

Ottery St Mary & West Hill Neighbourhood Development Plan

INFORMATION FOR VOTERS

Referendum: 21 June 2018

About this booklet

On 21 June 2018, there will be a referendum on a neighbourhood development plan for your area. This booklet explains more about the referendum that is going to take place and how you can be involved in it. In this booklet you can find out about:

- The referendum and how you can take part
- The neighbourhood area
- The neighbourhood plan
- The development plan [of which neighbourhood plans are part]

Referendum on the Neighbourhood Plan

A referendum asks you to vote 'yes' or 'no' to a question. For this referendum you will receive a ballot paper with this question:

"Do you want East Devon District Council to use the Neighbourhood Plan for Ottery St Mary & West Hill to help determine planning applications in the neighbourhood area?"

How do I vote in the referendum?

You vote by putting a cross (X) in the 'Yes' or 'No' box on your ballot paper. Put a cross in only **one** box or your vote will not be counted.

If more people vote 'yes' than 'no' in this referendum, then East Devon District Council will use the Neighbourhood Development Plan to help it decide planning applications in Ottery St Mary and West Hill. The Neighbourhood Development Plan once adopted will then become part of the Development Plan.

In East Devon the development plan currently consists of the adopted East Devon Local Plan, 2013- 2031; the adopted Devon Waste Plan, December 2014, and the Minerals Local Plan, June 2004.

If more people vote 'no' than 'yes', then planning applications will be decided without using the Neighbourhood Development Plan as part of the Development Plan for the local area.

What is a Development Plan?

In England, planning applications are determined by local planning authorities in accordance with the Development Plan. A Development Plan is a set of documents that set out the policies for the development and use of land across the entire local authority area. Within East Devon, the local planning authority is East Devon District Council.

What is Neighbourhood Planning?

Neighbourhood planning aims to help local communities play a direct role in planning the areas in which they live and work. A community can choose to prepare a Neighbourhood Plan. This Plan can show how the community wants land to be used and developed in its area.

What is a neighbourhood area?

A neighbourhood area can cover single streets or large urban or rural areas. The boundaries of a neighbourhood area are put forward by:

- Town or Parish Councils
- A neighbourhood forum (a group of at least 21 people in areas without town or parish councils)

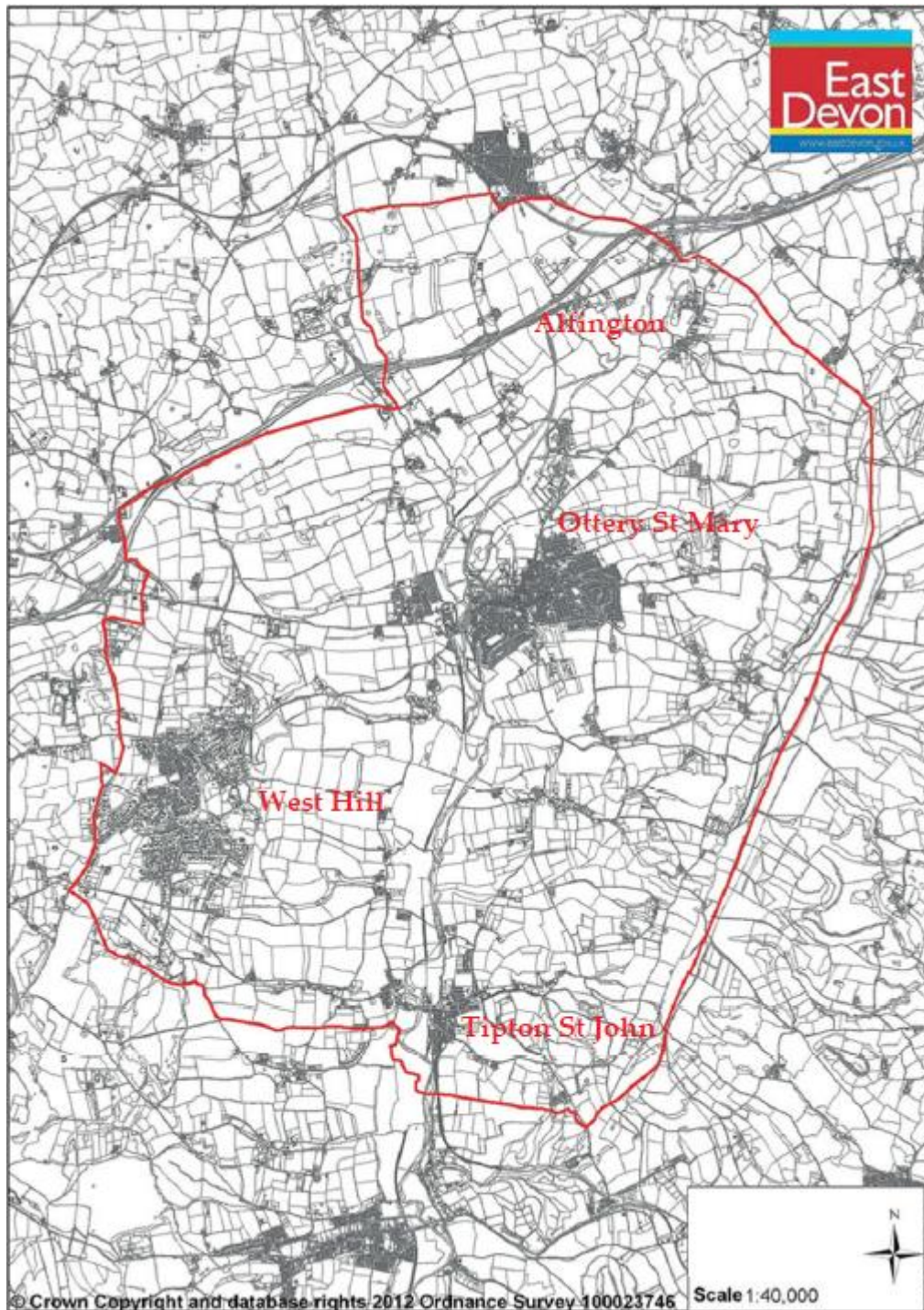
In Ottery St Mary & West Hill the boundary of the neighbourhood area was put forward by Ottery St Mary & West Hill Parish Councils and determined by East Devon District Council and is identical to the parish areas of Ottery St Mary & West Hill.

Who can prepare a Neighbourhood Plan?

Neighbourhood Plans are prepared by Town or Parish Councils, or neighbourhood forums. In this case, the Ottery St Mary & West Hill Neighbourhood Development Plan was prepared by Ottery St Mary & West Hill Parish Councils in consultation with the local community.

Neighbourhood Planning in Ottery St Mary & West Hill

The referendum area includes the parish areas of Ottery St Mary & West Hill Parish Councils.



Referendum expenses

Expenses can be incurred by an individual or body during the period of the referendum for referendum purposes. The referendum expenses limit that will apply in relation to this referendum is £2796.94. The number of persons entitled to vote in the referendum by reference to which the limit has been calculated is 7372.

Specified documents

A copy of the specified documents, that is the documents listed below, may be inspected at:

- <http://eastdevon.gov.uk/planning/neighbourhood-and-community-plans/neighbourhood-plans/neighbourhood-plans-being-produced-in-east-devon/ottery-st-mary-and-west-hill>
- East Devon District Council Offices, Knowle, Station Road, Sidmouth, Devon, EX10 8HL between the hours of 8.30am to 5.00pm Monday to Friday

The specified documents are the:

- Post examination (referendum version) Ottery St Mary & West Hill Neighbourhood Development Plan
- Report of the independent Examiner
- Summary of the representations submitted to the independent Examiner
- Statement by the local planning authority that the draft plan meets the Basic Conditions (Decision statement)
- Statement that sets out general information as to town and country planning including neighbourhood planning and the referendum (information for voters)

Can I vote?

You can vote in the referendum if you live in the Ottery St Mary & West Hill areas and you are registered to vote in local council elections; and you are 18 years of age or over on 21 June 2018. You have to be registered to vote by Tuesday 5 June 2018 to vote in the referendum. You can check if you are registered to vote by calling our Helpline on 01395 517402.

The referendum will be conducted based on procedures which are similar to those used at local government elections.

Ways of voting?

There are three ways of voting:

In person on 21 June 2018:

- At your local polling station. It is easy and a member of staff will always help if you are not sure what to do
 - In Ottery St Mary & West Hill, the polling stations are:
 - The Institute, Yonder Street, EX11 1HD
 - Escot Village Hall, Taleford, EX11 1NE
 - Tipton St John Community Hall, Tipton St John, EX10 0AF
 - West Hill Village Hall, West Hill EX11 1UQ
 - You will receive a poll card confirming your polling station for this referendum
 - If you do not receive your poll card, you can contact our Helpline on 01395 517402 or email us on electoralservices@eastdevon.gov.uk to find out where your polling station is
- Polling stations are open from 7am to 10pm

By post:

- If you have a postal vote already, you will receive a poll card confirming this
- To vote by post, you will need to complete an application form and send it to the Electoral Registration Officer to arrive by 5pm on Wednesday 6 June 2018 at this address:

East Devon District Council Offices, Knowle, Station Road, Sidmouth, Devon, EX10 8HL

- Postal votes can be sent overseas but you need to think about whether you will have time to receive and return your completed postal vote by Thursday 21 June 2018
- You should receive your postal vote about a week before polling day. If it doesn't arrive in time, you can ask for a replacement up to 5pm on Thursday 21 June 2018 by contacting our Helpline on 01395 517402

By proxy:

- If you have a proxy vote already, you will receive a poll card confirming this
- If you can't get to the polling station and don't wish to vote by post, you may be able to vote by proxy. This means allowing somebody that you trust to vote on your behalf
- To vote by proxy, you will need to complete an application form and send it to the Electoral Registration Officer to arrive by 5pm on Wednesday 13 June 2018 at this address:

East Devon District Council Offices, Knowle, Station Road, Sidmouth, Devon, EX10 8HL

- When you apply for a proxy vote, you must say why you cannot vote in person
- Anyone can be your proxy as long as they are eligible to vote and are willing to vote on your behalf. You will have to tell them how you want to vote.

Postal and proxy vote application forms are available from our Helpline on 01395 517402 or by emailing electoralservices@eastdevon.gov.uk.

Registration forms are available from our Helpline on 01395 517402 or by emailing electoralservices@eastdevon.gov.uk

How to find out more:

- Further general information on neighbourhood planning is available at <http://planningguidance.planningportal.gov.uk/blog/guidance/neighbourhood-planning/>
 - You can find specific documents on the Ottery St Mary & West Hill Neighbourhood Development Plan at: <https://eastdevon.gov.uk/elections-and-registering-to-vote/election-documents/ottery-st-mary-and-west-hill-neighbourhood-planning-referendum-21-june-2018/>
- For queries about planning issues and neighbourhood planning in general, please contact the Planning Policy Team on: Tel: 01395 571745