

Meeting not open to the public



District Council

Notes of meeting the Office Accommodation Executive Group Held on Wednesday 7 December 2016

Present:

Councillors: Paul Diviani, Andrew Moulding, Tom Wright, Ian Thomas

Officers: Richard Cohen, Mark Williams, Steve Pratten, Simon Davey, Karen Jenkins, Henry Gordon-Lennox, Julia Waddington,

		Action
1.	Apologies:	
2.	Approval of previous meeting notes: Agreed and ready for publishing.	
3.	Matters arising: The meeting centred around the decision of the DM Committee held on 6 December where the application submitted by Pegasus for the Knowle site was refused. <ul style="list-style-type: none">• The application was refused on the grounds of scale and massing, the listed building in the grounds and the C2/C3 element.• A meeting will now be arranged with Pegasus to discuss their next step.• Members & officers agreed that the move to Honiton still needed to go ahead as the Knowle building was not fit for purpose – this was our reason for the decision to move at the beginning of the project.• Discussion around costs and borrowing to be made.• Gateway 7 will need to be discussed and a new decision made.• RC to take an update report in February to Cabinet with recommendations to move project forward.• Message to all staff needs to be sent and a press statement issues ASAP.• Risk register to be update – this will be done a next scheduled meeting due to be held in January with Members and Officers.	

4.	Office Relocation Project Particulars: <ul style="list-style-type: none"> Deferred to next meeting 	
5.	Internal Facilities Manager update: <ul style="list-style-type: none"> Deferred to next meeting. 	
6.	PegasusLife Update: <ul style="list-style-type: none"> See above. 	
7.	Exmouth Town Hall: <ul style="list-style-type: none"> Deferred to next meeting. 	
8.	Integration of Knowle and Manstone Depots update: <ul style="list-style-type: none"> Deferred to next meeting. 	
10.	Knowle Parkland transfer to Sidmouth Town Council update: <ul style="list-style-type: none"> Deferred to next meeting. 	
11.	Finance Workstream matters: <ul style="list-style-type: none"> Deferred to next meeting. 	
12.	Legal Workstream: <ul style="list-style-type: none"> Deferred to next meeting. 	
13	HR/internal & external communications workstream: <ul style="list-style-type: none"> Deferred to next meeting. 	
14.	ICT Workstreams: <ul style="list-style-type: none"> Deferred to next meeting. 	
15.	AOB: <ul style="list-style-type: none"> None. 	
15.	Date of Next Meeting: <ul style="list-style-type: none"> 25 January 2017 at 3pm in Room 1 	