



**NOTICE**

**THIS WILL BE A REMOTE MEETING WHICH MEMBERS OF THE PUBLIC MAY  
ATTEND BY FOLLOWING THE LINK BELOW**

**Meeting of Finance & General Purposes Committee**

**Tuesday 16th June 2020**

**Councillors: K Beer, D Haggerty, D Ledger, J Rowland, J Russell & A Singh**

**11<sup>th</sup> June 2020**

Dear Councillor,

You are hereby summoned to attend the above meeting to be held on **Tuesday 16th June 2020 at 6.00pm**. In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held remotely and Members of the Town Council and members of the public can access the meeting by taking the following steps:

Log onto [www.zoom.us](http://www.zoom.us)

Click on: 'Join Meeting' and then enter meeting ID: 952 2147 3425 Password: 229724

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**

**Julia Mutlow  
Town Clerk**

**AGENDA**

**20/F&GP/01**

**Apologies for absence**



**20/F&GP/02**

**Declaration of interests**

To receive any declarations of interest not included in the register of interest from Members in respect of items of business included on the agenda for this meeting

**20/F&GP/03**

**Minutes of the previous meeting**

To approve the minutes of the Finance & General Purposes Committee meeting held on Monday 16<sup>th</sup> March 2020

**20/F&GP/04**

**Public Question Time**

To allow questions or reports from members of the public

**20/F&GP/05**

**Payments, Receipts and Unpaid Invoices**

To consider and note the schedule of payments, monies received and unpaid invoices

It is **RECOMMENDED** that Members:

- ratify the schedule of payments, as already approved under the Council's Scheme of Delegation up to 31 May 2020
- note the receipts
- note outstanding unpaid invoices as at 31 May 2020

**20/F&GP/06**

**Bank Reconciliation**

To approve the reconciliation between the Council's accounts and statement balance as at 31 May 2020.

It is **RECOMMENDED** that Members approve the bank reconciliation to 31 May 2020.

**20/F&GP/07**

**Petty Cash Reconciliation**

It is **RECOMMENDED** that Members approve the petty cash reconciliation to 31 May 2020.

**20/F&GP/08**

**Budget Review 2020/21**

To review the Council's budget for 2020/21 including:

- consideration of existing projects/budget codes that, in light of the Covid-19 pandemic, will no longer be used as originally intended and may be reallocated, for example, to Community/Business Grants
- specific consideration of the updated costs associated with Phase 1 of the Seafront Enhancement Project, which potentially exceed the funds available



It is **RECOMMENDED** that Members review the budget to date and recommend to Council:

- such reallocation between budgets as they consider appropriate
- that the decision to implement Phase 1 of the Seafront Enhancement Scheme be revisited in light of the recently revised costs schedule and, if appropriate, further allocation of finances be identified to cover the cost of the project and make contingency provision for any unexpected costs