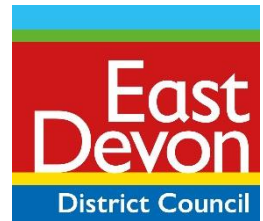


Application for Temporary use of Council land up to 28 days



SKIP

SCAFFOLDING

ACCESS FOR WORK

Please tick appropriate box

1	Name	
1a	Address	
1b	Postcode	
1c	Telephone Number	
1d	Email address	
2	SITE LOCATION <i>(please attach a site plan showing the location of the scaffolding/skip and working areas)</i>	
3	Dates when scaffolding/skip to be erected and expected date of removal	Date to be erected: Date for removal:
4	Details of any working space required <i>(if any)</i>	

Signature of applicant/s	
Print Name	
Date	
<p>This form is to be completed by the applicant who shall be over the age of 18 years and shall be submitted to the Property & Estates Team at Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, Devon, EX14 1EJ together with any supporting papers.</p>	

CHECKLIST:

1. Have you confirmed whether the land is owned by East Devon District Council?
2. Have you included a sketch plan of the proposed location with approximate dimensions?
3. Have you included a cheque for the application fee & licence fee (please refer to the fee's table in the guidance document) made payable to **East Devon District Council?** or paid via telephone with a credit/debit card?

For information on the application process go to <https://eastdevon.gov.uk/property-and-estates/>

Please return this form to:

Property & Estates
 East Devon District Council
 Blackdown House
 Border Road
 Heathpark Industrial Estate
 Honiton
 Devon
 EX14 1EJ

Or

property@eastdevon.gov.uk

Prior to submitting an application, please ensure that you have read and understood our information document 'Purchasing Council Property and Acquiring other interest in land' along with our data protection statement below:

Any personal information which you provide will be held and used by East Devon District Council for the purpose of processing your application. Your information may be provided to a third party acting on our behalf to assist with the application process. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing. Further detail about our use of your personal information can be found in the relevant Privacy Notice which can be accessed here: <http://eastdevon.gov.uk/access-to-information/data-protection/privacy-notices/>.

To request this information in an alternative format or language please call 01395 571589 or via email property@eastdevon.gov.uk

All requests are considered on an individual basis