

Otterton Parish Council

A remote meeting of the members of Otterton Parish Council will be held on **Monday 4th May** at 7.30pm using the dial in details supplied in an email by Cllr John Lister. **Given the present circumstances this meeting limited to members of the OPC but questions sent to the clerk by email or post will be addressed.**

Francesca Mills Clerk Otterton Parish Council

AGM

1.	Apologies for Absence	<i>To receive apologies from Cllrs.</i>	Clerk
2	Declarations of Interest	<i>To receive declarations of pecuniary interest on items on the agenda & to sign declaration for 2020</i>	Clerk
3	Appoint Chair	Nominations to Clerk please by Saturday 2 nd May	Clerk
4	Appoint Vice Chair	Nominations to Clerk please by Saturday 2 nd May	Clerk
5	Appoint representatives to external bodies	<i>Current representatives as follows: The Village Green & Community Shop - Cllr Val pride The War Memorial & Raleigh Federation - Cllr John Hiles Stantyway Recreation Ground - Cllr Sam Walker Football Club & Jubilee Playground - Cllr Tony farrington The Cemetery – Cllr Lister The Village hall – Cllr Young Trees – Mr Iain Ure Contracts & Finance – Cllr Hiles Village Defribulator – Cllr Val pride</i>	Clerk

AGENDA

1	Apologies for Absence	<i>To receive apologies from Cllrs.</i>	Clerk
2	Declarations of Interest	<i>To receive declarations of pecuniary interest on items on the agenda</i>	Chair
3	Minutes	<i>To accept and sign the minutes of the meeting held on 3rd February and sign as a correct record of the meeting. To consider any matters arising from the minutes, not elsewhere on the agenda:</i>	Chair
4	Public Questions/ Comments	Response to items received by email or post.	All
5	Chairman's Business	<i>To receive a report from the Chairman on the Community response to COVID 19 emergency and any other business.</i>	Chair
6	Planning Matters	Consider planning applications & note objections.	All
7	Reports from Councillors with specific responsibilities & reports on village amenities and Bodies	<i>The Village Green & Community Shop The War Memorial & Raleigh Federation Stantyway Recreation Ground Football Club & Jubilee Playground The Cemetery – Cllr Lister The Village hall – Cllr Young Trees – Mr Iain Ure Contracts & Finance – Cllr Hiles Village Defribulator</i>	VP JH SW TF JL SY IU CH VP
8	Financial matters	<i>1. To agree payment of cheques as per schedule below. Agree draft accounts which will be sent by email during this week.</i>	Chair
9	Further Actions	<i>To agree any actions and associated expenditure not previously considered on agenda</i>	
10	Items for next Agenda	<i>Consider items of business for next meeting.</i>	Clerk
11	Date of next meeting	<i>1st June 2020 & propose dates & content of annual meeting.</i>	

Fran Mills Clerk to the Parish Council 27.4.20

Expenditure April 2020

Opening Balance 23.3.20		£2260.78
	SWW charge Cemetery	£5.00
NDC	Clerks wages	£690.47
Smiths of Derby	Church Clock	£300.00
Play Safety	(Playground inspection)	£103.20
EDDC	Re Dog Bins	£222.00
Income		
1.4.20	Precept	£5830.00
Total		6820.11
Vat Refund		1886.19
	Working Balance	£8706.20

Proposed meeting dates 2020: 1 Jun, 6 Jul, 7 Sep, Oct, 2 Nov, 7 Dec
Dates of Annual meeting and AGM to be agreed