



VEHICLE INSPECTION REPORT HACKNEY CARRIAGES –

* BEFORE COMPLETION, PLEASE READ NOTES OVERLEAF

Make		Model		Reg.No.		Plate No.					
Rec. Mileage		Date		Petrol/Diesel		cc					
Testable item	Pass	Fail	Adv	Testable item	Pass	Fail	Adv	Testable item	Pass	Fail	Adv
Driver's seat and back rest				O/S/R wheel security/condition				O/S/F wheel bearing condition	●		
Note recorded miles of speedo				O/S fuel cap				O/S/F drive shaft/CV joint	●		
Front passenger seat/back rest				O/S/R shock absorber				O/S/F suspension cond/security	●		
Both doors/internal security				Rear tail gate/boot/door security				N/S/F tyre wall/fit/tread	●		
Steering wheel/mechanism/condition				Rear floor/belt mtgs/shock abs.mtgs				N/S/F wheel condition	●		
Power Steering (if fitted) ◆				Tail lights condition/operation				N/S/F wheel bearing condition	●		
Servo operation (if fitted) ◆				Stop/fog lights condition/operation				N/S/F drive shaft/CV joint	●		
Footbrake operation/condition				Indicators condition/operation rate				N/S/F suspension cond/security	●		
ABS system warning light (if fitted)				Hazard warning operation/rate				Lock to lock checks (turn plates)			
Handbrake operation/condition				Number plate lights and reflectors				Suspension check-Shake O/S wheel			
Light switches/warning lights				Number plate condition/spacing				Suspension check-Shake N/S wheel			
Screen wipers/washers operation				Hackney plate-exterior *				O/S/R tyre wall/fit/tread	●		
Windscreen condition/vision				Exterior advertising *				O/S/R wheel condition	●		
Horn control/operation				N/S/R s/absorber & body damage				O/S/R wheel bearing condition	●		
Belt Requirements front/3 rear *				N/S fuel cap				O/S/R drive shaft/CV joint	●		
Belt condition/operation/anchorage				N/S/R tyre wall/size/valve fit				O/S/R suspension cond/security	●		
Interior Light				N/S/R wheel security/condition				N/S/R tyre wall/fit/tread	●		
Door catches/door/window *				N/S/R door security/rear back rest				N/S/R wheel condition	●		
Fire extinguisher *				N/S/R out-in sills/floor/belt mountngs				N/S/R wheel bearing condition	●		
Excise licence – current				N/S/F door security/ext.mirror				N/S/R drive shaft/CV joint	●		
Foot pedal rubbers				N/S/F out-in sills/floor/belt mountngs				N/S/R suspension cond/security	●		
First Aid Kit *				N/S repeater lamp condition (if fitted)				O/S/F brake components cond/leak ◆■			
Vehicle interior including boot *				N/S/F tyre wall/size/valve fit				Front chassis members/suspension			
Hackney No. Interior badge *				Ball joint/wheel security/condition				N/S/F brake components cond/leak ◆■			
Meter operation				N/S wiper blade cond/screen cond				Mid chassis members/suspension			
Tariff card *				N/S/F shock absorber				O/S structure/pipes/cables/hoses ◆■			
Vehicle exterior .inc.cleanliness *				Under bonnet brake system/mtgs.				O/S/R brake components con/leak ◆■			
Roof Sign -				Pipes/hoses/mastr cylinder/servo ◆				R/chassis members/susp/tank/carrier			
Number plate condition/spacing				Handbrake mechanism				N/S/R brake components cond/leak ◆■			
Side-H/lamp type/condition/operation				Suspension mounts/cond/corrosion				N/S structure/pipes/cables/hoses ◆■			
Indicators condition/operation/rate				Battery security/VIN No.				Exhaust cond/leaks/prop shaft ◆			
Hazard warning operation/rate				Fuel system leakage ◆				H/brake mechanism/linkage/cables ◆			
Headlamp condition/aim (use equip)				Exhaust system leaks ◆				O/S/F footbrake perform. check ◆			
O/S/F s/absorber & body damage				Servo vacuum hose (if fitted) ◆				N/S/F footbrake perform. check ◆			
O/S/F tyre wall/size/valve fit				PAS pump drive pipes(if fitted) ◆				Both front brake balance check ◆			
Ball joint/wheel security/condition				Diesel pump-pipes-cambelt-oil level				Handbrake O/S perform. check ◆			
O/S wiper blade cond/screen cond				Steering components (rock str wheel)				Handbrake N/S perform. check ◆			
O/S repeater lamp condition (if fitted)				Repeat & check from under vehicle				O/S/R footbrake perform. check ◆			
O/S/F door security/ext. mirror				Str box rack condition/wear/mtgs				N/S/R footbrake perform. check ◆			
O/S/F out-in sills/floor/belt mountings				Ball joints condition/wear/play				Both rear brakes comparison check ◆			
O/S/R door security/rear back rest				Track rods-steer arm cond/security				Exhaust emission (last or first) ◆			
O/S/R out-in sills/floor/belt mountings				O/S/F tyre wall/fit/tread	●						

◆ ENGINE RUNNING	■ FOOTBRAKE APPLIED	● JACKING BEAM IN USE	READINGS OBTAINED			
Tester's Signature:			CO% TEST 1	FRONT	NEAR SIDE	OFF SIDE
				REAR	NEAR SIDE	OFF SIDE
			CO% TEST 2	PARK	NEAR SIDE	OFF SIDE
				HC		

THE EXAMINER SHOULD NOTE THAT THE VEHICLE MUST PASS TO M.O.T. STANDARD IN ADDITION TO THE OTHER ITEMS LISTED ON THIS INSPECTION REPORT

*NOTES FOR GUIDANCE

- Saloon and hatchbacks must be fitted with 3 rear seatbelts. People carriers etc must have a belt for every seat.
- The vehicle should have 4 doors and boot or rear tailgate. All doors and windows should work correctly.
- The fire extinguisher should be readily available for use in emergency and of a suitable type.
- The First Aid Kit should contain suitable items for use by drivers.
- The body interior including the boot should be in a clean condition with the seats and floor properly covered and maintained fit for public service.
- The Hackney plate number must be displayed inside the vehicle (on tariff card)
- A meter must be fitted and display the correct tariff 1, 2 and 3. A copy of the current tariffs is attached. It should be checked over a measured distance and time.
- A tariff sheet must be displayed and clearly visible to passengers.
- The body exterior should be free from damage and in a clean condition.
- A roof sign must be displayed.
- The Hackney plate must be fixed to the **outside** rear of the vehicle on, above or below the bumper and must not be defaced or illegible.
- Advertising is allowed on the front doors only. Maximum size must not exceed 70cm x 35cm.

NB 'No Smoking' signs should be displayed to comply with The Health Act (2006).

Vehicle Examiner must complete details of meter fitted in vehicle

Make		Model		Serial No	
-------------	--	--------------	--	------------------	--

MOT EXPIRY DATE (Note: all Hackney Carriages over 12 months old must have a current MOT)	Certificate No.	Date of Issue
--	-----------------	---------------

**FOR OTHER ADVICE PLEASE TELEPHONE EAST DEVON DISTRICT COUNCIL LICENSING OFFICE
ON 01404 515616**

CERTIFICATE

I **HEREBY CERTIFY** that I am an authorised Department of Transport Tester/Inspector and I have carried out the various examinations of the vehicle schedule overleaf and found the vehicle to be safe, comfortable and in sound mechanical condition.

I have also checked the fare meter over the prescribed distances as shown in the table of fares.

Signed*:	Date:
<small>*Authorised to sign Department of Transport Test Certificates</small>	
Name in BLOCK CAPITALS	Vehicle Testing Station No:
Name of Garage	AUTHENTICATION STAMP
Telephone No:	