

East Devon District Council – Community Infrastructure Levy Eligibility Criteria and Application for Funding Form

If you have any queries relating to the protocol or application for funding form, please contact Keith Lane, Planning Policy Officer on 01395 571684 or klane@eastdevon.gov.uk

Please note that only projects which meet each of the four eligibility criteria (although note the caveat in questions 2 and 3) should go on to complete the application for funding form.

ELIGIBILITY CRITERIA

Criteria	Yes / No																										
<p>1. Does the project align with an infrastructure type or project included in the adopted Regulation 123 List?</p> <p>Please identify which category the projects falls under:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr><td>Education</td><td style="width: 50px;"></td></tr> <tr><td>Exmouth Regeneration Area Projects</td><td></td></tr> <tr><td>Exe Estuary Mitigation</td><td></td></tr> <tr><td>Pebblebed Heaths Mitigation</td><td></td></tr> <tr><td>Clyst Valley Regional Park</td><td></td></tr> <tr><td>Health centres</td><td></td></tr> <tr><td>Emergency service facilities</td><td></td></tr> <tr><td>Library facilities excluding Cranbrook</td><td></td></tr> <tr><td>Community and Youth facilities</td><td></td></tr> <tr><td>Capital build costs for indoor sports provision at Cranbrook</td><td></td></tr> <tr><td>Improvements to sports and leisure provision</td><td></td></tr> <tr><td>Open space/ recreation provision excluding on-site provision</td><td></td></tr> <tr><td>Strategic Transport Infrastructure</td><td></td></tr> </tbody> </table>	Education		Exmouth Regeneration Area Projects		Exe Estuary Mitigation		Pebblebed Heaths Mitigation		Clyst Valley Regional Park		Health centres		Emergency service facilities		Library facilities excluding Cranbrook		Community and Youth facilities		Capital build costs for indoor sports provision at Cranbrook		Improvements to sports and leisure provision		Open space/ recreation provision excluding on-site provision		Strategic Transport Infrastructure		
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<p>2. Is the project specifically identified in the latest Infrastructure Delivery Plan (March 2015)? <i>(nb. although a “yes” is desirable, for the first year only, projects will still be considered if not identified in this IDP as a review is currently being finalised)</i></p>																											
<p>3. Does the Infrastructure Delivery Plan identify the project as potentially being funded in whole or in part by Community Infrastructure Levy? <i>(nb. although a “yes” is desirable, for the first year only, projects will still be considered if not identified in this IDP as a review is currently being finalised)</i></p>																											
<p>4. Will the project contribute towards the delivery of the adopted Local Plan or emerging Cranbrook Plan?</p>																											

If you have answered “yes” to each of the four questions above, then please complete the following form. Please ensure that your proposal contains robust evidence that supports your response to the questions.

APPLICATION FOR FUNDING FORM

Infrastructure delivery partner making the bid:

Project lead officer/person and contact details (postal address, email address and telephone number):

Project title and location/address

Project summary (no more than 150 words)

1. a) Which organisation will deliver the project?

b) Does your organisation have statutory responsibility for the project?

Yes **please move onto question 1 d)**

No

c) If no, have you sought and gained agreement from all the relevant statutory organisations?

Yes

No

Please note that agreement will be required from the relevant statutory organisation before any CIL funding is agreed.

d) Please give further details below of the names of each of the relevant statutory organisations and whether you have their approval. Please include evidence, such as a supporting letter/email from the organisation.

2. Is the existing infrastructure under pressure in terms of capacity and/or quality? If so, please explain.

3. What additional demands are likely from planned new development? (For example, sites with planning permission but not yet complete; sites that have made significant progress through planning but not yet approved; and Local Plan Strategic Allocations)

4. What are the consequences of not carrying out the project?

5. How will the project support housing and economic development in East Devon, as proposed in the adopted Local Plan 2013-2031? Please refer to specific housing/economic development sites that the infrastructure project will support.

6. Has planning permission been granted?

Yes **planning application reference number:**

Not required

No **if no, please tell us why:**

7. a) What is the total cost of the project? Please include a detailed breakdown of costs, and evidence to justify the cost

b) What is the amount requested from CIL?

c) How much is your organisation contributing to the project?

d) How much funding from other sources has been obtained?

e) Please state the names of other funders, amounts of funding and whether these amounts are confirmed

f) Is there a remaining funding shortfall? If so, how much?

g) If there is a remaining shortfall, how do you intend to meet any shortfall in funding?

8. a) Have you carried out a risk assessment of the project?

Yes If yes, please submit this with your application form.

No

b) What are the risks of carrying out the project? (For example, delivery risks, financial risks, reputational risks). Please state whether the impact of each risk that you have identified is low, medium or high.

c) What actions will you take to reduce the likelihood and the impact of each risk?

9. Please identify any equalities issues that your infrastructure project will need to consider and detail how these will be addressed:

10. Please provide an outline of the timescale for delivering the project, including key milestones:

11. Who will be responsible for ongoing maintenance costs? Please specify what those costs will be:

Declaration

The information provided on this application form is correct, to the best of my knowledge. If East Devon District Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. When requested, I agree to inform the Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise the Council's statutory rights as the designated CIL Charging Authority, and that it may reclaim unspent or misappropriated funds.

Signed

Name

Position in Organisation

Date

A typed signature is acceptable.

Thank for completing this form. Please save your completed form and then email it to planningpolicy@eastdevon.gov.uk by Friday 22 September 2017.

If you would prefer to post a copy, send the completed form to Planning Policy, East Devon District Council, Knowle, Sidmouth, EX10 8HL.

As mentioned throughout the application form, please include any relevant evidence with your application to support it – this could include:

- Evidence of need for your project.
- Quotes for project costs
- Details of offers/grants from any other funders/organisations
- Specifications and drawings
- Evidence of support for your projects from local people and organisations