

West Hill Parish Council

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To Members of West Hill Parish Council

30th Sep 2020

You are duly summoned to attend the next meeting of West Hill Parish Council to be held at 7.30pm on Tuesday 6th October 2020.

Information for members of the public

1. Due to the Covid-19 situation the meeting cannot be held in the Village Hall as per standard practice. Recent legislation changes enable Councils to hold virtual meetings. West Hill Parish Council will meet by video conferencing. The meeting is open to the public.
2. You can join the meeting either by phone, computer or android/apple device.
3. If you wish to comment on an item on this agenda (but don't wish to speak at the meeting) please submit this in writing by 12 noon Monday 5th October 2020. This will be read out under public participation for members to consider.
4. For members of the public/press that wish to speak at the meeting, under public participation, please raise your hand and wait for the Chairman to prompt you.
5. For those who have no visual access to the meeting, Members will state their name before speaking and voting.
6. For those who are unable to hear, the agendas and the minutes of the meeting will be available on the Council's website.

To join the Zoom meeting

Topic: WHPC Full Council Meeting
Time: Oct 6, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/98529504047?pwd=YXU1Vy9UaHN3aXZ1d0FBS1FHThNzUT09>

Meeting ID: 985 2950 4047

Passcode: 245897

One tap mobile

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+443300885830,,98529504047#,,,,,0#,,245897# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

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+44 208 080 6591 United Kingdom

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Anne Oliver, Clerk to the Council

AGENDA – ORDINARY MEETING OF THE PARISH COUNCIL

Item (a)	Discussion and decisions (b)
20/308	Welcome and Chairman's announcements
20/309	Apologies. To receive apologies and approve reasons for absence.
20/310	<p>Public question time (3 minutes) From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself. This item included issues submitted to the Clerk prior to the meeting.</p>
20/311	District and County Councillors' reports for information (items raised for decision will appear on the agenda for the next meeting)
20/312	<p>Declarations of Interest</p> <ol style="list-style-type: none"> a. Register of Interests: Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. To declare any disclosable pecuniary interests in items on the agenda and their nature (Councillors with DPIs must leave the room for the relevant items).
20/313	Confidential/exempt items. In consideration of the Public Bodies (Admission to Meetings) Act 1960 (publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted): to agree any items to be dealt with after the public and press have been excluded.
20/314	<p>Minutes</p> <ol style="list-style-type: none"> 1. To approve the minutes of the Parish Council meeting on 1st September 2020, previously circulated. 2. To approve the minutes of the Parish Council meeting on 15th September 2020, previously circulated.
20/315	<p>Planning applications received</p> <p>20/2066/TRE Land Adjoining West Hayes Eastfield West Hill Applicant Ms M Beaton Sycamore (T1) - Remove dead wood over 50mm in dia. Large diameter dead wood to be "truncated" at approx. 50cm in length, Remove crossing branch in contact with one of the main stems at approximately 3 m.</p> <p>20/1618/FUL Land To West Of B3180 Between The Existing Houses Tatry And Panorama West Hill Applicant Mr H Slade Proposed new two storey dwelling.</p> <p>DCC/4132/2019 Marshbroadmoor, North of Rockbeare Quarry EX5 2HB Variation of Condition 3 of the above planning permission to allow the importation of material until 31 March 2021.</p> <p>20/2079/FUL Keymer House, Bendarroch Road EX11 1UW Applicant Mr & Mrs J Stone Construction of single storey rear extension, patio, raised terrace with steps and ramp; replace first floor window on east elevation with French doors and Juliet balcony on east elevation and provision of render to existing extension</p> <p>20/2098/TRE 24 Moorlands, West Hill Applicant Mrs Beer T1 Oak: Crown raise to give 1.75m (5ft) clearance above ground level. Reason: Causing excessive shading and low branches are causing an obstruction when accessing the garden.</p>

	<p>20/2096/TRE Malmvall, 1 Birch Grove, West Hill, EX11 1XP Applicant Mrs White Goat Willow (T1) - fell, because it is overhanging street light, obstructing it and likely to cause damage in the near future. Surrounding area has several mature trees and no room to replant without causing congestion. Conifer - Thuya (T2) - fell. This tree has overgrown and is interfering with both a mature Birch tree and a Scots Pine of higher amenity value. This area has several mature trees and replacement is not required as will cause further overcrowding. Beech (T3) - remove single branch. This branch is rubbing against the trunk of a semi mature Oak tree, causing damage both to the Oak tree, and to the branch, with the likelihood that this will break at some point, potentially causing damage or injury. Removing this branch will also improve the future health of the Oak tree</p>
20/316	<p>Planning decisions received for information (*denotes WHPC differed)</p> <p>20/1717/FUL Pindari Ford Lane West Hill Approved* Construction of single storey side extension, steps, provision of cladding to the existing garage and retaining wall</p> <p>20/1534/FUL Holly Bank Lower Broad Oak Road Approved* Construction of single storey rear/side extension to provide annex</p> <p>20/1423/TRE 20 Moorlands West Hill Approved T1, Dead Cupressus macrocarpa - fell. Reason dead T2, Cupressus macrocarpa adjacent to T1 - fell. Reason the tree has grown in close proximity to T1 and removing T1 will leave it with an asymmetric form with the live growth weighted on the house side. T3, Magnolia - prune away from window and re-shape to leave a natural form. Reason to allow light into the house.</p> <p>20/1336/FUL The Reddings Higher Broad Oak Road Approved Construction of single storey rear, side and front extensions, alterations to the front dormer and porch roof, covered porch to rear and provision of cladding</p>
20/317	TPO notifications - n/a
20/318	<p>To receive an update on Planning matters and agree a consultation response and letter to Simon Jupp MP:</p> <ol style="list-style-type: none"> 1. Government White Paper - Planning for the future
20/319	<p>Covid-19: To consider</p> <ol style="list-style-type: none"> 1. The impact of any recent Government Covid-19 announcements. 2. Devon Local Outbreak Management Plan 3. WHPC Help Scheme Review

Committee & Working Groups

Finance Working Group

- 20/320 To receive an update on
1. Opening a Cambridge Building Society Council Saver Account
 2. 2020/201 budget timetable
 3. 2019/2020 External Audit
 4. Period for the exercise of public rights concluded on 14th September.

Open Spaces Committee

- 20/321 To note and confirm the minutes of the meeting of 29th September 2020, to answer questions arising and present recommendations.
For information
- a. West Hill Vehicle Activated Signs Scheme (VAS): Recommendation to approve the installation of 8 additional mounting brackets (£400.00 + vat)

People & Policy Working Group

- 20/322 To receive an update
- a. Website Accessibility - WHPC website

Traffic Study Working Group

- 20/323 To receive a Traffic Study update from the Joint Working Group on a new pedestrian access to the Village Hall, and agree further actions.

Other Matters

20/324	To receive an update on <ol style="list-style-type: none"> a. the monthly crime stats (for information) b. the Council's request for a local Police briefing at a Council meeting. c. The Community Safety Partnership d. The Councillor Advocate Scheme (Police & Crime Commissioner)
20/325	To consider grant applications from <ul style="list-style-type: none"> □ TRIP Community Transport Association □ St Michaels – West Hill Village themed cards and calendar project □ Royal British Legion - easily clean tables and chairs □ Village Hall – bike rack
20/326	To receive an update on the Council's response to The Woodland Trust regarding a proposed lease for Broadoak Plantation
20/327	To receive an update on plans for Remembrance Sunday and for approval of associated costs. To consider WHPC's role in future Remembrance Day Events
20/328	To consider publication of the next WHPC newsletter.
20/329	To consider a response to the consultation on East Devon District Council- Statement of Licensing Policy 2021-2026
20/330	Confidential item: To consider personnel matters
20/331	Clerks Report: Actions and matters arising from the last meeting <ol style="list-style-type: none"> 1. Actions, incl outstanding action 2. Matters arising <ol style="list-style-type: none"> a. Resident communication b. Any urgent matters arising. <p style="margin-left: 40px;">1. Broadband – Jurassic Fibre update</p>
20/332	Finance and Invoices Tracker Invoices received for approval:

	<ol style="list-style-type: none"> 1. Clerk - claim for expenses (Microsoft subscription) 2. Clerk – replacement mobile phone £149.00 3. Cllr MH - Help Scheme Survey stationery and postage £130.00 <p>To receive the 2020-21 Finance Tracker (Half year). Bank reconciliation (Sep + Oct)</p>
20/333	<p>Councillors questions, reports and items for future agenda</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</p>
20/334	<p>Next meeting: To confirm the date of the next meeting (by video-conference) which is scheduled for Tuesday 3rd November or 20th October to deal with planning applications (if required).</p>

Signed: Anne Oliver, Clerk to the Council, 30th September 2020