

Newton Poppleford and Harpford Neighbourhood Development Plan

Consultation Statement – d02

[Submission Version Regulation 16 of the Neighbourhood Planning
Regulations 2012]

January 2020

Consultation Statement Purpose

1.1 This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012. Section 15(2) of Part 5 of the Regulations sets out what a Consultation Statement should contain:

- (a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
- (b) explains how they were consulted;
- (c) summarises the main issues and concerns raised by the persons consulted;
- (d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.

1.2 A greater level of consultation has been undertaken than the legislation requires, and this is set out in detail here and within the reports that are submitted in support of this Consultation Statement as appendices. It is not the intention of this Consultation Statement to replicate what is in these detailed reports but to summarise the content and show how this consultation has influenced the formation of Newton Poppleford and Harpford's Neighbourhood Plan.

Steering Group

1.3 The Steering Group was formed in 2015 with the Terms of Reference agreed in March 2015 (Appendix 1).

The composition of the Steering Group altered during the course of the Neighbourhood Plan activities but the key members were:

- Cllr Val Ranger (District Councillor, Newton Poppleford and Harpford ward; Councillor, Newton Poppleford and Harpford Parish Council)
- Cllr Lorna Dalton (Councillor, Newton Poppleford and Harpford Parish Council)
- Cllr Matt Coppell (Ex-Councillor, Newton Poppleford and Harpford Parish Council)
- Cllr Anita Kemp (Ex-Councillor, Newton Poppleford and Harpford Parish Council)
- Dr Emma Taylor (member of the public)
- Gill Cameron Webb (member of the public)

The Steering Group led the Neighbourhood Plan process on behalf of the Parish Council and was assisted throughout the process by other Parish Councillors, the Parish Clerk and many other volunteers from the parish.

In the course of its meetings, the Steering Group has also hosted a number of guest advisors to assist with creation of the Neighbourhood Plan, including Rob Longhurst, Tim Spurway, Claire Rodway, Philip Twamley (EDDC), Martin Parkes, Dawn Eckhart (Devon Communities Together).

Consultation Aims

1.4 Community engagement was considered to be imperative from the start to make sure that the Neighbourhood Plan accurately reflected the parish requirements.

Community and Stakeholder Engagement

1.5 In the first instance the community were consulted at a number of community events to discover their key issues. The findings together with information from the recently published Parish Plan, were used to write the Community Survey Questionnaire.

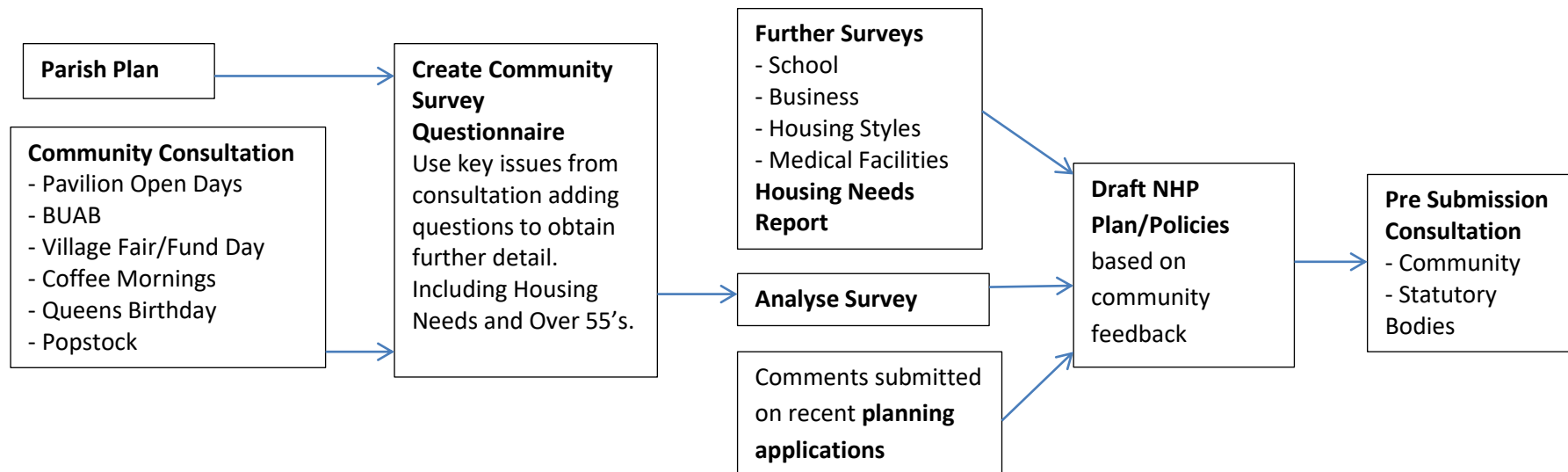
The Community Survey Questionnaire included two additional surveys focussed on (a) local housing needs and (b) over 55's.

Additionally, separate surveys were used to target specific issues (Medical Facilities and Housing Styles) and specific groups within the community (Businesses and School) and recent planning applications were researched.

All the information obtained from the community was then used to write the NHP policies.

The Steering Group Terms of Reference and results from surveys were published on the Parish Council Website.

1.6 Outline Community Consultation Process



1.7 Summary of Consultation Findings

Date	Type	Description	Key Messages from Engagement	How the issue has been addressed in the Neighbourhood Plan
2012	Parish Plan	890 questionnaires hand delivered to every household and business (633 responses) Appendix 2 shows the final plan.	<ul style="list-style-type: none"> Traffic is dangerous Public transport is inadequate Community Facilities inadequate New medical centre required Starter homes needed 	The results of the Parish Plan and Community Consultations were used to define key issues in the Community Survey questionnaire, listed at the start of each section. Residents were then asked if they agreed with those issues.
2015	Built-up Area Boundary Consultation	EDDC Built-Up Area Boundaries consultation	Due to issues with accessing the village centre and to prevent ribbon development and reduce car usage the western end of the village was taken out of the BUAB	

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	Community Consultation			
2014	Pavilion Open Days	These were well attended community events.	<p>After analysis the key issues were identified and shown in Community Survey Questionnaire at the start of each theme. For instance:</p> <p><u>Housing</u> – truly affordable housing is required;</p> <p><u>Traffic and Transport</u> - Car parking issues should be addressed</p> <p><u>Environment, Sport and Leisure</u> - Don't remove hedges and trees, destroy AONB, or build on the flood plain</p> <p><u>Health and Wellbeing</u> - Better transport to the Coleridge Surgery in Ottery St Mary is needed</p>	
September 2015	Village Fair/Fun Day			
2015	Coffee Mornings and club events	Residents listed their NHP requirements on flip charts under the themes:		
June 2016	Queen's Birthday Celebration	<ul style="list-style-type: none"> • Employment and Services • Environment, sport and leisure • Health and Wellbeing • Traffic and Transport • Housing 		
2017	Popstock	All comments were compiled into Appendix 3		
	Community Survey			
September 2016	Create Questionnaire (Appendix 4)	Building on the key issues identified during the consultation phase, the questionnaire added focussed questions to obtain further detail.	<p>The key findings are shown in the Executive Summary of the Community Survey Analysis (Appendix 5). They include:</p> <ul style="list-style-type: none"> • More affordable housing • Small scale developments preferably on brownfield sites avoiding flood risk • Improve services, infrastructure and traffic before further development • Severe traffic problems • Safer crossings needed • Need improved footpaths 	<p>The information gathered from all these consultation phases was used to design the NHP policies.</p>
October/November 2016	Issue Questionnaire to Parish	<p>930 questionnaires hand delivered to all households (405 responses received).</p> <p>This included additional questionnaires for:</p> <ul style="list-style-type: none"> - Housing Needs (276 responses) 		

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		- Over 55's (434 responses)	<ul style="list-style-type: none"> • Maintain countryside setting • Protect AONB and environment • Modernise community facilities • Enhance sport and recreation facilities • Medical centre with better access and facilities • Improved Wi-Fi, mobile signals and broadband • Housing requirement for 15 affordable houses • Majority of over 55's wish to downsize 	<p>The detailed community justification for each policy is shown in Appendix 11</p> <p>This includes:</p> <ul style="list-style-type: none"> • Policy T3 was informed by the School Survey • Policy EM3 was informed by the Business Survey • Policy HQD1 was informed by the Housing Styles Survey (App 9) and planning objections • Policy EP1 was informed by the Community Survey Q4.6 (App 12) • Policy M1 was informed by the Medical Facilities Survey • All policies were informed by the Community Survey
June 2017	Analysis of Final Report	Analysis carried out by Dawn Eckhart of Devon Communities		
	Further Surveys			
January 2017	Housing Needs Report (Appendix 6)	Carried out by Devon Communities Together	14 affordable houses needed in next 5 years	
July 2017	School	Newton Poppleford Junior School contacted individually (Appendix 7 - 1 response)	<p>The school are unable to implement their Travel Plan to encourage children to walk to school due to the dangers of:</p> <ul style="list-style-type: none"> • too much traffic • lack of safe routes • too few safe crossing points • lack of safe parking near the school 	
Aug – September 2017	Business	38 Questionnaires were sent out via email and hardcopy (Appendix 8 - 4 responses received)	<p>Response level is believed to be low because all businesses had previously had the opportunity to complete the Community Survey.</p> <p>Key findings were:</p>	

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			<ul style="list-style-type: none"> • good traffic flow essential • the parish has a high proportion of people who work from home • better parking required for businesses with fixed premises • Broadband recently upgraded so no longer a problem 	
August 2017 - February 2018	Housing Styles	<p>Residents were asked to complete a survey by selecting preferences of house style and design features:</p> <ul style="list-style-type: none"> • Open day at Village Hall • Stall at Popstock • Posters gave residents the option of responding via Survey Monkey <p>(Appendix 9 - 57 responses)</p>	<p>Acceptable and unacceptable house styles and design features were chosen. Eg.</p> <ul style="list-style-type: none"> • Red brick walls, slate roof tiles and greencore driveways were acceptable • Plastic cladding, metal roofs and concrete drives were unacceptable. 	
April 2019	Medical Facilities	<p>Questionnaires were hand delivered to every household (Appendix 10 - 591 households (representing 1319 residents) responded)</p>	<ul style="list-style-type: none"> • 78% residents use the Ottery St Mary surgery • Difficulties in access mean 95% go by car • 87% residents would prefer a surgery in Newton Poppleford 	
Q1 2019	Comments on recent Planning Applications	From EDDC Planning Portal	<ul style="list-style-type: none"> • Wildlife should be protected • Houses should not be built too close together • Adequate parking is required 	

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<p>1 November 2019 until 14 December</p> <p>(Note - some responses were received after 14 December)</p>	<p>Pre-submission Consultations Regulation 14</p>	<p>Community Consultation:</p> <p>61 residents provided comments either individually or during a community event.</p> <p>40 businesses were individually contacted with only 1 response.</p> <p>A variety of methods were used to market the community consultation (see 1.7.1 for summary and App 13 for detail)</p>	<ul style="list-style-type: none"> • Overall there was public support for the NHP • pedestrian safety is a major issue due to heavy traffic and a lack of pavements and safe crossings • More traffic calming measures needed, in particular a 20mph speed limit and double yellow lines • current and future car parking is a significant issue • wildlife conservation and enhancement strongly supported • new medical centre is the most desired community facility • many improved walking and cycling ways are needed • AONB, green spaces and recognised flood-risk land to be protected against development • support for the Parish to become part of a National Park • high quality design for developments supported together with a need to protect heritage • improvements needed to the multi-use games area 	<p>The Community Consultation Review Table (App 14) lists all community feedback together with all actions taken.</p> <p>The majority of comments supported the NHP with most other comments requiring only minor changes.</p> <p>New items added to Policies were:</p> <ul style="list-style-type: none"> • 20mph speed limit • National Park • roads wide enough for two vehicles • carports preferred to garages • two new green spaces <p>Map amendments:</p> <ul style="list-style-type: none"> - Glebelands added as parking issue - lack of pavements reduced to A3052 only - legend added to Green Spaces and Ancient Woodland maps - main roads added to flood zones. <p>A Glossary was also added</p>
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		<p>Statutory Consultation</p> <p>51 statutory bodies were contacted by email and letter:</p> <ul style="list-style-type: none"> • 12 sent responses • 5 said they would not comment • 34 did not respond 	<p>With the exception of changes to policies (listed in right hand column) the majority of comments only changed wording to provide clarity.</p> <p>The following areas were actively supported:</p> <ul style="list-style-type: none"> • developments should not have an unacceptably adverse effect on the character and appearance of the area • protection/enhancement of the natural environment and reduction of vulnerability to climate change • provision of wildlife opportunities • the range of environmental policies set out in the plan • the protection of local green spaces • the views on sustainable transport • the request for improved walking and cycling provision 	<p>The Statutory Consultation Review Table (App 15) lists all feedback from Statutory Bodies together with all actions taken.</p> <p>New items added to Policies:</p> <ul style="list-style-type: none"> • retain integrity of historic farm buildings • mitigate fuel poverty • adequate bicycle parking • avoid soil compaction and run-off into watercourses • green spaces benefit water quality and flood risk management • traffic to avoid pinch points on the A3052 • dismissal of Capper Close appeal added to Appendix 8 <p>Also, the definition of ‘flood zones’ was changed</p>
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1.8 Pre-Submission Consultation

1.8.1 A variety of methods were used to advertise the 6 week Community and Statutory Consultation and the two Open Days (see appendix 13 for more detail):

- Individual Emails or letters sent to 51 Statutory bodies
- Individual Emails sent to 40 businesses
- Two Open Days and a stall at another village event
- Posters on each of the 12 public poster boards
- Posters placed in shop, takeaway, 3 village halls, 3 churches, the pub, Doctor's Surgery and the Well-Being Hub
- Summary Neighbourhood Plans placed in shop, takeaway, 3 village halls, 3 churches, the pub, Doctor's Surgery and the Well-Being Hub and 2 hairdressers
- Seven roadside boards
- Double sided fliers
- Ward Councillor's Newsletter
- Two Parish Magazine articles and Ward Councillor Reports
- Parish Council Website provided electronic copies of the Full and Summary Neighbourhood Plan
- Two Parish Facebook Pages
- Two Sidmouth Herald articles

1.8.2 Community Consultation (see appendix 14 for responses)

The NHP was promoted at the following community events:

- NHP Open Day Pavilion - 30/11/19
- NHP Open Day Village Hall - 7/12/19
- Harpford Hall Coffee Morning - 7/12/19
- Poppy Appeal Coffee Morning - 9/11/19
- Craft Fair - 23/11/19
- Hospiscare Coffee Morning - 30/11/19
- Hospiscare Bingo - 30/11/19
- Youth Club - 27/1/20

The following community organisations were individually contacted:

- Newton Poppleford Village Hall Committee
- Harpford Village Hall Committee
- Pavilion (NPPF) Committee
- New Information Technology Group
- History Group
- Table Tennis Club
- Otter Valley Association
- Venn Ottery and Southerton Residents Association (VOSRA)
- Parochial Parish Council
- Harpford Residents
- PROBUS
- Tennis Club
- Garden Club
- Friday Lunch Club
- Art Group

To reach disabled/housebound people the following methods were used:

- 7 roadside boards with large lettering
- IF YOU NEED LARGE PRINT wording added to marketing articles
- Paper copies and phone number provided for those without internet access, including in doctor's surgery and churches
- All three doctor's surgeries asked for best methods to contact isolated/housebound people. All recommendations followed including poster put up in Budleigh Well-Being Hub
- Church and parochial organisations contacted
- Individual emails sent to 3 people known to be housebound or disabled
- Neighbourhood Plan hand delivered to disabled parishioner
- Large print Neighbourhood Plans at the two Open Days and Craft Fair

The NHP was emailed to the following businesses:

- Silver Property Services
- East Devon LPA Services
- East Devon Blinds
- Merrifield Book Keeping Services
- Wellspring Traditional Acupuncture
- Wightmanbuilders.com
- Charity Earnshaw
- Split Second
- Woodleys Timber Yard*
- Woodleys Funeral Director
- Pride Hair and Nail Salon
- Country Styles Hair dressers
- The Cannon Inn
- Brookfields
- White Rabbit Entertainment
- Hatha Yoga
- Al Findlay IT
- Jason Woods
- Waterleat Offices
- Central Garage
- The Studio
- Robins Nest
- Popleford Pet Care
- Rickshaw Express
- Bowhayes Farm
- Oak Tree Garage
- Fresh and Green
- Tiny Tots
- CJ Woodley
- Southern Cross Guest House
- Dan Churchill Electrical Services
- Mark Lovat Electrical
- Post Office Stores
- Paul Melluish
- Sarah Gibbs
- Carly Rollason
- Clinton Devon Estates
- East Hill Pride
- Hillcrest B&B
- Hollytree

**Response received*

1.8.3 Statutory Bodies (see appendix 15 for responses)

Between 16th and 18th October 2019 51 statutory bodies were contacted by email or letter and advised that they had until 14th December to respond.

Responses were received from the following Statutory bodies:

- RSPB (South West Regional Office)
- East Devon AONB Partnership
- Sport England South West
- East Devon District Council
- Natural England
- West Hill Parish Council
- Environment Agency
- Exeter and Devon Airport Ltd
- AMEC (National Grid)
- Colaton Raleigh Parish Council
- Newton Popleford and Harpford Parish Council
- The Planning Inspectorate

The following Statutory bodies advised that they would be making no comment:

- South West Water
- South West Highways
- Blackdown Hill AONB
- Somerset West and Taunton County Council
- Historic England

The following Statutory bodies were contacted but no response was received:

- Coleridge Medical Centre
- Budleigh Medical Centre
- Sid Valley Medical Practise
- Western Power Distribution (South West)
- British Telecom (letter sent as no email address could be found)
- Civil Aviation Authority Directorate of Airspace Policy
- Budleigh Well Being Hub
- Marine Management Organisation
- Taunton Deane District Council
- Homes and Communities Agency
- Heart Of the South West Local Enterprise Partnership
- Civil Aviation Authority Safety Regulation Group

- Mid Devon District Council
- Devon and Cornwall Police Architectural Liason
- Devon and Cornwall Police Crime Reduction
- Teignbridge District Council
- Exeter City Council
- Devon County Council
- Devon Local Nature Partnership
- Dorset County Council
- Clinton Devon Estates
- Forestry Commission West England
- Newton Poppleford School and Pre-School
- Adjoining Parish Councils (Otterton, Sidmouth, Ottery St Mary and Aylesbeare)
- South Somerset District Council
- Devon and Somerset Fire and Rescue Service
- NHS East Devon Clinical Commissioning Group
- National Trust
- Network Rail
- Fulfords
- The Coal Authority
- Woodland Trust
- West Dorset District Council
- Newton Poppleford School PTFA

Appendicies

All the following appendicies are documents provided separately, and further NHP information contained in the Steering Group's files can be provided on request.

Appendix 1 – Steering Group Terms of Reference

Appendix 2 – Parish Plan

Appendix 3 – Community Consultation Comments

Appendix 4 – Community Survey Questionnaire

Appendix 5 – Community Survey Analysis

Appendix 6 – Housing Needs

Appendix 7 - School Response

Appendix 8 – Businesses Consulted

Appendix 9 – Housing Styles Analysis

Appendix 10 – Medical Facilities Analysis

Appendix 11 – Community Policy Justifications

Appendix 12 – Natural Features to be Protected

Appendix 13 – Marketing of Public and Statutory Consultation

Appendix 14 – Community Consultation Comments

Appendix 15 – Statutory Consultation Comments