

Date: 19 February 2013
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To:
Members of the Overview and Scrutiny Committee (Mike Allen, Peter Bowden, Graham Brown, Peter Burrows, Derek Button, David Chapman, Deborah Custance Baker, Vivien Duval Steer, Roger Giles, Tony Howard, Stuart Hughes, John Humphreys, Sheila Kerridge, David Key, John O'Leary, Brenda Taylor, Graham Troman, Tim Wood, Eileen Wragg, Claire Wright, Tom Wright)
Portfolio Holders
Chief Executive; Deputy Chief Executives

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Overview and Scrutiny Committee
Thursday 28 February 2013 at 6.30pm
Council Chamber, Knowle, Sidmouth

Members of the Council who do not sit on this Committee are welcome to attend as observers. Members of the public are welcome to attend this meeting.

- There is a period of 15 minutes at the beginning of the meeting to allow members of the public to ask questions.
- In addition, the public may speak on items listed on the agenda. After a report has been introduced, the Chairman (Leader of the Council) will ask if any member of the public wishes to speak and/or ask questions.
- All individual contributions will be limited to a period of 3 minutes – where there is an interest group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.
- The Chairman has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

Should anyone have any special needs or require any reasonable adjustments to assist them in making individual contributions, please contact Debbie Meakin (contact details at top of page).

A hearing loop system will be in operation in the Council Chamber. Councillors and members of the public are reminded to switch off mobile phones during the meeting.

AGENDA

Page/s

1. **Public question time** – standard agenda item (15 minutes)
Members of the public are invited to put questions to the Committee through the Chairman. Councillors also have the opportunity to ask questions of the Leader and/or Portfolio Holders during this time slot whilst giving priority at this part of the agenda to members of the public
2. To confirm the minutes of the meeting of the Overview and Scrutiny Committee held on 24 January 2013. 4 - 8

Agenda Item 12

Overview and Scrutiny Committee

28 February 2013



Overview and Scrutiny Committee

Forward Plan 2012/13

Date of Committee	Report	Lead Officer
28 March 2013	<ul style="list-style-type: none">• Five Year Land Supply• Reviewing the general terms of reference for working parties and task and finish forums.	Matt Dickins Debbie Meakin
25 April 2013	<ul style="list-style-type: none">• Update from Sustainable Homes and Communities Portfolio Holder• Draft Overview and Scrutiny Annual Report	Cllr Jill Elson Debbie Meakin

Topics for scoping and allocation to the Forward Plan:

- Updates from Portfolio Holders
- Youth service provision
- Flooding – partner agencies
- Flooding – impact on beaches
- Police Area Commander visit
- Local Plan production (moved to take into account staffing resources on the current Local Plan process)

Task and Finish Forums Update

- Community Infrastructure Levy has completed meetings with a report being prepared.
- Business TaFF next meeting set for 12 March 2013.
- Fees and Charges starting March 2013; currently work underway preparing background information. Volunteers for this TaFF still required.