



NOTICE

THIS WILL BE A REMOTE MEETING WHICH MEMBERS OF THE PUBLIC MAY ATTEND BY FOLLOWING THE LINK BELOW

To: All Members of Seaton Town Council

**Remote Meeting of Seaton Town Council
on Wednesday 1st July at 6.30pm**

25th June 2020

You are hereby summoned to attend the above meeting to be held on **Wednesday 1st July at 6.30pm**. In accordance with the provisions of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely and Members of the Town Council and members of the public can access the meeting by taking the following steps:

Log on to: www.zoom.us

Click on: 'Join Meeting' and then enter:

- Meeting Room ID: 984 1339 6730
- Password: 055927

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

**Julia Mutlow
Town Clerk**

AGENDA

20/COU/01 Apologies for absence
To receive any apologies for absence

20/COU/02 Declarations of interest



To receive any Members' declarations of interest in respect of items on the agenda

20/COU/03 Minutes

Council

To agree the minutes of the Council meeting held remotely on Wednesday 6th May 2020

Committees

For those Members present at relevant Committee meeting, to agree the minutes of Community & Open Spaces Committee held on Monday 24th February 2020

20/COU/05 Public Question Time

To allow any questions or reports from members of the public

20/COU/06 Report of Internal Auditor 2019/20

To receive and note the report of the Internal Auditor and accompanying documents

20/COU/07 Annual Governance Statement 2019/2020

To agree and approve Section 1 - Annual Governance Statement

20/COU/08 Accounting Statements 2019/2020

To agree and approve Section 2 – Accounting Statements

20/COU/09 Town Clerk's report and update on 2020/21 priorities, including recommendations as to budgetary and other decisions as appropriate

To receive an update on the Council's work and priorities for the 2020/21 municipal year, including **RECOMMENDATIONS** that Members:

1. approve the website and authorise the Clerk to arrange its launch as soon as practicable, including amending priority (2) to reflect this has been done
2. note the town improvements already carried out
3. approve the first part of the Seaton Art Trail including:
 - a. the allocation of a maximum of £1,200 for the replacement of the boards at Marshlands; and
 - b. approval of the 6 complementary works by local artists
4. note the conclusions reached regarding the Virtual Town Hall Project and remove this as a priority for 2020/21
5. commission a feasibility report including the drafting of a tender process, to enable the Council to explore the possibility of redeveloping the Marshlands Centre by demolishing existing buildings and replacing them with



purpose-built accommodation for Seaton Town Council and a museum, together with residential units on upper floors so that the overall development is in keeping with the surroundings and height of the Fosseyway Court redevelopment. The report should also include options for temporary accommodation for Seaton Town Council and the associated costs **(Cllr Rowland)**

20/COU/10 Appointment to Committees

It is **RECOMMENDED** that Cllrs Hartnell and Bowman be appointed to the following Committees:

- Cllr. Hartnell – Planning Committee and Finance & General Purposes Committee
- Cllr Bowman - Finance & General Purposes Committee

20/COU/11 Approval of Direct Debits 2020/21

It is **RECOMMENDED** that Members ratify the schedule of monthly direct debits payments for 2020/21, as already approved under the Council's Scheme of Delegation

20/COU/12 Replacement of outdoor gym equipment using CIL – Cllrs Hartnell & Rowland

To receive verbal reports from Members and Clerk on actions taken as regards the replacement of the town's outdoor gym equipment and to consider the allocation of CIL monies towards the replacement of the same

It is **RECOMMENDED** that Members resolve to allocate all available CIL receipts of £16,506 towards the purchase of new outdoor gym equipment at Seafeld Gardens, subject to East Devon District Council agreement and subject to the completion of an agreement with EDCC to carry out all necessary checks and maintenance of the equipment, in line with the manufacturer's requirements for the duration of its lifetime

20/COU/13 Review of Council's Grants Scheme - Cllr Hartnell & Town Clerk

To consider and approve the updated Community Grants Scheme and application form and associated Business/Shop Front Grants Scheme to businesses to assist in the general improvement of the town

It is **RECOMMENDED** that Members:

1. approve the updated Community Grants Scheme and application form
2. approve, in principle, the Business/Shop Front Grants Scheme and application form, subject to such amendments as are necessary to ensure compliance with the Council's powers under s137 or otherwise



20/COU/14 **Seafront Enhancement Scheme**

To receive an update on the Seafront Enhancement Scheme and status of planning permission 17/0369/FUL and proposed way forward.

It is **RECOMMENDED** that Members:

1. agree that the existing planning permission cannot be implemented lawfully or in line with the Council's Financial Regulations and Public Contract Rules prior to its current expiry date
2. agree whether, or not, a new application should be submitted to EDDC mirroring the existing scheme
3. note the financial implications of the submission of a new application and agree a budget for the cost of such a resubmission

20/COU/15 **Request from the Gateway Theatre**

To receive and consider a request from the Gateway Theatre for financial assistance in light of the Covid-19 crisis

20/COU/16 **Budgetary Review and Adjustments 2020/21**

In light of the underspend of existing budgets, identified as part of the budgetary review by the Finance & General Purposes Committee, it is **RECOMMENDED** that Members note the report and:

1. agree how the identified underspend of £17,500 should be reallocated and whether any part of those monies should be allocated to:
 - an increased grants budget
 - a new Shop Front/Business Grants Scheme
 - replacement of outdoor gym equipment
 - such other budgets as Members consider appropriate
2. agree to reallocate the sum of £7,500, included in the current budget as a contribution towards the Streetscene service for an all year round barrow service, but instead agree that East Devon District may utilise this towards the costs involved in opening an additional toilet facility in Marsh Road. **(Cllr Rowland)**

20/COU/17 **Allotments**

To consider the report on allotments including the results of the recent inspection, current financial position, review of risk and Non-Statutory Rules and the dissolution of the Allotments Committee

It is **RECOMMENDED** that Members:

1. approve the updated Non-Statutory Allotment Rules including the provision on one plot per household
2. note the 2020/21 Risk Assessment



3. dissolve the existing Allotments Committee
4. agree that the fees for 2020/21 should not be increased

20/COU/18 Christmas Lights 2020

To receive a report on the Council's Christmas lights event

It is **RECOMMENDED** that Members:

1. approve the date of the 'Christmas Lights Switch On' as Saturday 28 November 2020
2. resolve to enter into a three-year contract with Supplier 1 for the provision of Christmas Lights
3. authorise officers work with other stakeholders in the town to take forward the organisation of the Christmas Lights event, along the lines of the itinerary at appendix 3, making adjustments as necessary to ensure compliance with any rules and guidance that prevail at the time

20/COU/19 Walking & Cycling Interventions for Town & Parish Councils – Cllr Shaw

To receive and note the 'Reallocation of Road Space for Active Travel Framework and Guidance' produced by Devon County Council

20/COU/20 Updates on Covid-19 in Seaton

To receive and note any verbal updates on the current situation

20/COU/21 Any other business

To consider any other business the Chairman considers urgent