

Licensing Service
 East Devon District Council
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Ref: EHAN14

Zoo Licensing Act 1981

FORM FOR APPLICATION TO LICENSING AUTHORITY FOR RENEWAL OF AN EXISTING ZOO LICENCE

FOR OFFICE USE ONLY	Date copied to Vet/EHO:	
Fee: £	Date of Inspection:	Licence No:
Received:	Recommendation:	Issued:

Please complete in block capitals or type. Please ensure answers are written or typed in black ink and see note at page 2. Do not delay your application.

You may wish to keep a copy of the completed form for your records.

1. In accordance with Section 6(1) of the Zoo Licensing Act 1981 (as amended) I/We (insert <u>full</u> name of licence holder(s)):	
Insert address of each licence holder(s) (use separate sheet if necessary):	
Post town:	Post code (if known)
Telephone:	Email:
being the holder(s) of a Zoo licence to operate (insert name of zoo) :	
hereby apply to East Devon District Council for renewal of the licence, which is due to, expire on (insert date)	
2. I/We confirm that I/We possess a copy of the current edition of the Secretary of State's standards of modern zoo practice (dated September 2004) and that the zoo is being operated in accordance with the terms of the licence issued to me/us on (insert date of issue)	

3.	I/We have been, or will be , implementing the conservation measures set out at Annex A to this form)a copy is attached), by
4.	Please set out any additional matter(s), which you would like to bring to the attention of the Licensing Authority:

1 st Applicant	
Signed:	Date:
Name:	
Capacity if applicant(s) sign on behalf of a Company or Partnership:	
2 nd Applicant	
Signed:	Date:
Name:	
Capacity if applicant(s) sign on behalf of a Company or Partnership:	

As part of the renewal application please complete the schedule on the following page showing **the kinds of animals listed in taxonomic category of Order and approximate number in each group kept or to be kept for exhibition on the premises and the arrangements for their accommodation, maintenance and well being.** [Note - As an alternative to listing on this form a proposed stock list may be attached.]

Note. Section 6(1) of the Zoo Licensing Act 1981 requires that an application for renewal of a zoo licence must be sent to the licensing authority not later than 6 months before the due expiry date of the licence. Since a re-inspection of the zoo is also required by that date (except where a direction has been issued by the Secretary of State under Section 14 of the Act). The application should preferably be made at least 8 months before the expiry date to allow sufficient time for re-inspection to be arranged and carried out.

Please ensure you enclose the renewal fee with your application. We are able to take card payments by phone (01395 517410) should you wish to pay in that manner.

Schedule

Common name	Scientific name	Sex (if known)	Number

Common name	Scientific name	Sex (if known)	Number

Important Notice

This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

Useful information available to applicants:

Information about the Zoo Licensing Act 1981 (Amendment) (England and Wales) Regulations 2002)

Where to find it – available from your Local Authority who are responsible for administering the Act or from DEFRA at <http://www.defra.gov.uk/wildlife-pets/zoos/index.htm> or Tel: 0117 372 8209.

Secretary of State's Standards of Modern Zoo Practice

Where to find it - available at <http://www.defra.gov.uk/wildlife-pets/zoos/standards-zoo-practice/> or from your Local Authority who are responsible for administering the Zoo Licensing Act 1981 (as amended). Hard copies are also available from DEFRA.

Guidance on the Licensing and Inspection of Zoos in England under the Zoo Licensing Act 1981

Government Circular Guidance 02/2003 on the Zoo Licensing Act 1981 (Amendment) (England and Wales) Regulations 2002)

Where to find it – available at <http://archive.defra.gov.uk/wildlife-pets/zoos/documents/zoo-licensing-guidance-1012.pdf>

Alternatively hard copies can be obtained by contacting:

Zoo Licensing Policy Team

DEFRA

1/10 Temple Quay House

2 The Square

Temple Quay

Bristol, BS1 6EB

Tel: 0117 372 8209

E-mail: zoos.branch@defra.gsi.gov.uk

Zoos Forum Handbook

Where to find it – hard copies of available chapters can be obtained from DEFRA at the above address electronic versions can be downloaded from

<http://www.defra.gov.uk/wildlife-pets/zoos/zoo-forums-handbook/>

Updated: June 2012