the contribution in the General Fund Balance for loan repayments, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

Employee Benefits

Benefits Payable During Employment

Short-term employee benefits are those due to be settled within 12 months of the year-end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits (e.g. cars) for current employees and are recognised as an expense for services in the year in which employees render service to the Authority. An accrual is made for the cost of holiday entitlements (or any form of leave e.g. time off in lieu) earned by employees but not taken before the year-end which employees can carry forward into the next financial year. The accrual is made at the wage and salary rates applicable in the following accounting year, being the period in which the employee takes the benefit. The accrual is charged to Surplus or Deficit on the Provision of Services, but then reversed out through the Movement in Reserves Statement so that holiday benefits are charged to revenue in the financial year in which the holiday absence occurs.

Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Authority to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy and are charged on an accruals basis to the relevant service line in the Comprehensive Income and Expenditure Statement when the Authority is demonstrably committed to the termination of the employment of an officer or group of officers or making an offer to encourage voluntary redundancy.

Note 1 Contd.

Where termination benefits involve the enhancement of pensions, statutory provisions require the General Fund balance to be charged with the amount payable by the Authority to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end.

Post Employment Benefits

Employees of the Authority are members of the Local Government Pensions Scheme, administered by Devon County Council.

The scheme provides defined benefits to members (retirement lump sums and pensions), earned as employees worked for the Authority.

The Local Government Pension Scheme

The liabilities of the Devon County pension fund attributable to the Authority are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc, and projections of projected earnings for current employees.

Liabilities are discounted to their value at current prices, using a discount rate of 4.6% (based on the yield on the iBoxx AA rated over 15 year corporate bond index).

The assets of Devon County pension fund attributable to the Authority are included in the Balance Sheet at their fair value:

- quoted securities – current bid price
- unquoted securities – professional estimate
- unitised securities – current bid price
- property – market value.

The change in the net pensions liability is analysed into seven components:

- current service cost – the increase in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked
- past service cost – the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years – debited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs
- interest cost – the expected increase in the present value of liabilities during the year as they move one year closer to being paid – debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement
- expected return on assets – the annual investment return on the fund assets attributable to the Authority, based on an average of the expected long-term return – credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement
- gains or losses on settlements and curtailments – the result of actions to relieve the Authority of liabilities or events that reduce the expected future service or accrual of benefits of employees – debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs
- actuarial gains and losses – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – debited to the Pensions Reserve

Note 1 Contd.

- contributions paid to the Devon pension fund – cash paid as employer’s contributions to the pension fund in settlement of liabilities; not accounted for as an expense. In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Authority to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

Discretionary Benefits

The Authority also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

Events after the Balance Sheet Date

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events
- those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

Financial Instruments

Financial Liabilities

Financial liabilities are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and are carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

For most of the borrowings that the Authority has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest); and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

Note 1 Contd.

Gains and losses on the repurchase or early settlement of borrowing are credited and debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement in the year of repurchase/settlement. However, where repurchase has taken place as part of a restructuring of the loan portfolio that involves the modification or exchange of existing instruments, the premium or discount is respectively deducted from or added to the amortised cost of the new or modified loan and the write-down to the Comprehensive Income and Expenditure Statement is spread over the life of the loan by an adjustment to the effective interest rate.

Where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the General Fund Balance to be spread over future years. The Authority has a policy of spreading the gain or loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

Financial Assets

Financial assets are classified into three types:

- loans and receivables – assets that have fixed or determinable payments but are not quoted in an active market
- available-for-sale assets – assets that have a quoted market price and/or do not have fixed or determinable payments
- Unquoted equity investments - assets that do not have a quoted market price

Loans and Receivables

Loans and receivables are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the loans that the Authority has made, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the Comprehensive Income and Expenditure Statement is the amount receivable for the year in the loan agreement.

However, the Authority has made a number of loans to voluntary organisations at less than market rates (soft loans). When soft loans are made, accounting treatment requires a loss to be recorded in the Comprehensive Income and Expenditure Statement (debited to the appropriate service) for the present value of the interest that would be foregone over the life of the instrument, resulting in a lower amortised cost than the outstanding principal. Interest would be credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement at a marginally higher effective rate of interest than the rate receivable from the voluntary organisations, with the difference serving to increase the amortised cost of the loan in the Balance Sheet. Statutory provisions require that the impact of soft loans on the General Fund Balance would be the interest receivable for the financial year – the reconciliation of amounts debited and credited to the Comprehensive Income and Expenditure Statement to the net gain required against the General Fund Balance would be managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement. The authority has applied De Minimus principles to its soft loans resulting in no entries being necessary. (See note 15.)

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made, the asset is written down and a charge made to the relevant service (for receivables specific to that service) or the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate.

Note 1 Contd.

Any gains and losses that arise on the derecognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

Available-for-Sale Assets

Available-for-sale assets are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Where the asset has fixed or determinable payments, annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the amortised cost of the asset multiplied by the effective rate of interest for the instrument. Where there are no fixed or determinable payments, income (e.g. dividends) is credited to the Comprehensive Income and Expenditure Statement when it becomes receivable by the Authority.

Assets are maintained in the Balance Sheet at fair value. Values are based on the following principles:

- instruments with quoted market prices – the market price
- other instruments with fixed and determinable payments – discounted cash flow analysis
- equity shares with no quoted market prices – independent appraisal of company valuations.

Changes in fair value are balanced by an entry in the Available-for-Sale Reserve and the gain/ loss is recognised in the Surplus or Deficit on Revaluation of Available-for-Sale Financial Assets. The exception is where impairment losses have been incurred – these are debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any net gain or loss for the asset accumulated in the Available-for-Sale Reserve.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made (fixed or determinable payments) or fair value falls below cost, the asset is written down and a charge made to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. If the asset has fixed or determinable payments, the impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate. Otherwise, the impairment loss is measured as any shortfall of fair value against the acquisition cost of the instrument (net of any principal repayment and amortisation).

Any gains and losses that arise on the derecognition of the asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any accumulated gains or losses previously recognised in the Available-for-Sale Reserve.

Where fair value cannot be measured reliably, the instrument is carried at cost (less any impairment losses).

Foreign Currency Translation

Where the Authority has entered into a transaction denominated in a foreign currency, the transaction is converted into sterling at the exchange rate applicable on the date the transaction was effective. Where amounts in foreign currency are outstanding at the year-end, they are reconverted at the spot exchange rate at 31 March. Resulting gains or losses are recognised in the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

Government Grants and Contributions

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Authority when there is reasonable assurance that:

- the Authority will comply with the conditions attached to the payments, and
- the grants or contributions will be received.

Note 1 Contd.

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non-Specific Grant Income (non-ring-fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied reserve. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

Heritage Assets

After a review of our assets using insurance valuations, we have concluded that none meet the required criteria. One item, a bookcase on the £20,000 de minimis for recognising an asset is an operational asset and therefore also does not meet the criteria.

Intangible Assets

Expenditure on non-monetary assets that do not have physical substance but are controlled by the Authority as a result of past events (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the Authority.

Internally generated assets are capitalised where it is demonstrable that the project is technically feasible and is intended to be completed (with adequate resources being available) and the Authority will be able to generate future economic benefits or deliver service potential by being able to sell or use the asset. Expenditure is capitalised where it can be measured reliably as attributable to the asset and is restricted to that incurred during the development phase (research expenditure cannot be capitalised).

Expenditure on the development of websites is not capitalised if the website is solely or primarily intended to promote or advertise the Authority's goods or services.

Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held by the Authority can be determined by reference to an active market. In practice, no intangible asset held by the Authority meets this criterion, and they are therefore carried at amortised cost. The depreciable amount of an intangible asset is amortised over its useful life to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. An asset is tested for impairment whenever there is an indication that the asset might be impaired – any losses recognised are posted to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. Any gain or loss arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

Note 1 Contd.

Investment Property

Investment properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are measured initially at cost and subsequently at fair value, based on the amount at which the asset could be exchanged between knowledgeable parties at arm's-length. Properties are not depreciated but are revalued annually according to market conditions at the year-end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal.

Rentals received in relation to investment properties are credited to the Financing and Investment Income line and result in a gain for the General Fund Balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

Leases

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

The Authority as Lessee

Finance Leases

Property, plant and equipment held under finance leases is recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the lease's inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by a liability for the obligation to pay the lessor. Initial direct costs of the Authority are added to the carrying amount of the asset. Premiums paid on entry into a lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the periods in which they are incurred.

Lease payments are apportioned between:

- a charge for the acquisition of the interest in the property, plant or equipment – applied to write down the lease liability, and
- a finance charge (debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement).

Property, Plant and Equipment recognised under finance leases is accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the asset's estimated useful life (where ownership of the asset does not transfer to the authority at the end of the lease period).

Note 1 Contd.

The Authority is not required to raise council tax to cover depreciation or revaluation and impairment losses arising on leased assets. Instead, a prudent annual contribution is made from revenue funds towards the deemed capital investment in accordance with statutory requirements. Depreciation and revaluation and impairment losses are therefore substituted by a revenue contribution in the General Fund Balance, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefiting from use of the leased property, plant or equipment. Charges are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a rent-free period at the commencement of the lease).

The Authority as Lessor

Finance Leases

Where the Authority grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet as a disposal. At the commencement of the lease, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. A gain, representing the Authority's net investment in the lease, is credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal), matched by a lease (long-term debtor) asset in the Balance Sheet.

Lease rentals receivable are apportioned between:

- a charge for the acquisition of the interest in the property – applied to write down the lease debtor (together with any premiums received), and
- finance income (credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement).

The gain credited to the Comprehensive Income and Expenditure Statement on disposal is not permitted by statute to increase the General Fund Balance and is required to be treated as a capital receipt. Where a premium has been received, this is posted out of the General Fund Balance to the Capital Receipts Reserve in the Movement in Reserves Statement. Where the amount due in relation to the lease asset is to be settled by the payment of rentals in future financial years, this is posted out of the General Fund Balance to the Deferred Capital Receipts Reserve in the Movement in Reserves Statement. When the future rentals are received, the element for the capital receipt for the disposal of the asset is used to write down the lease debtor. At this point, the deferred capital receipts are transferred to the Capital Receipts Reserve.

The written-off value of disposals is not a charge against council tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are therefore appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

Operating Leases

Where the Authority grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

Note 1 Contd.

Overheads and Support Services

The costs of overheads and support services are charged to those that benefit from the supply or service in accordance with the costing principles of the *CIPFA Service reporting Code of Practice 2011/12* (SERCOP). The total absorption costing principle is used – the full cost of overheads and support services are shared between users in proportion to the benefits received, with the exception of:

- Corporate and Democratic Core – costs relating to the Authority's status as a multifunctional, democratic organisation.
- Non Distributed Costs – the cost of discretionary benefits awarded to employees retiring early and impairment losses chargeable on Assets Held for Sale.

These two cost categories are defined in SERCOP and accounted for as separate headings in the Comprehensive Income and Expenditure Statement, as part of Net Expenditure on Continuing Services.

Property, Plant and Equipment

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Authority and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

Measurement

Assets are initially measured at cost, comprising:

- the purchase price
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management
- the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located.

The Authority does not capitalise borrowing costs incurred whilst assets are under construction.

The cost of assets acquired other than by purchase is deemed to be its fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows of the Authority). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Authority.

Donated assets are measured initially at fair value. The difference between fair value and any consideration paid is credited to the Taxation and Non-Specific Grant Income line of the Comprehensive Income and Expenditure Statement, unless the donation has been made conditionally. Until conditions are satisfied, the gain is held in the Donated Assets Account. Where gains are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance to the Capital Adjustment Account in the Movement in Reserves Statement.

Note 1 Contd.

Assets are then carried in the Balance Sheet using the following measurement bases:

- infrastructure, community assets and assets under construction – depreciated historical cost
- dwellings – fair value, determined using the basis of existing use value for social housing (EUV-SH)
- all other assets – fair value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV).

Where there is no market-based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost (DRC) is used as an estimate of fair value.

Where non-property assets that have short useful lives or low values (or both), depreciated historical cost basis is used as a proxy for fair value.

Assets included in the Balance Sheet at fair value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year-end, but as a minimum every five years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains might be credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a loss previously charged to a service.

Where decreases in value are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains)
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains)
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

Note 1 Contd.

Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land and certain Community Assets) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is calculated on the following bases:

- dwellings and other buildings – straight-line allocation over the useful life of the property as estimated by the valuer
- vehicles, plant, furniture and equipment – straight-line allocation over the useful life of the vehicle, plant, furniture and equipment as advised by a suitably qualified officer
- infrastructure – straight-line allocation as estimated by the valuer .

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

Disposals and Non-current Assets Held for Sale

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previously losses recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held for Sale.

If assets no longer meet the criteria to be classified as Assets Held for Sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale; adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Held for Sale, and their recoverable amount at the date of the decision not to sell.

Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts received for a disposal in excess of £10,000 are categorised as capital receipts. A proportion of receipts relating to housing disposals (75% for dwellings, 50% for land and other assets, net of statutory deductions and allowances) is payable to the Government. The balance of receipts is required to be credited to the Capital Receipts Reserve, and can then only be used for new capital investment or set aside to reduce the Authority's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the Reserve from the General Fund Balance in the Movement in Reserves Statement.

The written-off value of disposals is not a charge against council tax, as the cost of fixed assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

Note 1 Contd.

Provisions, Contingent Liabilities and Contingent Assets

Provisions

Provisions are made where an event has taken place that gives the Authority a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation. For instance, the Authority may be involved in a court case that could eventually result in the making of a settlement or the payment of compensation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the authority becomes aware of the obligation, and are measured at the best estimate at the balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

Where some or all of the payment required to settle a provision is expected to be recovered from another party (e.g. from an insurance claim), this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the authority settles the obligation.

Contingent Liabilities

A contingent liability arises where an event has taken place that gives the authority a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the authority. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

Contingent Assets

A contingent asset arises where an event has taken place that gives the authority a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the authority.

Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

Reserves

The Authority sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement so that there is no net charge against council tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, retirement and employee benefits and do not represent usable resources for the Authority – these reserves are explained in the relevant policies.

Note 1 Contd.

Revenue Expenditure Funded from Capital under Statute

Expenditure incurred during the year that may be capitalised under statutory provisions but that does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Authority has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the General Fund Balance to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of council tax.

VAT

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

Note 2. Accounting Standards Issued, Not adopted

This note is not applicable in 2011/12.

Note 3. Critical Judgements in Applying Accounting Policies

In applying the accounting policies set out above, the Authority has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Statement of Accounts are:

- There is a high degree of uncertainty about future levels of funding for local government. However, the Authority has determined that this uncertainty is not sufficient to provide an indication that the assets of the Authority might be impaired as a result of a need to close facilities and reduce levels of service provision.
- The Authority's leisure centres and leisure service is operated by Leisure East Devon, a charitable organisation that leases and operates the leisure centres previously run by the Authority. It has been determined that the Authority does not have control of the Trust and it is not a subsidiary of the Authority.

Note 4. Assumptions Made About the Future and Other Major Sources of Estimation Uncertainty

The Statement of Accounts contains estimated figures that are based on assumptions made by the Authority about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

Note 4 Contd.

The items in the Authority's Balance Sheet at 31 March 2012 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties	Effect if Actual Results Differ from Assumptions
Property, Plant and Equipment	Assets are depreciated over useful lives that are dependent on assumptions about the level of repairs and maintenance that will be incurred in relation to individual assets. The current economic climate makes it uncertain that the Authority will be able to sustain its current spending on repairs and maintenance, bringing into doubt the useful lives assigned to assets.	If the useful life of assets is reduced, depreciation increases and the carrying amount of the assets falls. As an indication of the sums involved annual depreciation is currently £3.196m for all the Council's assets.
Pensions Liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Authority with expert advice about the assumptions to be applied.	The effects on the net pension liability of changes in individual assumptions can be measured. For instance, a 0.1% increase in the discount rate assumption would result in a decrease in the pension liability of £2.309m. A 0.1% decrease would result in an increase of £2.371m. However, the assumptions interact in complex ways. During 2011/12, the authority's actuaries advised that the net pension liability had decreased by £0.062m as a result of estimates being corrected as a result of experience and increased by £11.758m due to updating of the assumptions.
Arrears	At 31 March 2012, the Authority had a balance of sundry debtors of £1.261m. A review of significant balances suggested that an impairment of doubtful debts of £0.050m was appropriate. However, in the current economic climate it is not certain that such an allowance would be sufficient.	If collection rates were to deteriorate, a doubling of the amount of the impairment of doubtful debts would require an additional £0.050m to set aside as an allowance.

This list does not include assets and liabilities that are carried at fair value based on a recently observed market price.

Note 5. Material Items of Income and Expense

Items are disclosed on the face of the Comprehensive Income and Expenditure Statement.

Note 6. Events After the Balance Sheet Date

The Statement of Accounts was authorised for issue by the Head of Finance on 30 September 2012. Events taking place after this date are not reflected in the financial statements or notes. Where events taking place before this date provided information about conditions existing at 31 March 2012, the figures in the financial statements and notes have been adjusted in all material respects to reflect the impact of this information.

Note 7. Adjustments between Accounting Basis and Funding Basis under Regulations

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Authority in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Authority to meet future capital and revenue expenditure.

2011/12	Usable Reserves					Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	
	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Capital Adjustment Account:						
Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:						
Charges for depreciation and impairment of non-current assets	(2,039)	(1,157)				3,196
Revaluation losses on Property Plant and Equipment		(3,524)				3,524
PWLB Loan		(84,376)				84,376
Amortisation of intangible assets	(663)					663
Capital grants & contributions applied	3,086	27				(3,113)
Revenue expenditure funded from capital under statute	(3,368)					3,368
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	(161)	(221)				382
Insertion of items not debited or credited to the Comprehensive Income and Expenditure Statement:						
Statutory provision for the financing of capital investment	410					(410)
Capital expenditure charged against the General Fund and HRA balances	50	397				(447)

Note 7 Contd.:

2011/12	Usable Reserves					Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	
	£000	£000	£000	£000	£000	
Adjustment primarily involving the Capital Grants Unapplied Account:						
Capital grants & contributions unapplied credited to the Comprehensive Income & Expenditure Statement	1,791				(1,791)	0
Application of grants to capital financing transferred to the Capital Adjustment Account					29	(29)
Adjustment primarily involving the Capital Receipts Reserve:						
Transfer of cash sale proceeds credited as part of gains/loss on disposal to the Comprehensive Income & Expenditure Statement	166	477	(643)			0
Use of Capital Receipts Reserve to finance new capital expenditure			292			(292)
Contribution from the Capital Receipts Reserve towards administrative costs of non-current assets disposal	(11)		11			0
Contribution from the Capital Receipts Reserve to finance the payments to the Government capital receipts pool	(343)		343			0
Transfer from Deferred Capital Receipts Reserve on receipt of cash						0
Adjustments primarily involving the Deferred Capital Receipts Reserve:						
Transfer of deferred sale proceeds credited as part of the gains/loss on disposal to the Comprehensive Income & Expenditure Statement						0
Adjustments primarily involving the Major Repairs Reserve:						
Reversal of Major Repairs Allowance credited to the HRA		2,823		(2,823)		0
Use of Major Repairs Reserve to finance new capital expenditure				2,823		(2,823)

Note 7 Contd.

2011/12	Usable Reserves					Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	
	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Pensions Reserve:						
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income and Expenditure Statement (see Note 38)	(2,335)	(316)				2,651
Employer's pensions contributions and direct payments to pensioners payable in the year	1,648	217				(1,865)
Adjustments primarily involving the Collection Fund Adjustment Account:						
Amount by which council tax income credited to the Comprehensive Income and Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	65					(65)
Adjustment primarily involving the Accumulated Absences Account:						
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(75)	(12)				87
Total Adjustments	(1,779)	(85,665)	3	0	(1,762)	89,203

Note 7 Contd.

2010/11 Comparative Figures	Usable Reserves					Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	
	£000	£000	£000	£000	£000	£000
Adjustments primarily involving the Capital Adjustment Account:						
Reversal of items debited or credited to the Comprehensive Income & Expenditure Statement:						0
Charges for depreciation and impairment of non-current assets	(3,027)	(74,092)				77,119
Revaluation losses on Property Plant and Equipment	(361)					361
Movements in the market value of Investment Properties						0
Amortisation of intangible assets						0
Capital grants and contributions applied	1,520	1,042				(2,562)
Movement in the Donated Assets Account						0
Revenue expenditure funded from capital under statute	(1,637)					1,637
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	(332)	176				156
Insertion of items not debited or credited to the Comprehensive Income & Expenditure Statement:						
Statutory provision for the financing of capital investment	409					(409)
Capital expenditure charged against the General Fund and HRA balances	120	274				(394)

Note 7 Contd.

2010/11 Comparative Figures	Usable Reserves					Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	
	£000	£000	£000	£000	£000	
Adjustment primarily involving the Capital Grants Unapplied Account:						
Capital grants & contributions unapplied credited to the Comprehensive Income & Expenditure Statement	2,077				(2,077)	0
Application of grants to capital financing transferred to the Capital Adjustment Account					67	(67)
Adjustment primarily involving the Capital Receipts Reserve:						
Transfer of cash sale proceeds credited as part of gains/loss on disposal to the Comprehensive Income & Expenditure Statement			(1,041)			1,041
Use of Capital Receipts Reserve to finance new capital expenditure			771			(771)
Contribution from the Capital Receipts Reserve towards administrative costs of non-current assets disposal						0
Contribution from the Capital Receipts Reserve to finance the payments to the Government capital receipts pool	(267)		267			0
Transfer from Deferred Capital Receipts Reserve on receipt of cash						0
Adjustments primarily involving the Deferred Capital Receipts Reserve:						
Transfer of deferred sale proceeds credited as part of the gains/loss on disposal to the Comprehensive Income & Expenditure Statement						0
Adjustments primarily involving the Major Repairs Reserve:						
Reversal of Major Repairs Allowance credited to the HRA		2,696		(2,696)		0
Use of Major Repairs Reserve to finance new capital expenditure		(2,696)		2,696		0

Note 7 Contd.

2010/11 Comparative Figures	Usable Reserves					Movement in Unusable Reserves
	General Fund Balance	Housing Revenue Account	Capital Receipts Reserve	Major Repairs Reserve	Capital Grants Unapplied	
	£000	£000	£000	£000	£000	
Adjustments primarily involving the Financial Instruments Adjustment Account:						
Amount by which finance costs charged to the Comprehensive Income and Expenditure Statement are different from finance costs chargeable in the year in accordance with statutory requirements						0
Adjustments primarily involving the Pensions Reserve:						
Reversal of items relating to retirement benefits debited or credited to the Comprehensive Income and Expenditure Statement (see Note 38)	3,823	(459)				(3,364)
Employer's pensions contributions and direct payments to pensioners payable in the year	1,763	216				(1,952)
Adjustments primarily involving the Collection Fund Adjustment Acct:						
Amount by which council tax income credited to the Comprehensive Income and Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	63					(63)
Adjustment primarily involving the Accumulated Absences Acct:						
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	(172)	(26)				198
Total Adjustments	3,952	(72,869)	(3)	0	(2,010)	70,930

Note 8. Transfers to/from Earmarked Reserves

This note sets out the amounts set aside from the General Fund balances in earmarked reserves to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet General Fund expenditure in 2011/12.

	Balance at 31 March 2010 £000	Transfers Out 2010/11 £000	Transfers In 2010/11 £000	Balance at 31 March 2011 £000	Transfers Out 2011/12 £000	Transfers In 2011/12 £000	Balance at 31 March 2012 £000
General Capital Reserve	(6,329)	1,026		(5,303)	2,226	(50)	(3,127)
Capital Projects Reserve	0			0	150	(427)	(277)
Transformation Fund	0			0	174	(1,608)	(1,434)
LABGI Reserve	(745)	209		(536)	301		(235)
New Homes Bonus Reserve	0			0	311	(311)	0
New Homes Bonus Community Fund	0			0		(105)	(105)
Seaton Town Centre Manager Reserve	0			(0)		(28)	(28)
Asset Maintenance Reserve	(1,211)	129	(224)	(1,306)	143	(195)	(1,358)
Asset Management Plan Reserve	0			0		(188)	(188)
Planning Delivery Grant Reserve	(141)	15		(126)	77		(49)
DCLG Council Tax Efficiency Reserve	(5)			(5)			(5)
Habitats Regulations Assessment Grant Reserve	(34)	9	(16)	(41)			(41)
Manor Pavilion Donation Reserve	(10)	6		(4)	4		0
LPSA2 (street cleansing) Reserve	0	25	(123)	(98)			(98)
Finance Revenue Projects Reserve	0			0		(14)	(14)
NNDR Revenue Projects Reserve	0			0		(7)	(7)
Cranbrook Historical Record Reserve	0			0		(10)	(10)
LDF Inquiry Reserve	0			0		(50)	(50)
Car Parks Ticket Machines Reserve	0			0		(12)	(12)
Exmouth & Seaton Visitor Centres Reserve	0			0		(72)	(72)
Exeter Science Park Reserve	0			0	9	(239)	(230)
Total	(8,475)	1,419	(363)	(7,419)	3,395	(3,316)	(7,340)

Note 9. Other Operating Expenditure

2010/11 £000		2011/12 £000
1,826	Parish council precepts	1,940
0	Levies	0
267	Payments to the Government Housing Capital Receipts Pool	343
190	(Gains) / losses on the disposal of non-current assets	(261)
2,283	Total	2,022

Note 10. Financing and Investment Income and Expenditure

2010/11 £000		2011/12 £000
53	Interest payable and similar charges	47
319	Interest on loans	426
1,447	Pensions interest cost and expected return on pensions assets	711
(436)	Interest receivable and similar income	(432)
0	Other investment income	(170)
1,383	Total	582

Note 11. Taxation and Non Specific Grant Income

2010/11 £000		2011/12 £000
(8,836)	Council tax income	(8,964)
(7,123)	Non domestic rates	(4,555)
(1,075)	Non-ringfenced government grants	(1,992)
(1,602)	Capital grants and contributions	(1,903)
(18,636)	Total	(17,414)

**Note 12: Property Plant and Equipment
Movements in 2011/12**

	Dwellings & Land £000	Other Land & Buildings £000	Vehicle, Plant & Equipment £000	Infrastructure Assets £000	Community Assets £000	Surplus Assets £000	Assets Under Construction £000	Total Assets £000
Cost or Valuation								
At 1 April 2011	188,916	90,776	8,646	15,562	650	0	514	305,064
Additions	3,686	378	771	151	50	0	449	5,485
Revaluation increases/(decreases) recognised in the Revaluation Reserve	0	62	0	0	6	0	0	68
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	(3,524)	0	0	0	0	0	0	(3,524)
Derecognition - disposals		(14)	(285)	0	0	0	0	(299)
Derecognition - other	0	0	0	0	0	0	0	0
Assets reclassified (to)/from Held for Sale	(205)	(206)	0	0	(6)	0	0	(417)
Other movements in cost or valuation	0	577	0	130	3		(834)	(124)
At 31 March 2012	188,873	91,573	9,132	15,843	703	0	129	306,253
Accumulated Depreciation & Impairment								
At 1 April 2011	93	2,881	3,534	4,321	15	0	0	10,844
Depreciation charge	1,018	1,053	918	207	0	0	0	3,196
Depreciation charge written out of the Revaluation Reserve	0	(10)	0	0	0	0	0	(10)
Depreciation written out to the Surplus/Deficit on the Provision of Services	0	0	0	0	0	0	0	0
Impairment losses/(reversals) recognised in the Revaluation Reserve	0	0	0	0	0	0	0	0
Impairment losses/(reversals) recognised in the Surplus/Deficit on the Provision of Services	0	0	0	0	0	0	0	0
Derecognition - disposals	0	0	(240)	0	0	0	0	(240)
Derecognition - other	0	0	0	0	0	0	0	0
Other movements in depreciation and impairment	(1,018)	(6)	0	0	0	0	0	(1,024)
At 31 March 2012	93	3,918	4,212	4,528	15	0	0	12,766
Net Book Value								
At 31 March 2012	188,780	87,655	4,920	11,315	688	0	129	293,487
At 31 March 2011	188,823	87,895	5,112	11,241	635	0	514	294,220

Comparative movements in 2010/11	Council Dwellings & Land £000	Other Land & Buildings £000	Vehicle, Plant & Equipment £000	Infrastructure Assets £000	Community Assets £000	Surplus Assets £000	Assets Under Construction £000	Total Assets £000
Cost or Valuation								
At 1 April 2010	271,598	84,028	6,162	15,379	466	0	828	378,461
Additions	5,419	778	1,672	167	81	0	372	8,489
Revaluation increases/(decreases) recognised in the Revaluation Reserve	(13,852)	4,555	0	0	286	0	0	(9,011)
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	(70,390)	(1,046)	0	0	0	0	0	(71,436)
Derecognition - disposals	0	(194)	0		(195)	0	0	(389)
Derecognition - other	0	0				0		0
Assets reclassified (to)/from Held for Sale	(345)	(102)	(23)	0	0	0	0	(470)
Other movements in cost or valuation	78	0	0	16	12	0	(686)	(580)
Other movements in cost or valuation – Componentisation	(3,592)	2,757	835		0	0	0	0
At 31 March 2011	188,916	90,776	8,646	15,562	650	0	514	305,064
Accumulated Depreciation & Impairment								
At 1 April 2010	0	2,593	2,581	4,103	15	0	0	9,292
Depreciation charge	3,499	1,175	969	218	0	0	0	5,861
Depreciation charge written out of the Revaluation Reserve	0	(1,046)	0	0	0	0	0	(1,046)
Depreciation written out to the Surplus/Deficit on the Provision of Services	0	0	0	0	0	0	0	0
Impairment losses/(reversals) recognised in the Revaluation Reserve	0	0	0	0	0	0	0	0
Impairment losses/(reversals) recognised in the Surplus/Deficit on the Provision of Services	93	159	7	0	0	0	0	259
Derecognition - disposals	0	0	(23)	0	0	0	0	(23)
Other movements in depreciation and impairment	(3,499)	0	0	0	0	0	0	(3,499)
At 31 March 2011	93	2,881	3,534	4,321	15	0	0	10,844
Net Book Value:								
At 31 March 2011	188,823	87,895	5,112	11,241	635	0	514	294,220
At 31 March 2010	271,598	81,435	3,581	11,276	451	0	828	369,169

Note 12 Contd.

Depreciation

The following useful lives and depreciation rates have been used in the calculation of depreciation:

Council Dwellings: 23 - 60 years (includes components) Any charge is reversed as part of the annual revaluation process.

Other Land and Buildings: 2 - 60 years

Vehicles, Plant, Furniture & Equipment: 2 -15 years

Infrastructure: 5 -100 years

Capital Commitments

The Authority has entered into a number of contracts for the construction or enhancement of Property, Plant and Equipment in 2011/12 and future years budgeted to cost £496,743. Similar commitments at 31 March 2011 were £1,853,612. The major commitments are:

31 March 2011 £000	Scheme	31 March 2012 £000
61	Housing grants	176
152	Cleansing machinery	63
81	Grounds maintenance machinery	0
47	Public conveniences refurbishment	0
829	Ottery cycle path	23
47	Pollution prevention - Imperial Field	0
155	Stowford Rise affordable housing	0
400	The Strand - Exmouth	200
80	Retention 17 affordable houses	0
0	Parks & Pleasure grounds	36
1,852	Total	498

Effect of changes in estimates:

In 2011/12, the Authority made one material change to its accounting estimates for Property, Plant and Equipment:

- During an asset review, General Fund housing assets relating to a 30% EDDC share of assets owned jointly by individual home owners and EDDC, have been valued at open market value at £2.235m. This has been adjusted in the restated 2010/11 balance sheet figures in the other land and buildings category with the contra entry in the Capital Adjustment Account.

Revaluations:

The Authority carries out a rolling programme that ensures that all Property, Plant and Equipment required to be measured at fair value is revalued at least every five years. With the exception of the Council Housing stock, which was valued by the District Valuer, Andrew Doak, (RICS), all valuations were carried out internally by Robert Harrison, (RICS). Valuations of land and buildings were carried out in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors. Valuations of vehicles, plant, furniture and equipment are based on historic cost less residual values where there is an active second-hand market. HRA property is revalued in full each year on the 31st March.

The significant assumptions applied in estimating the fair values are:

- there are no title issues which are likely to have an effect on the valuations since last undertaken;
- there are no planning proposals that are likely to have an effect on the value of the premises, unless planning permission has been granted within the year;
- a reasonable standard of repair has been assumed except for buildings with a limited economic life;
- land and properties are not contaminated;
- land and properties are not at risk from environmental matters.

Note 12 Contd.

	Council Dwellings	Other Land & Buildings	Vehicles, Plant, Furniture & Equipment	Surplus Assets
	£000	£000	£000	£000
Carried at historical cost			8,126	
Valued at fair value as at:				
31 March 2012	188,779	2,544		
31 March 2011	278,205	35,398		
31 March 2010	277,874	56,162		
31 March 2009	260,325	1,534		602
31 March 2008	295,267	10,223		731
Total Cost or Valuation	188,873	891,573	8,126	

Note 13 Heritage Assets

After a review of our assets using insurance valuations, we have concluded that none meet the required criteria. One item, a bookcase is on the £20,000 de minimis for recognising an asset as an operational asset and therefore also does not meet the criteria.

Note 14: Intangible Assets

The Authority had reclassified its software as intangible assets, to the extent that software is not an integral part of a particular IT system and accounted for as part of the hardware item of Property, Plant and Equipment. The intangible assets include both purchased licenses and internally generated software. All software is given a finite useful life, based on assessments of the period that the software is expected to be of use to the Authority. The useful lives assigned to the major software suites used by the Authority are:

	Internally Generated Assets	Other Assets
5 years	Environmental Health CAPS system	Lagan CRM (Customer Access) Virtual Servers Microsoft Network Infrastructure
7 years	None	Efinancials (Finance) Tunstal PNC6 (Telecare)
8 years	None	Plus2 (Leisure Management)
10 years	None	Academy (Housing Benefits & Council Tax) Uniform (Planning Control)

The carrying amount of intangible assets is amortised on a straight line basis. The amortisation of £0.663m charged to revenue in 2011/12 was charged where appropriate to the relevant service, the balance being charged to IT support and then absorbed as an overhead across all the service headings in the Cost of Services.

Note 14 Contd.

The movement on Intangible Assets balances during the year is as follows:

2010/11			Intangible assets	2011/12		
Internally Generated Assets £000	Other Assets £000	Total £000		Internally Generated Assets £000	Other Assets £000	Total £000
			Balance at Start of Year			
126	4,634	4,760	Gross carrying amounts	140	5,339	5,479
(41)	(2,459)	(2,500)	Accumulated amortisation	(61)	(3,192)	(3,253)
85	2,175	2,260	Net carrying amount at start of year	79	2,147	2,226
			Additions:			
14	0	14	Internal development	0	0	0
0	125	125	Purchases	0	184	184
0	0	0	Assets classified as held for sale	0	0	0
0	0	0	Other disposals	0	0	0
0	0	0	Revaluation increases / (decreases)	0	0	0
0	(7)	(7)	Impairment losses recognised in the Surplus/Deficit on the Provision of Services	0	0	0
(20)	(726)	(746)	Amortisation for the period	(20)	(643)	(663)
0	580	580	Other changes	0	108	108
79	2,147	2,226	Net carrying amount at end of year	59	1,796	1,855
			Comprising:			
140	5,339	5,479	Gross carrying amounts	140	5,631	5,771
(61)	(3,192)	(3,253)	Accumulated amortisation	(81)	(3,835)	(3,916)
79	2,147	2,226	Total	59	1,796	1,855

The council revalues its software assets acquired under licences where comparable licences are currently commercially available for purchase. Revaluations are made at every year end based on market price of the comparable licences at that date. In practice no software assets meet this criteria and they are therefore carried at amortised cost.

Note 15: Financial Instruments

The following categories of financial instrument are included in the Balance Sheet figures:

Long Term	Current		Long Term	Current
31 March	31		31 March	31 March
2011	March		2012	2012
£000	2011		£000	£000
	£000			
		Investments		
0	1,414	Loans and receivables	0	1,755
0	30,191	Available-for-sale financial assets	2,288	28,383
6	0	Unquoted equity investment at cost	18	
0	0	Financial assets at fair value through profit & loss	0	0
6	31,605	Total investments	2,306	30,138
		Debtors		
398	4,223	Loans and receivables	410	3,884
0	0	Financial assets carried at contract amounts	0	0
398	4,223	Total Debtors	410	3,884
		Borrowings		
(1,245)	(3,200)	Financial liabilities at amortised cost	(85,508)	(2,058)
0	0	Financial liabilities at fair value through profit and loss	0	0
(1,245)	(3,200)	Total borrowings	(85,508)	(2,058)
		Creditors		
0	(4,264)	Financial liabilities at amortised cost	0	4,289
0	0	Financial liabilities carried at contract amount	0	0
0	(4,264)	Total creditors	0	(4,289)

Note 15 Contd.

Income, Expense, Gains and Losses

2010/11					2011/12			
Financial Liabilities measured at amortised cost £000	Financial Assets: Loans and rec'bles £000	Financial Assets: Available for Sale £000	Total £000		Financial Liabilities measured at amortised cost £000	Financial Assets: Loans and receivables £000	Financial Assets: Available for Sale £000	Total £000
(1)	0	0	(1)	Interest expense	(84)	0	0	(84)
0	0	(4)	(4)	Losses on Derecognition	0	0	0	0
0	0	0	0	Reductions in fair value	0	0	0	0
0	0	0	0	Impairment losses	0	0	0	0
0	0	(44)	(44)	Fee expense	0	0	(47)	(47)
(1)	0	(48)	(49)	Total expense in Surplus or Deficit on the Provision of Services	(84)	0	(47)	(131)
0	75	319	394	Interest Income	0	74	358	432
0	0	0	0	Interest income accrued on impaired financial Assets	0	0	0	0
0	0	0	0	Increases in Fair Value	0	0	0	0
0	0	38	38	Gains on Derecognition	0	0	170	170
0	0	0	0	Fee Income	0	0	0	0
0	75	357	432	Total income in Surplus or Deficit on the Provision of Services	0	74	528	602
0	0	0	0	Gains on revaluation	0	0	0	0
0	0	0	0	Losses on revaluation	0	0	0	0
0	0	0	0	Amounts recycled to the Surplus or Deficit on the Provision of Services after impairment	0	0	0	0
0	0	22	22	Surplus/deficit arising on revaluation of financial assets in Other Comprehensive Income and Expenditure	0	0	8	8
(1)	75	309	383	Net gain/(loss) for the Year	(84)	74	489	479

Note 15 Contd.

Material Soft Loans made by the authority

Included within long term debtors are three soft loans judged to be material. These are interest free loans previously granted to other Town/Parish Councils and voluntary organisations. No new loans have been made during 2011/12.

2010/11			Material Soft Loans	2011/12		
Opening Balance £000s	Loans Repaid £000s	Closing Balance £000s		Opening Balance £000s	Loans Repaid £000s	Closing Balance £000s
53	0	53	Poltimore House	53	0	53
13	1	12	Loan To Axminster Town Council	12	1	11
75	5	70	Axminster Interest Free Loan	70	5	65
141	6	135		135	6	129

Fair Values of Assets and Liabilities

Financial liabilities and financial assets represented by loans and receivables and long-term debtors and creditors are carried in the Balance Sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that will take place over the remaining term of the instruments, using the following assumptions:

- estimated ranges of interest rates at 31 March 2012 from 1.59% to 6.9% for loans from the PWLB and other loans receivable and payable using new loan rates
- no early repayment or impairment is recognised
- where an instrument will mature in the next 12 months, the carrying amount is assumed to approximate to fair value
- the fair value of trade and other receivables is taken to be the invoiced or billed amount.

The fair values calculated are as follows:

31 March 2011			31 March 2012	
Carrying Amount £000	Fair value £000		Carrying amount £000	Fair Value £000
1,245	1,245	Financial liabilities	85,565	76,871
0	0	Long-term creditors	0	0

The fair value of the liabilities is lower than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest rate payable is lower than the prevailing rate at the balance sheet date.

31 March 2011			31 March 2012	
Carrying Amount £000	Fair value £000		Carrying amount £000	Fair Value £000
0	0	Loans and receivables	0	0
384	325	Long-term debtors	405	389

Excluded from the above table is £5,707 (£13,164 in 2010/11) in "soft loans" which, after a review of financial instruments, the Council considers to be immaterial to the Accounts. These are monies that have been previously advanced to support local village halls and sports and recreational facilities, although no new loans of this type have been made during 2011/12.

Note 15 Contd.

The fair value of the assets is lower than the carrying amount because the Council's portfolio of investments includes a number of fixed rate loans where the interest rate receivable is lower than the rates available for similar loans at the Balance Sheet date. This shows a notional future loss (based on economic conditions at 31 March 2012) attributable to the commitment to receive interest below current market rates.

Available for sale assets and assets and liabilities at fair value through profit or loss are carried in the Balance Sheet at their fair value. These fair values are based on public price quotations where there is an active market for the instrument.

Short term debtors and creditors are carried at cost as this is a fair approximation of their value.

Note 16: Construction Contracts

At 31 March 2012 the Authority had no significant construction contracts in progress.

Note 17: Debtors and Payments in Advance

As at 31 March 2011 £000		As at 31 March 2012 £000
	Central Government Bodies:	
393	Government Departments	374
438	HMRC	343
0	Crown Estate Commissioners	7
308	Other Local Authorities	1,305
	Other entities and individuals:	
282	Housing Tenants	226
145	Council Tax Payers	158
1,035	Housing Benefit Overpayments	1,206
903	Debts for Council Services Provided	666
1,404	Other	271
(495)	Less Provision for Doubtful Debts	(444)
4,413	Total	4,112

Note 18. Cash and Cash Equivalents

As at 31 March 2011 £000		As at 31 March 2012 £000
665	Cash in transit and cash floats	723
(1,151)	Bank current accounts	1,032
1,900	Short-term deposits with building societies	0
1,414	Total Cash and Cash Equivalents	1,755

Note 19: Assets Held for Sale

As at 31 March 2011 £000		As at 31 March 2012 £000
0	Balance outstanding at start of Year	0
470	Reclassified in Year	417
(470)	Assets sold	(322)
0	Total Assets Held for Sale	95

Note 20: Creditors and Receipts in Advance

As at 31 March 2011 £000		As at 31 March 2012 £000
	Central Government Bodies:	
(811)	Government Departments	(2,694)
(543)	HMRC	(261)
(211)	Other Local Authorities	(293)
	Other entities and individuals:	
(70)	Housing Tenants	(84)
(134)	Council Tax Receipts in Advance	(125)
(1,476)	Council Tax Major Preceptors	(1,918)
(3,372)	Sundry	(2,706)
(6,617)	Total	(8,081)

Note 21: Usable Reserves

Movements in the Authority's usable reserves are detailed in the Movement in Reserves Statement and Note 7.

Note 22: Unusable Reserves

31 March 2011 £000		31 March 2012 £000
(15,724)	Revaluation Reserve	(15,281)
(19)	Available for Sale Financial Instruments Reserve	(27)
(277,491)	Capital Adjustment Account	(192,925)
0	Financial Instruments Adjustment Account	0
(6)	Deferred Capital Receipts Reserve	(3)
22,881	Pensions Reserve	37,716
(174)	Collection Fund Adjustment Account	(239)
198	Accumulated Absences Account	285
(270,335)	Total Unusable Reserves	(170,474)

Revaluation Reserve

The Revaluation Reserve contains the gains made by the Authority arising from increases in the value of its Property, Plant and Equipment [and Intangible Assets]. The balance is reduced when assets with accumulated gains are:

- revalued downwards or impaired and the gains are lost
- used in the provision of services and the gains are consumed through depreciation, or
- disposed of and the gains are realised.
-

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account

Note 22 contd.

2010/11 £000	Revaluation Reserve	2011/12 £000	2011/12 £000
(25,250)	Balance at 1 April		(15,724)
(5,195)	Upward revaluation of assets	(68)	
13,852	Downward revaluation of assets and impairment losses not charged to the Surplus/Deficit on the Provision of Services	0	
8,657	Surplus or deficit on revaluation of non-current assets not posted to the Surplus or Deficit on the Provision of Services		(68)
480	Difference between fair value depreciation and historical cost depreciation	464	
389	Accumulated gains on assets sold or scrapped	47	
869	Amount written off to the Capital Adjustment Account		511
(15,724)	Balance at 31 March		(15,281)

Available for Sale Financial Instruments Reserve

The Available for Sale Financial Instruments Reserve contains the gains made by the Authority arising from increases in the value of its investments that have quoted market prices or otherwise do not have fixed or determinable payments. The balance is reduced when investments with accumulated gains are:

- revalued downwards or impaired and the gains are lost
- disposed of and the gains are realised.

2010/11 £000	Available for Sale Financial Instruments Reserve	2011/12 £000	2011/12 £000
(41)	Balance at 1 April		(19)
(149)	Upward revaluation of investments	(285)	
171	Downward revaluation of investments not charged to the Surplus/Deficit on the Provision of Services	107	
22			(178)
0	Accumulated gains on assets sold and maturing Assets written out to the Comprehensive Income & Expenditure Statement as part of Other Investment Income		170
(19)	Balance at 31 March		(27)

Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The Account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert fair value figures to a historical cost basis). The Account is credited with the amounts set aside by the Authority as finance for the costs of acquisition, construction and enhancement. The Account contains accumulated gains and losses on Investment Properties and gains recognised on donated assets that have yet to be consumed by the Authority. The Account also contains revaluation gains accumulated on Property, Plant and Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains. Note 7 provides details of the source of all the transactions posted to the Account apart from those involving the Revaluation Reserve.

Note 22 contd.

Capital Adjustment Account 2010/11 £000	Capital Adjustment Account	2011/12 £000	2011/12 £000
(346,735)	Balance at 1 April		(277,491)
6,126	Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income & Expenditure Statement:		
0	Charges for depreciation and impairment of noncurrent assets	2,735	
70,751	PWLB HRA loan	84,376	
746	Revaluation losses on Property, Plant and Equipment	3,512	
1,637	Amortisation of intangible assets	663	
328	Revenue expenditure funded from capital under Statute	3,368	
	Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	333	
79,588			94,987
(3,084)	Adjusting amounts written out of the Revaluation Reserve		(1,021)
76,504	Net written out amount of the cost of non-current assets consumed in the year		93,966
(3,360)	Capital financing applied in the year:		
	Use of the Capital Receipts Reserve to finance new capital expenditure	(258)	
(2,912)	Use of the Major Repairs Reserve to finance new capital expenditure	(2,823)	
(2,562)	Capital grants and contributions credited to the Comprehensive Income and Expenditure Statement that have been applied to capital financing	(3,114)	
(67)	Application of grants to capital financing from the Capital Grants Unapplied Account	(29)	
(409)	Statutory provision for the financing of capital investment charged against the General Fund and HRA balances	(410)	
2,050	Capital expenditure charged against the General Fund and HRA balances	(2,766)	
(7,260)			(9,400)
0	Movements in the market value of Investment Properties debited or credited to the Comprehensive Income and Expenditure Statement		0
(277,491)	Balance at 31 March		(192,925)

Deferred Capital Receipts Reserve

The Deferred Capital Receipts Reserve holds the gains recognised on the disposal of non-current assets but for which cash settlement has yet to take place. Under statutory arrangements, the Authority does not treat these gains as usable for financing new capital expenditure until they are backed by cash receipts. When the deferred cash settlement eventually takes place, amounts are transferred to the Capital Receipts Reserve.

2010/11 £000		2011/12 £000
(10)	Balance at 1 April	(6)
0	Transfer of deferred sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	0
4	Transfer to the Capital Receipts Reserve upon receipt of cash	3
(6)	Balance at 31 March	(3)

Note 22 contd.

Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post employment benefits and for funding benefits in accordance with statutory provisions. The Authority accounts for post employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Authority makes employer's contributions to pension funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Authority has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

2010/11 £000		2011/12 £000
48,704	Balance at 1 April	22,881
(20,507)	Actuarial (gains) or losses on pensions assets and liabilities	14,050
(3,364)	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	2,651
(1,952)	Employer's pensions contributions and direct payments to pensioners payable in the year	(1,866)
22,881	Balance at 31 March	37,716

Collection Fund Adjustment Account

The Collection Fund Adjustment Account manages the differences arising from the recognition of council tax income in the Comprehensive Income and Expenditure Statement as it falls due from council tax payers compared with the statutory arrangements for paying across amounts to the General Fund from the Collection Fund. The fund includes the balance of Community Charge receipts (£711.51) which are for the benefit of East Devon residents only.

2010/11 £000		2011/12 £000
(111)	Balance at 1 April	(174)
(63)	Amount by which council tax income credited to the Comprehensive Income and Expenditure Statement is different from council tax income calculated for the year in accordance with statutory requirements	(65)
(174)	Balance at 31 March	(239)

Note 22 Contd.

Accumulated Absences Account

The Accumulated Absences Account absorbs the differences that would otherwise arise on the General Fund Balance from accruing for compensated absences earned but not taken in the year, eg annual leave entitlement carried forward at 31 March. Statutory arrangements require that the impact on the General Fund Balance is neutralised by transfers to or from the Account.

2010/11 £000		2011/12 £000	2011/12 £000
282	Balance at 1 April		198
(282)	Settlement or cancellation of accrual made at the end of the preceding year	(198)	
198	Amounts accrued at the end of the current year	285	
(84)	Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements		87
198	Balance at 31 March		285

Note 23. Cash Flow Statement – Operating Activities

2009/10 £000		2010/11 £000
69,728	Total (Surplus) / deficit on provision of services	85,985
	<i>Adjust for items included in net surplus or deficit on provision of services that are investing and financing activities:</i>	
34	Proceeds from short term and long-term investments	170
(1,291)	Proceeds from the sale of property, plant & equipment	642
1,694	Capital grants and contributions	1,903
0	HRA self determination payment	(84,376)
	<i>Adjust net surplus or deficit on provision of services for noncash movements:</i>	
(77,481)	Depreciation & impairment charged to revenue	(7,382)
1	Net movement of bad debt provision through CIES	51
(1,637)	Grants applied to finance capital expenditure or received to meet principal repayments on borrowing by statute	1,942
5,322	Net adjustments made in respect of IAS19 pensions	(782)
1,101	Carrying amount of the gain /loss on disposal of fixed assets	(381)
493	Other noncash movements	73
	Movement in Noncash Assets and liabilities	
(170)	(Increase) / decrease in creditors	287
(2,055)	Increase / (decrease) in debtors and payments in advance	293
(73,989)		(87,560)
(4,261)	Cash flows from revenue activities	(1,575)
	<i>Items included in the net cash flow from operating activities include:</i>	
(421)	Interest received	(433)
409	Interest paid	418
(12)	Net cash flows from operating activities	(15)

Note 24. Cash Flow Statement – Investing Activities

2010/11 £000		2011/12 £000
9,288	Purchase of property, plant and equipment, investment property and intangible assets	6,003
107,780	Purchase of short-term and long-term investments	0
0	Other payments for investing activities	0
(1,041)	Proceeds from the sale of property, plant and equipment, investment property and intangible assets	(672)
(106,781)	Proceeds from short-term and long-term investments	(170)
(2,268)	Other receipts from investing activities	(3,732)
6,978	Net cash flows from investing activities	1,429

Note 25. Cash Flow Statement – Financing Activities

2010/11 £000		2011/12 £000
(4,445)	Cash receipts of short- and long-term borrowing	(86,376)
(1,450)	Other receipts from financing activities	(1,832)
8,300	Repayments of short- and long-term borrowing	3,637
404	Other payments for financing activities	84,376
2,809	Net cash flows from financing activities	(195)

Note 26. Amounts Reported for Resource Allocation Decisions

The analysis of income and expenditure by service on the face of the Comprehensive Income and Expenditure Statement is that specified by the *Service Reporting Code of Practice*.

However, decisions about resource allocation are taken by the Authority's Executive on the basis of budget reports analysed across Portfolios. These reports are prepared on a different basis from the accounting policies used in the financial statements. In particular:

Depreciation is the only charge made in relation to capital expenditure based on the previous year's charge. All other capital charges (revaluation and impairment losses in excess of the balance on the Revaluation Reserve and amortisations) are excluded but charged to services in the Comprehensive Income and Expenditure Statement.

The cost of retirement benefits is based on cash flows (payment of employer's pensions contributions) rather than current service cost of benefits accrued in the year.

Note 26 Contd.

The income and expenditure of the Authority's principal portfolios recorded in the budget reports for the year is as follows:

Portfolio Income and Expenditure 2011/12	HRA £000	Total Corporate Services £000	Envir't Car Parks £000	St Scene Refuse £000	Finance Revenues & Benefits £000	Total Strategic Develpt & P'ship £000	Total Sustainable Homes & Comm'ties £000	All other Segments £000	Total £000
Fees, charges & other service income	(15,905)	(467)	(3,527)	(2,016)	0	(1,155)	(860)	(3,237)	(27,167)
Government grants	0	(16)	0	0	(37,626)	(164)	0	(1,037)	(38,843)
Support Service Recharges Income	(420)	(3,258)	0	0	0	(830)	(216)	(5,734)	(10,458)
Total Income	(16,325)	(3,741)	(3,527)	(2,016)	(37,626)	(2,149)	(1,076)	(10,008)	(76,468)
Employee expenses	1,869	2,212	439	131	0	1,883	550	7,409	14,493
Other operating expenses	15,793	1,581	564	4,847	37,310	452	790	7,224	68,561
Support Service Recharges	1,535	1,436	236	338	0	1,418	513	4,982	10,458
Total Expenditure	19,197	5,229	1,239	5,316	37,310	3,753	1,853	19,615	93,512
Net Expenditure	2,872	1,488	(2,288)	3,300	(316)	1,604	777	9,607	17,044
Portfolio Income and Expenditure 2010/11 Comparative Figures	HRA £000	Total Corporate Services £000	Envir't Car Parks £000	St Scene Refuse £000	Finance Revenues & Benefits £000	Total Strategic Develpt & P'ship £000	Total Sustainable Homes & Comm'ties £000	All other Segments £000	Total £000
Fees, charges & other service income	(14,873)	(338)	(3,363)	(1,805)	1,153	(1,327)	(913)	(4,819)	(26,285)
Government grants	0	(106)	0	0	(36,883)	(118)	(675)	(21)	(37,802)
Support Service Recharges Income	(417)	(3,157)	0	0	0	(2,624)	(196)	(4,239)	(10,633)
Total Income	(15,290)	(3,601)	(3,363)	(1,805)	(35,730)	(4,069)	(1,784)	(9,079)	(74,720)
Employee expenses	1,875	2,503	446	154	0	3,229	441	7,505	16,152
Other operating expenses	12,356	1,523	517	5,090	35,606	709	2,495	7,926	66,222
Support Service Recharges	1,481	1,653	248	166	0	1,844	535	4,707	10,633
Total Expenditure	15,712	5,679	1,211	5,410	35,606	5,782	3,471	20,138	93,007
Net expenditure	422	2,078	(2,152)	3,605	(124)	1,713	1,687	11,059	18,287

Note 26 Contd.

Reconciliation of Portfolio Income and Expenditure to Cost of Services in the Comprehensive Income and Expenditure Statement

This reconciliation shows how the figures in the analysis of portfolio income and expenditure relate to the amounts included in the Comprehensive Income and Expenditure Statement.

2010/11 £000		2011/12 £000
18,287	Net expenditure in the Portfolio Analysis	17,044
66,411	Amounts in the Comprehensive Income and Expenditure Statement not reported to management in the Analysis	83,751
84,698	Cost of Services in Comprehensive Income and Expenditure Statement	100,795

Reconciliation to Subjective Analysis

This reconciliation shows how the figures in the analysis of Portfolio income and expenditure relate to a subjective analysis of the Surplus or Deficit on the Provision of Services included in the Comprehensive Income and Expenditure Statement.

2011/12	Portfolio Analysis	Services and support services not in analysis	Amounts not reported to management for decision making	Amounts not included in I&E	Allocation of Recharges	Cost of Services	Corporate Amounts	Total
	£000	£000	£000	£000	£000	£000	£000	£000
Fees, charges & other service income	(27,167)	0	0	0	0	(27,167)	0	(27,167)
Government grants and contributions	(38,843)	0	0	0	0	(38,843)	(7,988)	(46,831)
Support Service Recharges Income	(10,458)	0	0	0	0	(10,458)	0	(10,458)
Council Tax income							(8,964)	(8,964)
Interest and investment income	0	0	0	0	0	0	(602)	(602)
Total Income	(76,468)	0	0	0	0	(76,468)	(17,554)	(94,142)
Employee expenses	14,493	0	73	0	0	14,566	711	15,277
Other service expenses	68,561	412	2,273	(2,924)	0	68,322	0	68,322
Support Service recharges	10,458	0	0	0	0	10,458	0	10,458
Depreciation, amortisation and impairment	0	0	2,178	0	0	2,178	0	2,178
Interest Payments	0	0	0	0	0	0	131	131
Precepts & Levies	0	0	0	0	0	0	1,940	1,940
Payments to Housing Capital Receipts Pool	0	0	0	0	0	0	343	343
HRA PWLB loan	0	84,432	0	0	0	84,432	0	84,432
Gain or Loss on Disposal of Fixed Assets	0	0	0	0	0	0	(261)	(261)
Total Expenditure	93,512	84,844	4,524	(2,924)	0	177,263	2,864	180,127
Surplus or deficit on the provision of services	17,044	84,844	4,524	(2,924)	0	100,795	(14,690)	85,985

Note 26 Contd.

2010/11 comparative figures	Portfolio Analysis	Services and support services not in analysis	Amounts not reported to management for decision making	Amounts not included in I&E	Allocation of Recharges	Cost of Services	Corporate Amounts	Total
	£000	£000	£000	£000	£000	£000	£000	£000
Fees, charges & other service income	(26,285)	0	7,032	0	0	(19,253)	0	(19,253)
Government grants and contributions	(37,802)	0	0	0	0	(37,802)	(9,800)	(47,602)
Support Service Recharges Income	(10,633)	0	0	0	0	(10,633)	0	(10,633)
Council Tax income						0	(8,836)	(8,836)
Interest and investment income	0	0	0	0	0	0	(4,152)	(4,152)
Total Income	(74,720)	0	7,032	0	0	(67,688)	(22,788)	(90,476)
Employee expenses	16,152	0	(13,481)	0	0	2,671	0	2,671
Other service expenses	66,222	0	(1,391)			64,831	0	64,831
Support Service recharges	10,633	0	0	0	0	10,633	0	10,633
Depreciation, amortisation and impairment	0	0	74,979	0	0	74,979	0	74,979
Interest Payments	0	0	0	(728)	0	(728)	5,535	4,807
Precepts & Levies	0	0	0	0	0	0	1,826	1,826
Payments to Housing Capital Receipts Pool	0	0	0	0	0	0	267	267
Gain or Loss on Disposal of Fixed Assets	0	0	0	0	0	0	190	190
Total Expenditure	93,007	0	60,107	(728)	0	152,386	7,818	160,204
Surplus or deficit on the provision of services	18,297	0	67,139	(728)	0	84,698	(14,970)	69,728

Note 27. Trading Services

The Authority has established 4 trading units where the service manager is required to operate in a commercial environment and balance their budget by generating income from other parts of the authority or other organisations. All services are incorporated into the Comprehensive Income and Expenditure Statement. Details are as follows:

2010/11 £000	2010/11 £000			2011/12 £000	2011/12 £000
(548) 456	(92)	The Authority manages the Building Control Service. The trading objective is to break even.	Turnover	(515)	(51)
			Expenditure	464	
(240) 238	(2)	The Authority manages the Land Charges Service. The trading objective is to break even.	Turnover	(237)	(35)
			Expenditure	202	
(210) 635	425	The Authority lets 40 units in Industrial Estates located in various parts of the district. As part of the council's economic development strategy, rents can be set at less than the market rate to support small businesses.	Turnover	(206)	(76)
			Expenditure	130	
(648) 679	31	The Authority manages a Homesafeguard service providing alarms and support for vulnerable residents. The trading objective is to break even.	Turnover	(691)	(58)
			Expenditure	633	
	362	Net (surplus) / deficit on trading operations			(220)

Note 28. Agency Services

The Authority provided payroll services for Leisure East Devon up until 31/03/2011 when the contract terminated.

2010/11 £000		2011/12 £000
51	Expenditure incurred in providing payroll services to Leisure East Devon	0
(51)	Management fee payable by Leisure East Devon	(0)
0	Net surplus arising on the agency arrangement	0

The Authority provided On Street Parking services for Devon County Council, creating an income from the Fines & Excess parking of £185,739. The Agreed contribution from DCC of £167,231 covers staff, Transport, Supplies and Services costs in providing this service. The organisation pay a fee of 97.53%.

2010/11 £000		2011/12 £000
358	Expenditure incurred in providing On Street Parking services to Devon County Council	362
(145)	Grant payable by Devon County Council	(167)
(196)	Income generated by excess parking charges	(186)
17	Net (surplus) / deficit arising on the agency arrangement	9

Note 29. Members' Allowances

The Authority paid the following amounts to members of the council during the year.

2010/11 £000		2011/12 £000
369	Allowances	362
33	Expenses	32
402	Total	394

Note 30. Officers' Remuneration

The remuneration paid to the Authority's senior employees is as follows:

			Salary & Car Allowances	Taxable Expense allowances	Compensation for Loss of Office	Pension contr'n's	Total
			£	£	£	£	£
Chief Executive	(a)	2011/12	126,525	3000	0	17,303	146,828
		2010/11	121,303	3000	0	18,150	142,453
Deputy C. Exec	(b)	2011/12	70,359	150	0	9,884	80,393
		2010/11	70,359	150	0	10,368	80,877
Deputy C. Exec	(c)	2011/12	76,310	0	0	10,912	87,222
		2010/11	0	0	0	0	0
Peter Jeffs Corporate Director	(d)	2011/12	13,750	0	0	1,966	15,716
		2010/11	86,487	0	101,477	12,787	200,751
Corporate Director	(e)	2011/12	0	0	0	0	0
		2010/11	81,812	0	0	11,151	92,963
Diccon Pearse Corporate Director	(f)	2011/12	7,104	0	0	1,016	8,120
		2010/11	86,487	0	101,477	12,787	200,751
Head of Finance		2011/12	62,970	0	0	8,828	71,798
		2010/11	60,913	0	0	8,951	69,864
Corporate Manager ICT		2011/12	59,674	150	0	0	59,824
		2010/11	60,913	150	0	0	61,063
Corporate Manager Organisational Development		2011/12	59,674	150	0	8,533	68,357
		2010/11	60,913	150	0	8,951	70,014
Corporate Manager Legal & Member Services	(g)	2011/12	54,946	150	0	7,680	62,776
		2010/11	54,946	150	0	8,056	63,152
Head of Street Scene		2011/12	0	0	0	0	0
		2010/11	3,046	0	0	448	3,494
Head of Planning		2011/12	61,731	0	0	8,828	70,559
		2010/11	60,913	57	0	8,951	69,921
Head of Housing		2011/12	62,970	0	0	8,828	71,798
		2010/11	60,913	0	0	8,951	69,864
Head of Environment	(h)	2011/12	64,270	150	14,791	9,013	88,224
		2010/11	53,791	150	0	7,883	61,824
Head of Environmental Health		2011/12	0	0	0	0	0
		2010/11	12,864	0	16,267	0	29,131
East of Exeter Projects Director	(i)	2011/12	45,595	0	0	0	45,595
		2010/11	60,793	0	0	0	60,793
East of Exeter Projects Director	(i)	2011/12	22,917	0	0	0	22,917
		2010/11	00	0	0	0	0
Totals		2011/12	788,795	3,750	14,791	92,791	900,127
		2010/11	936,453	3,807	219,221	117,434	1,276,914

Note 30 Contd.

- (a) The Chief Executive provide services to both this council and South Somerset District Council. The Chief Executive is formally employed by the council and 50% of the salary and other remuneration is recharged.
- (b) The Deputy Chief Executive Works 30 hours a week. The whole time equivalent salary is £85,248 per year.
- (c) The Deputy Chief Executive joined the council on 11th May 2011. The whole time equivalent salary is £85,248.
- (d) The Corporate Director was made redundant on 27/05/2011 however the redundancy was agreed and accounted for in 2010/11 in line with accounting convention.
- (e) The Corporate Director resigned with effect from 13/02/2011.
- (f) The Corporate Director was made redundant on 29/04/2011 however the redundancy was agreed and accounted for in 2010/11 in line with accounting convention.
- (g) The Corporate Manager Legal & Member services works 33.3 hours a week. The whole time equivalent salary is £59,674 per year.
- (h) The Head of Environment left the council on 31st March 2012 and received Payment in Lieu of Notice.
- (i) The East of Exeter Projects Director resigned with effect from 30th December 2011, the new director started on 1st November to allow time for a thorough handover. The whole time equivalent salary is £55,000 per year.

The number of employees whose remuneration (salaries, all expenses and compensation for loss of office), excluding employer's pension contributions, was £50,000 or more in bands of £5,000 was:

Number of Employees 2010/11	Pay Band	Number of Employees 2011/12
1	£50,000 - £54,999	0
2	£55,000 - £59,999	3
7	£60,000 - £64,999	3
1	£65,000 - £69,999	0
1	£70,000 - £74,999	1
1	£75,000 - £79,999	2
1	£80,000 - £84,999	0
1	£85,000 - £89,999	0
0	£90,000 - £94,999	0
0	£95,000 - £99,999	0
0	£100,000 - £104,999	0
0	£105,000 - £109,999	0
0	£110,000 - £114,999	0
0	£115,000 - £119,999	0
1	£120,000 - £124,999	0
0	£125,000 - £129,999	1
0	£130,000 - £134,999	0
0	£135,000 - £139,999	0
0	£140,000 - £144,999	0
0	£145,000 - £149,999	0
0	£150,000 - £154,999	0
0	£155,000 - £159,999	0
0	£160,000 - £164,999	0
0	£165,000 - £169,999	0
0	£170,000 - £174,999	0
0	£175,000 - £179,999	0
0	£180,000 - £184,999	0
2	£185,000 - £189,999	0
18		10

Note 30 Cont.

Exit Package Cost Bands	Number of Compulsory Redundancies		Number of Other Departures		Total Number of Exit Packages		Total Cost of Exit Packages £'000	
	2010/11	2011/12	2010/11	2011/12	2010/11	2011/12	2010/11	2011/12
0-£20,000	3	4	9	0	12	4	117	21
£20,001 - £40,000	0	0	10	0	10	0	314	0
£40,001 - £100,000	1	0	3	0	4	0	221	0
£100,000 - £150,000	2	0	0	0	2	0	203	0
Total	6	4	22	0	28	4	855	21

Note 31. External Audit Costs

The Authority has incurred the following costs in relation to the audit of the Statement of Accounts, certification of grant claims and statutory inspections and to non-audit services provided by the Authority's external auditors:

2010/11 £000		2011/12 £000
117	Fees payable to Grant Thornton with regard to external audit services carried out by the appointed auditor for the year	118
0	Fees payable to Grant Thornton in respect of statutory inspections	0
35	Fees payable to Grant Thornton for the certification of grant claims and returns for the year	33
4	Fees payable in respect of other services provided by Grant Thornton and the Audit Commission during the year	1
156	Total	152

The fees for other services in 2011/12 related to the national fraud initiative paid to the Audit Commission (in 2010/11 this was for specialist advice on shared services paid to Grant Thornton and the national fraud initiative paid to the Audit Commission).

Note 32. Grant Income

The Authority credited the following grants, contributions and donations to the Comprehensive Income and Expenditure Statement in 2011/12:

2010/11 £000	Major grants and contributions credited to Services	2011/12 £000
	Major grants:	
493	HRA – supporting people	462
0	Corporate Services - elections	121
122	Sustainable Homes & Communities – supporting people	115
604	Economy – concessionary fares	0
144	Environment – on street parking	167
549	Environment – AONB/Countryside projects	394
0	Environment – Ottery St Mary cycle path/bridge	255
35,800	Finance - Housing Benefits and Council Tax Benefits	37,626
807	Finance - Housing Benefits Admin grant	802
225	Finance – NNDR cost of collection	226
207	Strategic Development & Partnership – Growth Point Delivery Team	194
123	Streetscene – street cleansing LPSA2	0
	Other grants and contributions	
1	HRA	30
118	Corporate Services	21
153	Sustainable Homes & Communities	21
97	Economy	57
63	Environment	70
57	Finance	7
21	Strategic Development & Partnership	0
51	Streetscene	46
39,635	Total grants and contributions credited to Services	40,614

2010/11 £000	Credited to Taxation and Non Specific Grant Income		2011/12 £000
7,123	Non domestic rates		4,555
	Non-ringfenced Government grants:		
1,034	Revenue support grant	1,408	
41	DCLG Local Services Support Grant	99	
0	DCLG Council Tax Freeze Grant	174	
0	DCLG - New Homes Bonus	311	
			1,992
	Capital grants:		
96	Environment Agency – Rockbeare Flood Alleviation	0	
0	Environment Agency – Feniton Flood Alleviation	15	
0	Environment Agency – Sediment Transport Study	15	
69	Making It Local – Axe Wetlands	0	
1,043	Homes & Communities Agency – HRA new builds	0	
		30	
	Contributions:		
148	S106 receipts	0	
139	Devon County Council – refuse containers	0	
0	Devon County Council – sports centres – boilers/roofs	145	
0	Tesco – land agreement	1,693	
107	Other contributions	35	
			1,903
9,800	Total credited to Taxation and Non Specific Grant Income		8,451

Note 32 Contd.

The Authority has received a number of grants, contributions and donations that have yet to be recognised as income as they have conditions attached to them that could require the monies or property to be returned to the giver. The balances at the year-end are as follows:

31 March 2011 £000	Grants and Contributions Receipts in Advance	31 March 2012 £000
(3,929)	Low Carbon Infrastructure Fund	(2,301)
(150)	Environment Agency - Axe Wetlands	(150)
(1,996)	Section 106 Receipts	(3,876)
(6,075)	Total	(6,327)

Note 33. Related Parties

The Authority is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the council or to be controlled or influenced by the council. Disclosure of these transactions allows readers to assess the extent to which the council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Authority.

Central Government

Central government has effective control over the general operations of the Authority – it is responsible for providing the statutory framework within which the Authority operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that the Authority has with other parties (eg council tax bills, housing benefits). Grants received from government departments are set out in the subjective analysis in Note 26 on reporting for resources allocation decisions. Grant receipts outstanding at 31 March 2012 are also shown in Note 17.

Members

Members of the council have direct control over the council's financial and operating policies. The total of members' allowances paid in 2011/12 is shown in Note 29.

Other Public Bodies and Entities

2010/11			2011/12		Net Year End (Debtor) / Creditor
Income £000	Expenditure £000		Income £000	Expenditure £000	
		Government Departments	£000	£000	£000
(1,043)	0	Homes & Communities Agency	0	0	0
(11,649)	30,392	Department for Communities & Local Government	(7,549)	118,781	1,843
(36,607)	0	Department for Work & Pensions	(38,434)	0	(310)
(604)	0	Department for Transport	0	0	0
(2,931)	3,467	HMRC	(2,907)	3,245	(83)
0	0	PWLB	(84,376)	196	83
		Other Public Bodies			
(139)	618	Devon County Council	(546)	515	1,612
(86)	244	South Somerset District Council	(103)	154	(20)
(53,059)	34,721	Totals	(133,915)	122,891	3,126

Note 34. Capital Expenditure and Capital Financing

The total amount of capital expenditure incurred in the year is shown in the table below (including the value of assets acquired under finance leases), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Authority, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the Authority that has yet to be financed. The CFR is analysed in the second part of this note.

2010/11 £000		2011/12 £000
0	Opening Capital Financing Requirement	1,988
	Capital investment:	
8,489	Property, Plant and Equipment (see note 12)	5,485
139	Intangible Assets	184
1,637	Revenue Expenditure Funded from Capital under Statute	3,368
	Sources of finance:	
(1,292)	Capital receipts	(258)
(2,653)	Government grants and other contributions	(3,552)
	Sums set aside from revenue:	
(3,306)	Direct revenue contributions	(3,272)
(1,026)	Use of earmarked reserves	(1,925)
0	Minimum Revenue Payment	(410)
1,988	Closing Capital Financing Requirement	1,608

2010/11 £000	Explanation of Movements in the Year	2011/12 £000
1,245	Increase/(Decrease) in underlying need to borrow (unsupported by government financial assistance)	(410)
743	Assets acquired under finance leases	30
1,988	Decrease in Capital Financing Requirement	(380)

Note 35. Leases

Authority as Lessee

Finance Leases

The Council has acquired a number of leased vehicles under finance leases, this includes a fleet of refuse & recycling vehicles under its contract for the provision of waste collection with Sita. The assets acquired under these leases are carried as Property, Plant and Equipment in the Balance Sheet at the following net amounts:

31 March 2011 £000		31 March 2012 £000
0	Other Land and Buildings	0
1,619	Vehicles, Plant, Furniture and Equipment	1,247
1,619	Lessee Finance Leases Total	1,247

Note 35 Contd.

The Authority is committed to making minimum payments under these leases comprising settlement of the long-term liability for the interest in the vehicles acquired by the Authority and finance costs that will be payable by the Authority in future years while the liability remains outstanding. The minimum lease payments are made up of the following amounts:

31 March 2011 £000	Finance lease liabilities (net present value of minimum lease payments):	31 March 2012 £000
613	Current	638
1,977	Non-current	1,433
270	Finance costs payable in future years	221
2,860	Lessee Minimum lease payments	2,292

The minimum lease payments will be payable over the following periods:

Minimum Lease Payments	Finance Lease Liabilities		Minimum Lease Payments	Finance Lease Liabilities
31 March 2011 £000	31 March 2011 £000		31 March 2012 £000	31 March 2012 £000
674	613	Not later than one year	705	638
2,186	1,977	Later than one year and not later than five years	1587	1,433
0	0	Later than five years	0	0
2,860	2,590	Lessee Total	2,292	2,071

Operating Leases

The Council also leases a number of vehicles and office equipment under operating leases. The future minimum lease payments due under non-cancellable leases in future years are:

31 March 2011 £000		31 March 2012 £000
234	Not later than one year	209
324	Later than one year and not later than five years	192
0	Later than five years	0
558	Lessee Operating Leases	401

Note 35 Contd.

EDDC as Lessor

Finance Leases

The Authority has leased out property at various locations in the district under finance leases.

The minimum lease payments comprise settlement of the long-term debtor for the interest in the property acquired by the lessee and finance income that will be earned by the Authority in future years whilst the debtor remains outstanding. The gross investment is made up of the following amounts:

31 March 2011 £000	Finance lease debtor (net present value of minimum lease payments):	31 March 2012 £000
10	Current	10
53	Non-current	43
(6)	Unearned finance income	(14)
57	Gross Investment in the lease	39

The gross investment in the lease and the minimum lease payments will be received over the following periods:

Minimum Lease Payments 31 March 2011 £000	Finance Lease Liabilities 31 March 2011 £000		Minimum Lease Payments 31 March 2012 £000	Finance Lease Liabilities 31 March 2012 £000
10	9	Not later than one year	10	9
36	35	Later than one year and not later than five years	31	21
17	13	Later than five years	12	9
63	57	Lessee Total	53	39

Operating Leases

The Authority leases out property under operating leases for the following purposes:

- for the provision of community services, such as sports facilities, tourism services and community centres
- for economic development purposes to provide suitable affordable accommodation for local businesses

The future minimum lease payments receivable under non-cancellable leases in future years are:

31 March 2011 £000		31 March 2012 £000
383	Not later than one year	489
556	Later than one year and not later than five years	984
3,196	Later than five years	11,041
4,135	Lessee Operating Leases	12,514

Note 36. Impairment Losses

Impairment losses are detailed in Note 12 Property, plant and equipment.

Note 37. Termination Benefits

The Authority terminated the contracts of a number of employees in 2011/12, incurring liabilities of £21,152 (£815k 2010/11) - see Note 30 Officers' Remuneration for the number of Exit Packages and the total cost per band. This total covers 4 redundancies across the authority's services.

Note 38. Defined Benefit Pension Schemes

Participation in Pension Schemes

As part of the terms and conditions of employment of its officers, the Authority makes contributions towards the cost of post employment benefits. Although these benefits will not actually be payable until employees retire, the Authority has a commitment to make the payments that needs to be disclosed at the time that employees earn their future entitlement.

The authority participates in two post employment schemes:

- The Local Government Pension Scheme, administered locally by Devon County Council
 - this is a funded defined benefit final salary scheme, meaning that the Authority and employees pay contributions into a fund, calculated at a level intended to balance the pensions liabilities with investment assets.
- Arrangements for the award of discretionary post retirement benefits upon early retirement
 - this is an unfunded defined benefit arrangement, under which liabilities are recognised when awards are made. However, there are no investment assets built up to meet these pensions liabilities, and cash has to be generated to meet actual pensions payments as they eventually fall due.

Transactions Relating to Post-employment Benefits

We recognise the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge we are required to make against council tax is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement.

The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year:

2010/11 £000	Funded Liabilities: Local Government Pension Scheme	2011/12 £000
	Comprehensive Income and Expenditure Statement	
	Cost of Services:	
2,499	Current service cost	1,846
(7,376)	Past service costs	0
66	Settlements and curtailments	93
	Financing and Investment Income and Expenditure:	
5,163	Interest cost	4,575
(3,716)	Expected return on scheme assets	(3,864)
(3,364)	Total Post Employment Benefit Charged to the Surplus or Deficit on the Provision of Services	2,650
	Other Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement:	
(20,507)	Actuarial (gains) and losses	14,050
(23,871)	Total Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement	16,299
	Movement in Reserves Statement:	
3,364	Reversal of net charges made to the Surplus or Deficit for the Provision of Services for post employment benefits in accordance with the Code	(2,650)
	Actual amount charged against the General Fund Balance for pensions in the year:	
(1,952)	Employer's contributions payable to scheme	(1,865)

Note 38. Contd.

The cumulative amount of actuarial gains and losses recognised in the Comprehensive Income and Expenditure Statement to the 31 March 2012 is a loss of £19.908m.

Assets and Liabilities in Relation to Post-employment Benefits

In the UK budget statement on 22 June 2010 the Chancellor announced that with effect from 1 April 2011 public service pensions would be up-rated in line with the Consumer Prices Index (CPI) rather than the Retail Prices Index (RPI).

In 2010/11 this had the effect of reducing the authority's liabilities in the pension fund by £7.376m and was recognised as a past service gain in accordance with guidance set down in UITF Abstract 48, since the change was considered to be a change in benefit entitlement. There was no impact upon the General Fund or Housing Revenue Account.

Reconciliation of present value of the scheme liabilities (defined benefit obligation):

2010/11 £000	Local Government Pension Scheme	2011/12 £000
105,986	Opening balance at 1 April	83,461
2,499	Current service cost	1,846
5,163	Interest cost	4,575
677	Contributions by scheme participants	627
(20,212)	Actuarial (gains) and losses	11,696
(3,342)	Benefits paid	(3,188)
(7,376)	Past service costs	0
0	Entity combinations	0
66	Curtailments	93
0	Settlements	0
83,461	Closing balance at 31 March	99,110

The effects on the net pension liability of changes in individual assumptions can be measured. For instance, a 0.1% increase in the discount rate assumption would result in a decrease in the pension liability of £2.309m, a 0.1% decrease would result in an increase of £2.371m.

Reconciliation of fair value of the scheme (plan) assets:

2010/11 £000	Local Government Pension Scheme	2011/12 £000
57,282	Opening balance at 1 April	60,580
3,716	Expected rate of return	3,864
295	Actuarial gains and (losses)	(2,354)
1,952	Employer contributions	1,865
677	Contributions by scheme participants	627
(3,342)	Benefits paid	(3,188)
0	Entity combinations	0
0	Settlements	0
60,580	Closing balance at 31 March	61,394

The expected return on scheme assets is determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the Balance Sheet date.

Expected returns on equity investments reflect long-term real rates of return experienced in the respective markets.

The actual return on scheme assets in the year was £1,909,000 (2010/11: £4,157,000)

Note 38 Contd.

Scheme History

	2007/08 £000	2008/09 £000	2009/10 £000	2010/11 £000	2011/12 £000
Present value of liabilities:					
Local Government Pension Scheme	(68,020)	(70,550)	(104,562)	(82,336)	(98,029)
Present value of unfunded liabilities	(1,370)	(1,380)	(1,424)	(1,125)	(1,081)
Fair value of assets in the Local Government Pension Scheme	54,280	43,120	57,282	60,580	61,394
Surplus/(deficit) in the scheme:					
Local Government Pension Scheme	(15,110)	(28,810)	(48,700)	(22,881)	(37,716)
Discretionary Benefits	0	0	0	0	0
Total	(15,110)	(28,810)	(48,700)	(22,881)	(37,716)

The liabilities show the underlying commitments that the authority has in the long run to pay post employment (retirement) benefits. The total liability of £98.709m has a substantial impact on the net worth of the authority as recorded in the Balance Sheet, resulting in a negative overall balance of £37.315m. However, statutory arrangements for funding the deficit mean that the financial position of the Authority remains healthy:

- the deficit on the local government scheme will be made good by increased contributions over the remaining working life of employees (ie before payments fall due), as assessed by the scheme actuary,
- finance is only required to be raised to cover discretionary benefits when the pensions are actually paid.

The total contributions expected to be made to the Local Government Pension Scheme by the council in the year to 31 March 2013 is £1.696m.

Basis for Estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. Both the Local Government Pension Scheme and Discretionary Benefits liabilities have been assessed by Barnett Waddingham, an independent firm of actuaries, estimates for Devon County Council Fund being based on the latest full valuation of the scheme as at 1 April 2010.

Note 38 Contd.

The principal assumptions used by the actuary have been:

2010/11	Local Government Pension Scheme	2011/12
	Long-term expected rate of return on assets in the scheme:	
7.4%	Equities	6.3%
4.4%	Gilts	3.3%
5.5%	Other Bonds	4.6%
5.4%	Property	4.3%
3.0%	Cash	3.0%
5.0%	Target Return Portfolio	4.7%
	Mortality Assumptions:	
	Longevity at 65 for current pensioners	
20.3 years	Men	20.5
24.4 years	Women	24.5
	Longevity at 65 for future pensioners (currently aged 45)	
22.4 years	Men	22.5
26.3 years	Women	26.4
3.5%	Rate of Inflation: RPI	3.3%
2.7%	Rate of Inflation: CPI	2.5%
5.0%	Rate of Increase in Salaries	4.7%
2.7%	Rate of increase in Pensions	2.5%
5.5%	Rate for discounting scheme liabilities	4.6%

It has been assumed that members will exchange half of their commutable pension for cash at retirement.

The Local Government Pension Scheme's assets consist of the following categories, by proportion of the total assets held:

2010/11		2011/12
%		%
70	Equity investments	69
22	Debt instruments	24
8	Other Assets	7
100	Total	100

History of Experience Gains and Losses

The actuarial gains identified as movements on the Pensions Reserve in 2011/12 can be analysed into the following categories, measured as a percentage of assets or liabilities at 31 March 2012:

	2007/08	2008/09	2009/10	2010/11	2011/12
	%	%	%	%	%
Differences between the expected and actual return on assets	1.7	(25.3)	20.0	0.7	(3.2)
Experience gains and losses on liabilities	0.0	0.0	0.4	22	0.2

Note 39. Contingent Liabilities

As at 31 March 2012 the Authority had no contingent liabilities. However there is a possible guarantee of £372,000 for the Exeter Science Park project currently under consideration by Council.

Note 40. Contingent Assets

As at 31 March 2012 the Authority had no contingent assets.

Note 41. Nature and Extent of Risks Arising from Financial Instruments

The Council's activities expose it to a variety of financial risks:

- credit risk – the possibility that other parties might fail to pay amounts due to the Council
- liquidity risk – the possibility that the Council might not have funds available to meet its commitments to make payments
- market risk – the possibility that financial loss might arise for the Council as a result of changes in such measures as interest rates and stock market movements.

The Council's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to fund services. Risk is managed by the financial services team using policies approved by Council in the Annual Treasury Management Strategy.

Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Council's customers.

This risk is minimised through the Annual Investment Strategy, which requires that deposits are not made with financial institutions unless they meet identified minimum credit criteria and also imposes a limit on the amount invested in the financial institution.

The credit criteria in respect of financial assets held by the Council are as detailed below:

Internal Investments

Institution Type	Criteria	Lending Limit
Top 20 UK Building Society	Asset bases >£5 billion Asset bases >£1 billion	£3 million £2 million
UK High Street Banks	Short Term: F1+ Long term: AA	£2 million
Bank Of Scotland Up to 20/10/11 From 20/10/11	Short Term F1+ Short Term F1	£3 Million £2 Million
Local, Fire or Police Authority	N/A	£2 million

External Investment Fund

In addition to the institution requirements detailed in the table below, the fund managers can place a proportion not to exceed 50% of the fund for durations in excess of 364 days and an institutional lending limit of not greater than 20% of the overall value of the fund.

From November investments in Eurozone banks was restricted to Rabobank, Nordea Bank, Deutsche Bank and the European Investment & Reconstruction Banks.

Note 41 Contd.

Institution Type	Criteria
UK Banks & Building Society	Short Term: F1+ Long Term: AA Support: 2 Active in sterling markets Minimum Capital of US\$2,000 Million
Foreign Banks	Short Term: F1+ Long term: AA Support :2 Active in sterling markets Minimum Capital of US\$2,500 Million
UK Banks & Building Society (maximum total investment = 20% of fund)	Short Term: F1 Long Term: A Support: 2 Active in sterling markets Minimum Capital of US\$2,000 Million

The authority’s maximum exposure to credit risk in relation to its investments in banks and building societies of £30.671Million cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities to be unable to meet their commitments. A risk of irrecoverability applies to all of the authority’s deposits, but there was no evidence at the 31 March 2012 that this was likely to crystallise.

During 2011/12 the three main credit rating agencies, Fitch, Moody’s and Standard & Poors, amended the credit ratings of UK Banks & Building Societies. As a result of these changes investments of £11.4 million held at the date of change in November breached counterparty limits. However, in line with the strategy, it was agreed first with the Finance Portfolio Holder and Section 151 Officer and later by Cabinet to allow these investments to be held to maturity.

The following analysis summarises the authority’s potential maximum exposure to credit risk on other financial assets, based on experience of default and uncollectability:

	Amount at 31 March 2012 £0	Historical experience of Default %	Estimated Maximum Exposure to default & uncollectability at 31 March 2012 £0
Customers			
Housing Benefits	1,205,577	22.89%	275,970
Rental	226,430	45.00%	101,901
Sundry Debtors	1,260,853	3.97%	50,000
	2,692,860		427,871

Liquidity Risk

The authority has a comprehensive cash flow management system that seeks to ensure that cash is available as needed. If unexpected movements happen, the authority has ready access to borrowings from the money markets and the Public Works Loans Board. There is no significant risk that it will be unable to raise finance to meet its commitments under financial instruments. The maturity analysis of financial liabilities is as follows:

Note 41 Contd.

2010/11 £000		2011/12 £000
3,255	Less than one year	2,058
58	Between one and two years	60
186	Between two and five years	3,274
362	Between five and ten years	9,959
105	Between ten and twenty years	34,366
178	Between twenty and thirty years	37,571
300	Between thirty and forty years	277
4,444	Total	87,565

All trade and other payables are due to be paid in less than one year.

Market Risk

Interest Rate Risk

The authority is exposed to risk in terms of interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the Council. For instance, a rise in interest rates would have the following effects:

- borrowings at fixed rates – the fair value of the liabilities borrowings will fall
- investments at fixed rates – the fair value of the assets will fall.

Borrowings are not carried at fair value, so nominal gains and losses on fixed rate borrowings would not impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure. Movements in the fair value of fixed rate investments that have a quoted market price will be reflected in Other Comprehensive Income and Expenditure.

The Authority has a number of strategies for managing interest rate risk. The risk of loss is mitigated by the fact that a proportion of government grant payable on financing costs will normally move with prevailing interest rates or the Council's cost of borrowing and provide compensation for a proportion of any higher costs.

The treasury management team has an active strategy for assessing interest rate exposure that feeds into the setting of the annual budget and which is used to monitor performance during the year. This allows any adverse changes to be accommodated. The analysis will also advise whether new borrowing taken out is fixed or variable.

According to this assessment strategy, at 31 March 2012, if interest rates had been 1% higher with all other variables held constant, the financial effect would be:

	£000
Increase in interest payable on short term borrowings	(1)
Increase in interest receivable on short term investments	94
Increase in government grant receivable for financing costs	48
Impact on Surplus or Deficit on the Provision of Services	141
Share of overall impact debited to the HRA	2

The impact of a 1% fall in interest rates would be as above but with the movements being reversed.

Price Risk

The authority's investment in unquoted equity shares of £18,000 has minimal risk as they would not be traded.

Note 41 Contd.**Foreign Exchange Risk**

The authority has no financial assets or liabilities denominated in foreign currencies and thus has no exposure to loss arising from movements in exchange rates.

Note 42 Trust Funds

The Council acts as custodian trustee for the Robinson Bequest for the maintenance of the Garden of Rest at Beer. As custodian the Council holds the funds but they do not represent assets of the Council and therefore have not been included in the balance sheet.

	As at 1 April 2011 £0	Receipts/ Transfers £0	Payments/ Transfers £0	As at 31 March 2012 £0
Robinson Bequest	(12,565)	(134)	134	(12,565)
Total	(12,565)	(134)	134	(12,565)

HOUSING REVENUE INCOME & EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2012

The HRA Income and Expenditure Statement shows the economic cost in the year of providing housing services in accordance with generally accepted accounting practices, rather than the amount to be funded from rents and government grants. Authorities charge rents to cover expenditure in accordance with regulations; this may be different from the accounting cost. The increase or decrease in the year, on the basis of which rents are raised, is shown in the Movement on the HRA Statement.

2010/11 Net Expenditure £000	HOUSING REVENUE ACCOUNT INCOME AND EXPENDITURE STATEMENT	2011/12 Net Expenditure £000
	EXPENDITURE	
5,738	Repairs and Maintenance	2,874
3,565	Supervision and Management	3,227
17	Rents, rates, taxes and other charges	15
5,525	Negative HRA Subsidy payable	5,915
	Depreciation and Impairment of non-current assets	
74,043	Dwellings	4,543
49	Other Assets	138
0	HRA Self Financing Debt	84,406
(11)	Movement in the allowance for bad debts	(9)
88,926	TOTAL EXPENDITURE	101,109
	INCOME	
(13,900)	Dwelling Rents (Gross)	(14,969)
(375)	Non dwelling rents (Gross)	(398)
(493)	Charges for services and facilities	(489)
(490)	Contribution towards expenditure	(462)
(15,258)	TOTAL INCOME	(16,318)
73,668	Net Cost of HRA Services as included in the whole authority Comprehensive Income and Expenditure Statement	84,791
581	HRA share of Corporate and Democratic Core	816
75	HRA share of other amounts included in the whole authority Net Cost of Services but not allocated to specific services	84
74,324	Net Cost / (Income) of HRA Services	85,691
	HRA share of the operating income and expenditure included in the whole authority Comprehensive Income and Expenditure Statement:	
(176)	(Gain) or loss on sale of HRA non-current assets	(255)
(7)	HRA interest and investment income	(9)
0	Interest payable	62
589	Interest on Pension Scheme Liabilities	578
(424)	Expected Return on Pension Fund Assets	(488)
(1,042)	Capital grants and contributions receivable	(27)
73,264	(Surplus)/Deficit for the year on HRA services	85,552

MOVEMENT ON THE HRA STATEMENT FOR THE YEAR ENDED 31 MARCH 2012

The HRA Income and Expenditure Statement shows the actual financial performance for the year, measured in terms of the resources consumed and generated over the last twelve months. However, the authority is required to raise rents on a different accounting basis, the main differences being:

- Capital investment is accounted for as it is financed, rather than when the fixed assets are consumed.
- Retirement benefits are charged as amounts become payable to pension funds and pensioners, rather than as future benefits are earned.

These adjustments are reflected in the statement shown below.

2010/11 Expenditure £000	MOVEMENT ON THE HRA STATEMENT	2011/12 Expenditure £000
(906)	Balance on the HRA at the end of the previous year	(511)
73,264	(Surplus) or Deficit for the year on the HRA Income & Expenditure Statement	85,552
(72,869)	Adjustments between accounting basis and funding basis under statute	(85,665)
395	Decrease / (Increase) in year on the HRA	(113)
(511)	Balance on the HRA at the end of the current year	(624)

Note 1. Reconciliation of Movement on HRA Balance

This requires a reconciling note that breaks down the amounts which are not included within the HRA Income & Expenditure Statement but are adjustments between the accounting basis and the funding basis under statute.

2010/11 Expenditure £000		2011/12 Expenditure £000
	Amounts included in the HRA I & E Statement but required by statute to be excluded when determining the movement on the HRA Balance for the year	
(74,092)	Depreciation and impairment of fixed assets	(4,681)
176	Gain or (loss) on sale of HRA non current assets	255
(26)	Accumulated absences	(11)
(459)	Net charges made for retirement benefits in accordance with IAS19	(316)
0	HRA Self Financing Debt	(84,376)
(74,401)		(89,129)
	Amounts not included in the HRA I & E Statement but required by statute to be included when determining the movement on the HRA Balance for the Year	
274	Capital expenditure funded by the Housing Revenue Account	397
2,696	Transfer to Major Repairs Reserve	2,823
(2,696)	Transfer from Capital Adjustment Account	0
216	Employer's contributions payable to the DCC Pension Fund and retirement Benefits payable direct to pensioners	217
1,042	Capital grants & contributions	27
1,532		3,464
(72,869)	Net adjustments between accounting basis and funding basis under statute	(85,665)

NOTES TO THE HOUSING REVENUE ACCOUNT (HRA) INCOME AND EXPENDITURE STATEMENT
Contd.

Note 2. Rents

This is the total rent income collectable for the year after allowance is made for empty properties and irrecoverable amounts. Empty properties accounted for 0.97% of the gross rents; in 2010/11 the figure was 1.12%.

The average weekly rent for dwellings was £67.13 in 2011/12 (£62.76 in 2010/11). The average weekly rent for garages increased by 10% to £10.68.

Note 3. Rent Arrears

There was a decrease in rent arrears in the year to 31 March 2012 of £56,007.

2010/11 £000		2011/12 £000
282 1.95%	Rent Arrears as at 31 st March Percentage of total rent debit	226 1.46%

Note 4. Bad Debts Provision

The provision was reviewed at 31 March 2012.

2010/11 £000		2011/12 £000
110	Rent Payers Bad Debts Provision as at 31 st March	102

The bad debt provision has been decreased by £8,000. Former tenant arrears have decreased by £4,000 to £87,000 at the 31 March 2012 (£91,000 at the 31 March 2011).

Note 5. Housing Subsidy

The Housing Revenue Account subsidy is based on a notional account representing the Government's assessment of what the Council should be collecting and spending. Below is a breakdown of that assessment for the past two years:

2010/11 £000	Subsidy Element	2011/12 £000
5,793	Management & Maintenance Allowances	5,950
2,696	Major Repairs Allowance	2,823
40	Charges for Capital	41
(14,054)	Guideline Rent Income	(14,777)
0	Adjustment re 2010/11	18
0	Interest on self financing settlement payment	30
(5,525)	Housing Subsidy Payable	(5,915)

NOTES TO THE HOUSING REVENUE ACCOUNT (HRA) INCOME AND EXPENDITURE STATEMENT
Contd.

Note 6. Housing Stock

The Council was responsible for managing on average 4301 dwellings during 2011/12. The stock at the year end was made up as follows:

Numbers as at 31 March 2011	Type	Numbers as at 31 March 2012
1,213	Flats & Maisonettes	1,213
2,095	Houses (including non-traditional)	2,091
990	Bungalows	990
5	Other properties not used as dwellings	5
4, 303	Total	4,299

NOTES TO THE HOUSING REVENUE ACCOUNT (HRA) INCOME AND EXPENDITURE STATEMENT
Note 6 Contd.

The Housing Stock and other Housing Revenue Account Assets are included in the Balance Sheet at 31 March 2012 at a value of £193.902m (£194.106m at 1 April 2011). A full revaluation of the Council's dwellings as at 31 March 2011 was undertaken during the year, this valuation has been updated to 31 March 2012.

	Council Dwellings & Land £000	Other Land & Buildings £000	Vehicle, Plant & Equipment £000	Total £000
Cost or Valuation				
At 1 April 2011	188,916	5,149	715	194,780
Additions	3,686	3	0	3,689
Revaluation increases/(decreases) recognised in the Revaluation Reserve		22	0	22
Revaluation increases/(decreases) recognised in the Surplus/Deficit on the Provision of Services	(3,524)	0	0	(3,524)
Derecognition - disposals	0	(8)	0	(8)
Derecognition - other	0	0	0	
Assets reclassified (to)/from Held for Sale	(205)	(8)	0	(213)
Other movements in cost or valuation	0	0	0	0
At 31 March 2012	188,873	5,158	715	194,746
Accumulated Depreciation & Impairment				
At 1 April 2011	93	189	423	705
Depreciation charge	1,018	89	49	1,156
Depreciation charge written out of the Revaluation Reserve	0	1	0	1
Depreciation written out to the Surplus/Deficit on the Provision of Services	0	0	0	0
Impairment losses/(reversals) recognised in the Revaluation Reserve	0	0	0	0
Impairment losses/(reversals) recognised in the Surplus/Deficit on the Provision of Services	0	0	0	0
Derecognition - disposals	0	0	0	0
Derecognition - other	0	0	0	0
Other movements in depreciation and impairment	(1,018)	0	0	(1,018)
At 31 March 2012	93	279	472	844
Net Book Value:				
At 31 March 2012	188,780	4,879	243	193,902
At 31 March 2011	188,823	4,960	292	194,075

NOTES TO THE HOUSING REVENUE ACCOUNT (HRA) INCOME AND EXPENDITURE STATEMENT
Note 6 Contd.

The actual Housing Stock figure at 31 March 2012 was 4,299 properties, of which 5 properties were not used to house tenants directly (e.g. Community Areas, offices & shop). The remaining 4,294 properties are valued at £188,780m and are included within the 1 April Balance Sheet figure. These properties have been valued based on Existing Use Value for Social Housing. The value of these properties based on Vacant Possession would be £608,966m. The difference between these two figures of £420,186m represents the cost of providing council housing at less than open market rents.

Note 7. Average Costs Per Dwelling

The table below shows the average cost per dwelling of the principal expenditure types and an average rent income.

2010/11 £	Type of Expenditure/(Income)	2011/12 £
£770.22	Supervision & Management - General	£755.41
£657.45	Repairs & Maintenance	£671.91
(£3,234.75)	Rent un-rebated	(£3,484.35)

Note 8. Major Repairs Reserve

In 2011/12 a Major Repairs Allowance of £2.823m was paid to the Council as part of its Housing Subsidy from the Government, to be used for capital expenditure on HRA assets. This sum was paid into a separate reserve; the Major Repairs Reserve, and was used in full during the year to fund works on Council houses. In 2011/12 the full sum of £2.823m was used wholly for the capital improvement of the housing stock with expenditure of £0.102m incurred in excess of the allowance giving a total of £2.925m. No balance remained on the Reserve as at 31 March 2012.

2010/11 £000		2011/12 £000
0	Balance b/f	0
(2,696)	Major Repairs Allowance	(2,823)
2,696	Major Repairs Expenditure	2,823
0	Balance c/f	0

Note 9. Capital Expenditure

Capital expenditure within the HRA for 2011/12 and how it was funded is shown below:

2010/11 £000		2011/12 £000
5,419	Expenditure: Council Houses - Improvements & Enhancements	3,658
0	Other HRA capital expenditure	8
5,419	Total Capital Expenditure	3,666
	Funded by:	
2,912	Major Repairs Reserve	2,823
274	Revenue Contribution	397
1,042	HCA grant	0
646	PWLB loan	0
212	S106 receipts	0
459	Capital Receipts – HRA	118
(126)	Capital Receipts – General Fund	328
5,419	Total	3,666

NOTES TO THE HOUSING REVENUE ACCOUNT (HRA) INCOME AND EXPENDITURE STATEMENT
Contd.

Note 10. Capital Receipts

Capital receipts during the year from disposals of land and houses within the HRA are as follows:

2010/11 £000	Source of Receipt	2011/12 £000
357	Council Houses – Right to Buy Sales	458
4	Principal on Mortgage Repayments	3
365	Miscellaneous Sales	0
(267)	Less contribution to Housing Pool	(343)
459	Total HRA Capital Receipts	118

Note 11. HRA share of contributions to/from the pension reserve

The Council's pension fund reserve liability increased to £37.32m from £22.88m during 2011/12. It has been estimated that 12.63% of the Council's salary costs relate to the HRA, therefore the HRA's share of the overall pension deficit equates to £4.71m.

COLLECTION FUND FOR THE YEAR ENDED 31 MARCH 2012

This account reflects the statutory requirements for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authority (i.e. the Council) in relation to the collection from taxpayers and distribution to major preceptors and the Government of council tax and non domestic rates. The Collection Fund is consolidated with other accounts of the Council and its major preceptors.

COLLECTION FUND ACCOUNT		
2010/11 £000		2011/12 £000
	INCOME	
(77,269)	Council Tax (net)	(77,625)
(8,807)	Council Tax Benefit	(8,787)
(24,825)	NNDR collectable from business ratepayers	(28,373)
(110,901)		(114,785)
	EXPENDITURE	
	Precepts	
63,486	Devon County Council	63,718
8,906	Devon & Cornwall Police Authority	8,938
8,751	East Devon District Council (including Parishes)	8,891
4,082	Devon & Somerset Fire & Rescue Authority	4,096
	Contributions from previous year's estimated surplus	
206	Devon County Council	0
28	Devon & Cornwall Police Authority	0
13	Devon & Somerset Fire & Rescue Authority	0
22	East Devon District Council	0
	NNDR	
24,600	Contribution to National Pool	28,147
225	Cost of Collection Allowance	226
45	Write offs	57
	Adjustment to Bad Debt provisions	
0	Council Tax	0
110,365		114,073
	MOVEMENT ON FUND BALANCE	
(536)		(712)

Fund balance and movement split between the major preceptors:

2010/11 £000		Devon County Council	Devon & Cornwall Police Authority	East Devon District Council	Devon & Somerset Fire Authority	2011/12 £000
(1,060)	Balance b/f	(1,187)	(167)	(166)	(76)	(1,596)
(536)	Movement	(527)	(76)	(73)	(36)	(712)
(1,596)	Balance c/f	(1,714)	(243)	(239)	(112)	(2,308)

In the Balance Sheet the Collection Fund Adjustment Account balance includes £711.51 in respect of Community Charge which is for the benefit of East Devon residents only and is not split between the other preceptors.

Note 1. Income from Business Rates

Under the arrangements for uniform business rates, the Council collects non-domestic rates for its area which are based on local rateable values (£81.676m at 1 April 2011 and £84.485m as at 31 March 2012) multiplied by a uniform rate of £0.433. The total amount, less certain reliefs and other deductions, is paid to a national pool (the NNDR pool) managed by Central Government.

Note 2. Council Tax Base

The Council Tax Base, for tax setting purposes, is calculated by reference to the number of chargeable dwellings in each valuation band, with deductions for dwellings where discounts apply and adjustments made for exempt properties and anticipated amendments. This is then converted to an equivalent number of band D dwellings which is the amount the Council estimates would actually be collected if a tax of £1 is set.

The figures for 2011/12 are:

Band	Dwellings	Adjustments	2 nd Homes @ 40%	Net Properties	Conversion Factor	Band D equivalent
A*	0	12	0	12	5/9ths	7
A	5,718	(1,193)	112	4,637	6/9ths	3,091
B	12,256	(1,846)	152	10,562	7/9ths	8,215
C	13,990	(1,820)	217	12,387	8/9ths	11,011
D	11,717	(1,429)	200	10,488	9/9ths	10,488
E	9,679	(966)	145	8,858	11/9ths	10,826
F	5,874	(473)	69	5,470	13/9ths	7,901
G	3,874	(370)	51	3,555	15/9ths	5,925
H	193	(53)	8	148	18/9ths	296
Total Band D Equivalent						57,760

The comparative figures for 2010/11 were:

Band	Dwellings	Adjustments	2 nd Homes @ 40%	Net Properties	Conversion Factor	Band D equivalent
A*	0	13	0	13	5/9ths	7
A	5,654	(1,202)	108	4,560	6/9ths	3,040
B	12,220	(1,860)	149	10,509	7/9ths	8,174
C	13,962	(1,788)	215	12,389	8/9ths	11,012
D	11,642	(1,419)	199	10,422	9/9ths	10,422
E	9,655	(935)	135	8,855	11/9ths	10,823
F	5,834	(485)	66	5,415	13/9ths	7,821
G	3,866	(336)	41	3,571	15/9ths	5,952
H	191	(51)	7	147	18/9ths	294
Total Band D Equivalent						57,545

**Notes to the Collection Fund
Contd.**

2010/11 £000		2011/12 £000
56,739	Collection Rates at 98.6% (98.6% in 2010/11)	56,951
130	Contribution from MOD properties	125
56,869	Tax Base	57,076

Note 3. The major preceptors on the Collection Fund

The 2010/11 figures include contributions from the previous year's surplus.

2010/11 £000		2011/12 £000
63,692	Devon County Council	63,718
8,934	Devon & Cornwall Police	8,938
8,751	East Devon District Council (including parishes)	8,891
4,095	Devon & Somerset Fire and Rescue Authority	4,096
85,472		85,643

Note 4. Provision for Un-collectable Amounts

Provision has been made within the accounts for un-collectable amounts based on guidelines. At the end of 2011/12 the accumulated provision stood at £247,000 (£208,000 for 2010/11) made up as follows:

2010/11 £000		2011/12 £000
53	National Non Domestic Rates	92
155	Council Tax	155
208		247

GLOSSARY

Accounting Period

The period of time covered by the accounts, normally a period of twelve months commencing on 1 April. The end of the accounting period is the balance sheet date.

Accruals

Sums included in the final accounts to recognise revenue and capital income and expenditure attributable to the accounting period, but for which payment has not been received or made by 31 March.

Accumulated Compensated Absences Adjustment Account

This account represents the value of any unused holiday, time off in lieu or flexi hours which have not been taken by officers as at the 31 March.

Actuarial Gains and Losses

For a defined benefit pension scheme, the changes in actuarial deficits or surpluses that arise because:

- Events have not coincided with the actuarial assumptions made for the last valuation (experience gains and losses); or
- The actuarial assumptions have changed.

Assets

An item having value to the Council in monetary terms, categorised as:

- **Current assets** will be consumed within the next financial year (e.g.: cash and stock).
- **Fixed assets** provide benefits over their useful life for more than one year and can be tangible (e.g. school buildings) or intangible (e.g.: computer software licences).
- **Community assets** are assets that the local authority intends to hold in perpetuity, that have no determinable useful life and may have restrictions on their disposal (e.g. works of art, windmills and picnic sites).
- **Infrastructure assets** that form part of the economic or social framework of the area and whose function is not transferable (e.g.: highways, bridges and footpaths).
- **Under Construction** details capital expenditure to date on work in progress.
- **Surplus Assets** are fixed assets held by a local authority actively being marketed

Audit of Accounts

An independent examination of the Authority's financial affairs.

Balances

The total revenue reserves required to provide a working balance during the financial year, for example in periods when expenditure exceeds income.

Service Reporting Code of Practice (SERCOP)

Details standard definitions of service and total cost which enables spending comparisons to be made with other local authorities.

Budget

The forecast of net revenue and capital expenditure over the accounting period.

Capital Adjustment Account

This records the timing difference between the costs of fixed assets used and the capital financing set aside to pay for them.

Capital Expenditure

Expenditure on assets which have a long term value. Includes the purchase of land, purchase or cost of construction of buildings and the acquisition of plant, equipment and vehicles.

GLOSSARY Contd.

Capital Charges

This is a general term used for the notional charges made to service revenue accounts for the use of fixed assets. The term covers the following:

Depreciation, Impairment charges and revenue expenditure funded from capital under statute (included in gross expenditure) offset by the Amortisation of government grants deferred (included in income).

Capital Receipts

Proceeds received from the sale of property and other fixed assets.

CIPFA

The Chartered Institute of Public Finance and Accountancy.

Collection Fund

A separate fund that records the income and expenditure relating to council tax and non domestic rates.

Corporate Democratic Core

Those activities which the local authority is engaged in specifically because it is an elected multi-purpose authority. This includes the costs of corporate policy making, representing local interests, representatives and duties arising from public accountability.

Creditor

Amounts owed by the Council for work done, goods received or services rendered but for which payment has not been made at 31 March.

Debtor

Sums of money due to the authority but not received at 31 March.

Depreciation

The allocation of the cost of the useful economic life of the Authority's fixed assets for the accounting period through general wear and tear, consumption or obsolescence.

Earmarked Reserves

Those elements of total Authority reserves which are retained for specific purposes.

Finance Lease

A lease whereby all the risks and rewards of ownership of a fixed asset are with the lessee. In substance the asset belongs to the lessee.

General Fund

The main revenue fund of the Authority. Income from the council tax precept and Government grants are paid into the fund, from which the cost of providing services are met.

Government Grants

Payments by Central Government towards local authority expenditure. They are specific for a particular service; and are receivable in respect of both revenue and capital expenditure.

Government Grants Deferred

Grants or contributions received which have supported wholly or in part the acquisition of fixed assets, net of the appropriate share of depreciation on those assets for which a depreciation charge is made.

Housing Revenue Account

Statutory ring-fenced account required to represent the landlord/tenant obligations for the Authority in relation to managing and maintaining its housing stock in return for rental income from tenants.

Impairment

A reduction in the value of a fixed asset to below its carrying amount on the balance sheet due to damage, obsolescence or a general decrease in market value.

GLOSSARY Contd.

Income & Expenditure Account

The net cost for the year for services provided by the Authority for which it is responsible and showing how the cost has been financed from precepts, grants and other income.

Liquid Resources

Cash and current Asset investments that can be easily converted to known amounts of cash without penalty, or can be traded on the active market.

Long Term Debtors

Sums of money due to the Authority originally repayable within a period in excess of twelve months but where payment is not due until future years.

Net Book Value

The value of fixed assets included on the balance sheet, being the historical cost or a current revaluation less the cumulative amounts of depreciation.

Non-distributed Costs

In the main this represents support service area charges. E.g.: Corporate Management, Finance, Legal, ICT, HR services, etc. In addition to this a number of non-service specific corporate fees are included.

Operating Lease

A lease where the risks and rewards, and therefore the ownership of the asset, remains with the lessor.

Precept

The amount levied by one authority which is collected by another. E.g. the County Council is the precepting authority and the District Council is the collecting authority.

Provision

This is an amount which is put aside to cover future liabilities or losses which are considered to be certain or very likely to occur, but the amounts and timing are uncertain.

Reserves

The accumulation of surpluses, deficits and appropriations over past years. Reserves of a revenue nature are available and can be spent or earmarked at the discretion of the Authority. Some capital reserves such as the capital adjustment account cannot be used to meet current expenditure.

Revaluation Reserve

This records net gains from revaluations made after 1 April 2007 not yet realised through sales.

Revenue Contributions

This refers to the financing of capital expenditure directly from revenue rather than from loans or other sources.

Revenue Expenditure

The day to day expenditure of the authority on such items as employees and equipment.

Revenue expenditure funded from capital under statute (REFCUS)

Expenditure which may properly be capitalised but which does not result in tangible fixed assets owned by the Authority.

Revenue Support Grant (RSG)

The major grant paid by central government to local authorities in aid of service provision.

Trust Funds

Funds administered by the Authority for such purposes as prizes, charities and specific projects, on behalf of minors.

ANNUAL GOVERNANCE STATEMENT

For the year ended 31st March 2012

Scope of Responsibility

East Devon District Council is required to ensure that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded, properly accounted for, and used economically, efficiently and effectively. The Council also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

In discharging this overall responsibility the Council is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, which includes arrangements for the management of risk.

East Devon's Council's Audit & Governance Committee has approved a code of corporate governance, which is consistent with the principles of the CIPFA/SOLACE Framework Delivering Good Governance in Local Government. A copy of the code is on our website at www.eastdevon.gov.uk. This statement explains how East Devon District Council has complied with the code. The Council is required under the Accounts and Audit Regulations 2011 to have an approved annual governance statement which accompanies its statement of accounts.

Purpose of the Governance Framework

The governance framework comprises the systems, processes, culture and values by which the authority is directed and controlled and the activities through which it accounts to, engages with and leads the community. It enables the authority to monitor the achievements of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate, cost effective services.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and therefore only provides reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of East Devon District Council's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them effectively and economically.

The Governance Framework

The governance framework described has been in place for the year ending 31 March 2012 and up to the date of the approval of the statement of accounts.

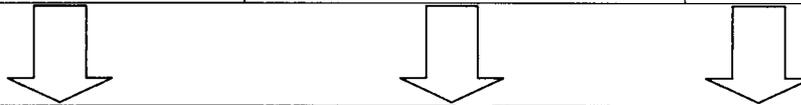
Some of the key features of the governance framework are set out in the following paragraphs:

- The Council has a Corporate Strategy setting out 3 corporate priorities. The Strategy along with the objectives and targets were reviewed in May 2010 to ensure their continuing relevance in the light of the changing economy and other circumstances. This was superseded by the preparation in 2011/12 of a Council Plan for 2012 -16 with 4 core strategies supporting the Plan; Economy, Environment, Finance and Housing Service. Along side the Council Plan we also have produced in 2011/12 for 2012 -16 a Customer Services Plan, a Communication Plan and an ICT Plan. All these documents can be found on the Council's website.
- Delivery of the Corporate Strategy is supported by service plans and individual targets for staff agreed through the annual appraisal process which is recorded and monitored through the Council's performance management systems. Each of the 3 corporate priorities is monitored by Overview and Scrutiny Committee. This Committee drives the scrutiny process on behalf of the public with a view to improving the delivery of public services.
- A Standards Committee is in place to promote and maintain high standards of conduct by members, to consider reports and make recommendations concerning the governance and ethical standards of the Council and advice on the adoption or revision of the Council's Code of Conduct for members, officers and any other related codes or protocols. The Committee meet quarterly if required.
- Audit & Governance Committee exists with wide-ranging terms of reference including the requirement to consider the effectiveness of the Authority's governance arrangements, taking into account corporate risk management, the control environment and associated anti-fraud and anti-corruption arrangements.
- The Council has designated the Deputy Chief Executive as Monitoring Officer (with an advising and deputy role through the Corporate Legal & Democratic Services Manager) to ensure compliance with established policies, procedures, laws and regulations. After consulting with the Head of Paid Service and Chief Finance Officer the Monitoring Officer will report to the full Council if they consider that any proposal, decision or omission would give rise to unlawfulness or maladministration. Such a report will have the effect of stopping the proposal or decision being implemented until the report has been considered. The Council also conforms with the requirements of the CIPFA statement on the Role of the Chief Financial Officer in Local Government (2010).
- Maintenance of an internal audit service through the South West Audit Partnership which operates to the standards set out in the Code of Practice for Internal Audit in Local Government in the UK. Internal audit are responsible for monitoring the effectiveness of systems of internal control. The Service operates to an audit plan approved by the Audit and Governance Committee. The Council's Internal Audit function is subject to regular inspection by the Councils external auditors (Grant Thornton UK LLP).
- The Council has a whistle-blowing and anti-fraud and corruption policy.

Below is an overview of the Council's Governance Framework

As stated the Council has an adopted Code of Corporate Governance which is inline with CIPFA/SOLACE documentation on delivering good governance in local government. This defines the corporate governance framework and sets out six core principles of good governance as shown below.

Corporate Governance Framework		
Corporate Governance comprises the systems and processes, cultures and values, by which the council is directed and controlled, and through which we account to, engage with and where appropriate, lead the community.		
1. Focus on purpose of the Council, vision for local area and outcomes for the community.	2. Members and officers working together to achieve a common purpose with clearly defined functions and roles.	3. Promoting values and upholding high standards of conduct and behaviour.
4. Taking informed and transparent decisions scrutinised and risk managed.	5. Developing capacity of Members and Officers to be effective.	6. Engaging with local people to ensure public accountability.



(A) Key Documents: Regular/Annual Review or Production	(B) Key Documents: Ad hoc Review or Production	(C) Contributory Processes/Regulatory Monitoring	
<ul style="list-style-type: none"> • Corporate Strategy (now Council Plan) • Financial Strategy (Medium Term Financial Plan) • Annual Revenue & Capital Estimates • Service Plans • Statement of Accounts • Internal/External Audit Protocol • Council Tax Booklet • Performance Monitoring Reports (Measure Reports & performance indicators) • Financial Monitoring Reports • East Devon Connect • External Audit Report to those charged with Governance • External Audit Review report • Management Assurance Statements • Corporate Governance Statement 	<ul style="list-style-type: none"> • Constitution including Financial and Contract Standing Orders • Scheme of Delegation • Code of Corporate Governance • Anti-Fraud, Theft and Corruption Policy • Complaints Procedure • Communications Strategy • Community Engagement Policy • Customer Service Strategy • Procurement Strategy • Freedom of Information • Health Safety, Welfare and Employment Policies • Data and Information Quality Policy • Information Security Policy • ICT Strategy • Protocol – Member Officer Relations • Members Code of Conduct • Employees Code of Conduct • Partnership Policy and Guidance • Risk Management Policy and Guidance • Published Agendas, Reports and Minutes of Committees • Whistleblowing Policy • Money Laundering Policy • Retention and disposal of documents Guidelines 	<ul style="list-style-type: none"> • Audit & Governance Committee • Standards Committee • Overview & Scrutiny Committee • Housing Review Board • Independent Remuneration Panel for Members Allowances • Strategic Management Team • Monitoring Officer appointed • S151 Officer Appointed • Head of Paid Service appointed • Customer Complaints/Feedback Process • Procurement & Efficiency Group • Resident's Panel consultation • Asset Management Forum 	<ul style="list-style-type: none"> • Job Descriptions and Person Specifications • Job Evaluation Process • Employee Induction • Employee Surveys • Learning and Development Programme – Employees/Members • Performance Excellence Review • Criminal Conviction Checks • Health & Safety Officers • Fraud Forum • External Audit • Internal Audit • Gift and Hospitality Registers for Employees • Members Register of Interest • Annual Review of Internal Audit, Risk Management & Governance Arrangements

Review of Effectiveness

East Devon District Council has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness is informed by the work of:

- Internal Audit Annual Report and Opinion 2011/12.
- Internal and external audit and inspection.
- A specific review of the effectiveness of internal control and compliance to the governance framework undertaken in June through the completion of assurance statements by the Strategic Management Team. These were then reviewed by the Group Auditor for SWAP, the Head of Finance, and the Monitoring Officer for compliance and any apparent organisational improvements are included in the Governance Action Plan.
- The mechanisms for maintaining and reviewing the effectiveness of the system of internal control throughout the year include.
 - Cabinet is responsible for considering overall financial and performance management and receives comprehensive budget monitoring reports on a monthly basis and council service performance reports.
 - Overview & Scrutiny Committee holds the Cabinet Committee to account.
 - The Standards Committee meets quarterly when required and at every meeting considers an update report on complaints against councillors which includes learning points and recommended actions. The Committee also keeps under review the Council's policies and procedures for maintaining high ethical standards.
 - The Audit & Governance Committee meet five times a year to provide independent assurance to the Council in relation to the effectiveness of the risk management and internal control environment.
 - The South West Audit Partnership provides an independent and objective assurance service to the Council and completes a programme of reviews each year to inform an opinion on the internal control, risk management and governance arrangements. In 2011/12 this programme included governance audits. The service undertakes fraud investigation and proactive fraud detection work which includes reviewing the control environment in areas where fraud or irregularity has occurred.

Improvements made in Governance arrangements to note include;

- A number of key policies relating to the governance arrangements were rewritten in 2011/12 taking account of advice on best practise from SWAP where relevant. The policies are listed below and were approved by the Audit & Governance Committee.

- Anti-Fraud Theft and Corruption Policy
- Anti-Bribery Policy
- Code of Corporate Governance
- Risk Management Policy and Guidance
- Whistleblowing Policy
- Partnership Policy and Guidance
- Retention and Disposal of Documents Policy

Staff have been made aware of these revised policies.

- In addition to producing a Council Plan with supporting strategies and service plans the Council has produce for the first time a year end report (2011/12) of its activities to consider how well the Council performed against what it set out to achieve.
- The Council has improved its overall assessment of key financial controls as reported by SWAP

Significant Governance and Control Issues Identified – Governance Action plan

Council Members and Officers have been continually updated and advised on the implications of reviews of the effectiveness of the Council's systems of internal control. Plans have been devised and put in place to ensure continuous improvement. The Council's annual review of the governance framework, including the system of internal controls and associated reviews during the year, identified some areas where action is appropriate to enhance the governance and internal control environment and ensure continuous improvement. These are listed below, along with the proposed actions to remedy or improve the position.

Area for Improvement	Suggested Action	Responsible Officer Response	Officer Resp.
Financial Regulations & Contract Standing Orders	These need reviewing to update in terms of organisation restructure, contract process and values need updating. Refresher training for staff is required in this area as there are concerns over the need to embed the importance of this document with staff.	This has been carried forward from 2011/12 and will now be completed in 2012/13. Contracts Standing Order reviewed September 2012 and Financial Regulations by 31 March 2013	Simon Davey
ICT Service Continuity Plan	In the event of a major incident that prevents use of the main data centre at the Knowle the intention is to be able to transfer IT operations to East Devon Business Centre. This is not in operation as yet.	To be completed by October 2012	Paul Bacon

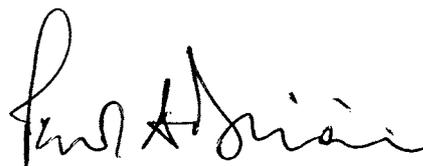
Publication of Contracts Register	The publication of a contracts register on the Council's website. The Government has indicated that this may become a requirement for Councils but this has not been confirmed. Although not a requirement it is considered that this will improve transparency and openness.	To be completed by January 2013	Colin Slater
Emergency Planning	Emergency Planning Audit identified some key weaknesses; an out of date emergency plan, including contact database and the need to define officer responsibility. This was identified as a current weakness by the Street Scene Manager in his Assurance Statement.	To be completed by March 2013	Andrew Hancock

Signed & Dated



Chief Executive **27/9/2012**

Signed & Dated



Leader of the Council **27/9/2012**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF EAST DEVON DISTRICT COUNCIL

Opinion on the Authority financial statements

We have audited the financial statements of East Devon District Council for the year ended 31 March 2012 under the Audit Commission Act 1998. The financial statements comprise the Movement in Reserves Statement, the Comprehensive Income and Expenditure Statement, the Balance Sheet, the Cash Flow Statement, the Housing Revenue Account Income and Expenditure Statement, the Movement on the Housing Revenue Account Statement and Collection Fund and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2011/12.

This report is made solely to the members of East Devon District Council in accordance with Part II of the Audit Commission Act 1998 and for no other purpose, as set out in paragraph 48 of the Statement of Responsibilities of Auditors and Audited Bodies published by the Audit Commission in March 2010. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Authority and the Authority's Members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the Head of Finance and auditor

As explained more fully in the Statement of the Head of Finance's Responsibilities, the Head of Finance is responsible for the preparation of the Statement of Accounts, which includes the financial statements, in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom, and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the Authority's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Head of Finance; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the explanatory foreword to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the financial position of East Devon District Council as at 31 March 2012 and of its expenditure and income for the year then ended; and

- have been prepared properly in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2011/12.

Opinion on other matters

In our opinion, the information given in the explanatory foreword for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we report by exception

We report to you if:

- in our opinion the annual governance statement does not reflect compliance with 'Delivering Good Governance in Local Government: a Framework' published by CIPFA/SOLACE in June 2007;
- we issue a report in the public interest under section 8 of the Audit Commission Act 1998;
- we designate under section 11 of the Audit Commission Act 1998 any recommendation as one that requires the Authority to consider it at a public meeting and to decide what action to take in response; or
- we exercise any other special powers of the auditor under the Audit Commission Act 1998.

We have nothing to report in these respects

Conclusion on the Authority's arrangements for securing economy, efficiency and effectiveness in the use of resources

Respective responsibilities of the Authority and the auditor

The Authority is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

We are required under Section 5 of the Audit Commission Act 1998 to satisfy ourselves that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources. The Code of Audit Practice issued by the Audit Commission requires us to report to you our conclusion relating to proper arrangements, having regard to relevant criteria specified by the Audit Commission.

We report if significant matters have come to our attention which prevent us from concluding that the Authority has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are not required to consider, nor have we considered, whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

Scope of the review of arrangements for securing economy, efficiency and effectiveness in the use of resources

We have undertaken our audit in accordance with the Code of Audit Practice, having regard to the guidance on the specified criteria, published by the Audit Commission in October 2011, as to whether the Authority has proper arrangements for:

- securing financial resilience; and
- challenging how it secures economy, efficiency and effectiveness.

The Audit Commission has determined these two criteria as those necessary for us to consider under the Code of Audit Practice in satisfying ourselves whether the Authority put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2012.

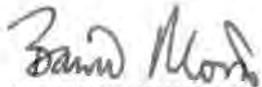
We planned our work in accordance with the Code of Audit Practice. Based on our risk assessment, we undertook such work as we considered necessary to form a view on whether, in all significant respects, the Authority had put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources.

Conclusion

On the basis of our work, having regard to the guidance on the specified criteria published by the Audit Commission in October 2011, we are satisfied that, in all significant respects, East Devon District Council put in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2012.

Delay in certification of completion of the audit

We cannot formally conclude the audit and issue an audit certificate until we have completed the work necessary to issue our assurance statement in respect of the authority's Whole of Government Accounts consolidation pack. We are satisfied that this work does not have a material effect on the financial statements or on our value for money conclusion.



Barrie Morris
Senior Statutory Auditor, for and on behalf of Grant Thornton UK LLP

Grant Thornton UK LLP
Hartwell House
55-61 Victoria Street
BRISTOL
BS1 6FT

Date 28 September 2012