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To: The Chairman and Members of the Cabinet  
Other Members of the Council for information  
Chief Executive  
Deputy Chief Executives  
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Corporate Managers

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## **Cabinet, Wednesday, 5 October 2011 at 5.30 pm**

[www.eastdevon.gov.uk](http://www.eastdevon.gov.uk)

The above meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

**Members of the Council who do not sit on the Cabinet are welcome to attend as observers.**

**Members of the public are welcome to attend this meeting.**

- A period of 15 minutes has been provided at the beginning of the meeting to allow members of the public to raise questions.
- In addition, the public may speak on items listed on the agenda. After a report has been introduced, the Chairman (Leader of the Council) will ask if any member of the public wishes to speak and/or ask questions.
- All individual contributions will be limited to a period of 3 minutes – where there is an interest group of objectors or supporters, a spokesperson should be appointed to speak on behalf of group.
- The public is advised that the Chairman has the right and discretion to control questions to avoid disruption, repetition and to make best use of the meeting time.

**A hearing loop system will be in operation in the Council Chamber.**

Councillors and members of the public are reminded to switch off mobile phones during the meeting. If this is not practical due to particular circumstances, please advise the Chairman in advance of the meeting.

## **AGENDA**

### **Part A**

- 1 **Public question time** – standard agenda item (15 minutes)  
Members of the public are invited to put questions to the Cabinet through the Chairman (Leader of the Council).

Councillors also have the opportunity to ask questions of the Leader and/or Portfolio Holders during this time slot whilst giving priority at this part of the agenda to members of the public.

**Pages**

2	To confirm the minutes of the meeting of the Cabinet held on 7 September 2011	1-1
3	To receive any apologies for absence.	
4	To receive any declarations of interest relating to items on the agenda.	
5	To consider any items, which, in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances. (Note: Such circumstances need to be identified in the minutes. If you wish to raise a matter under this item, please do so in advance of the meeting by notifying the Chief Executive who will then consult with the Chairman).	
6	To agree any items to be dealt with after the public (including the press) have been excluded. There are 7 items which Officers recommend should be dealt with in this way.	
7	To note the contents of the Forward Plan for the period 1 October 2011 to 31 January 2012.	1-1
8	Matters referred to the Cabinet by the Overview and Scrutiny Committee for re-consideration in accordance with the Overview/Scrutiny procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution. No items have been put forward.	
9	To note or take appropriate action in respect of the minutes of the Scrutiny/Overview Committee held on 1 September 2011.	1-1

**Part A Matters for Decision – Key Decisions**

10	Council Plan	Denise Lyon, Deputy Chief Executive	1-1
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**Part A Matters for Decision**

11	Exeter and East Devon Growth Point Progress report on major projects	Projects Director Exeter & East Devon Growth Point	1-1
12	Exeter and East Devon Growth Point Delivery Team – funding	Projects Director Exeter & East Devon Growth Point	1-1
13	Introduction of Community Infrastructure Levy and potential governance arrangements	Head of Economy	1-1
14	Local Revolving Infrastructure fund	Exeter and East Devon Growth Point Team	1-1
15	Financial monitoring report 2011/12 Month 5	Head of Finance	1-1
16	Localisation of Council Tax Benefits – consultation  Government consultation papers available on Members' Intranet (click on Current Agendas)	Revenues & Benefits Manager	1-1

17	Local Government review for Business Rates retention		Head of Finance	1-1
18	Performance Monitoring report until August 2011		Denise Lyon, Deputy Chief Executive	1-1
19	Private Sector Housing Enforcement charges		Private Sector Housing Manager	1-1
20	Exmouth Imperial Recreation Ground - Landfill		Head of Environment	1-1
21	Honiton Community Centre Background information on cost estimate and geotechnical report available on Members' Intranet (click on Current Agendas)		Richard Cohen, Deputy Chief Executive	1-1
22	<b>The Vice Chairman to move the following:-</b> "that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in private session (Part B)."			

#### **PART B - Matters for Decision**

23	To note or take appropriate action in respect of the confidential minutes of the meeting of the Exmouth Regeneration Programme Board held on 9 September 2011		Para 3 Schedule 12A Information relating to the financial or business affairs of any particular person (including the authority holding that information).	1-1
24	The Strand, Exmouth	As above	Principal Estates Surveyor	1-1
25	Seaton Regeneration – Visitor Centre	As above	Principal Estates Surveyor	1-1
26	Affordable Housing – Bonners Glen	As above	Housing Enabling Officer	1-1
27	Affordable Housing – Holmdale	As above	Housing Enabling Officer	1-1
28	Exemption from Standing Orders – Priority Disposal Programme – Electrical Substation Sites  Substation Site details and photos are available on the Members' Intranet (click on Current Agendas)	As above	Principal Estates Surveyor	1-1
29	Exemption from Standing Orders re SAN vendor	As above	Corporate ICT Manager	1-1



## Members remember!

- ❑ You must declare the nature of any personal or prejudicial interests in an item whenever it becomes apparent that you have an interest in the business being considered.
- ❑ Where you have a personal interest because the business relates to or is likely to affect a body of which you are a member or manager as an EDDC nominee or appointee, then you need only disclose that interest when (and if) you speak on the item. The same rule applies if you have a personal interest in relation to a body exercising functions of a public nature.
- ❑ Make sure you say the reason for your interest as this has to be included in the minutes.
- ❑ If your interest is prejudicial you must leave the room unless you have obtained a dispensation from the Council's Standards Committee or where Para 12(2) of the Code can be applied. Para 12(2) allows a Member with a prejudicial interest to stay for the purpose of making representations, answering questions or giving evidence relating to the business but only at meetings where the public are also allowed to make representations. If you do remain, you must not exercise decision-making functions or seek to improperly influence the decision; you must leave the meeting room once you have made your representation.

## Getting to the Meeting – for the benefit of visitors



The entrance to the Council Offices is located on Station Road, Sidmouth. **Parking** is limited during normal working hours but normally easily available for evening meetings.

The following **bus service** stops outside the Council Offices on Station Road: **From Exmouth, Budleigh, Otterton and Newton Pophelford – 157**

The following buses all terminate at the Triangle in Sidmouth. From the Triangle, walk up Station Road until you reach the Council Offices (approximately ½ mile).

**From Exeter – 52A, 52B**

**From Honiton – 52B**

**From Seaton – 52A**

**From Ottery St Mary – 379, 387**

Please check your local timetable for times.

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The Committee Suite has a separate entrance to the main building, located at the end of the visitor and Councillor car park. The rooms are at ground level and easily accessible; there is also a toilet for disabled users.

**For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546**