

AYLESBEARE PARISH COUNCIL

You are called upon to attend a meeting of Aylesbeare Parish Council to be held virtually (as permitted by Statutory Instrument 2020/392) on **Wednesday 6th January 2021 at 7:30pm.**

To join the meeting please visit <https://zoom.us/join>

In the box marked

Meeting ID or Personal Link Name

 enter **839 6884 5408**

then press

Join

If you are unable to access the internet you can join the meeting by using either of these telephone numbers 0203 901 7895 or 0131 460 1196. You will need to enter the meeting number 839 6884 5408 then press #

The business to be transacted at the meeting is set out in the agenda below.

Jim Roberts

J P Roberts, Clerk to the Council

7.15pm - Open Public Forum

If you want to raise an issue but are unable to join us, please email clerk@aylesbeareparishcouncil.co.uk.

Members of the Press and Public are welcome to attend this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 (1) (2). There are no matters of a confidential and contractual nature for discussion under Part B (exclusion of press and public) at this meeting.

AGENDA

1 Apologies for Absence

2 Declarations of Interests in items on the Agenda

3 Chair's remarks – Opening welcome from the Chair.

4 Minutes – to approve the Minutes of the Parish Council Meeting held on 2nd December 2020 as a true & correct record

5 Matters Arising

5.1 Presentation – *Clyst Valley Regional Park*

Council to decide on a response to the consultation (deadline 17th January 2020).

5.2 Chair Vacancy - *Clerk to arrange signature on Declaration of Acceptance.*

5.3 Clerk to chase Jurassic Fibre about connecting residents around Harp Lane (Cllr Bailey offered to assist)

6 Reports of County and District Councillors – Cllr Claire Wright (DCC) and Cllr Jess Bailey (EDDC)

7 Playing Field, Play Area Lease and s106 Funding

7.1 Matters Arising - 7.1.1 Cllr Trude to update the community.

7.1.2 Cllr Bailey to chase up the new lease on the Parish Council's behalf.

7.2 To discuss the sports items submitted by the public on the attached list.

7.3 To endorse the next steps for the play equipment. This may involve replacing items noted as not in good condition on the impending inspection or those which will have an impact on the new design. It will also involve contact with schools to consult the children of the Parish for their views.

8 Grass Cutting & Lengthsman

8.1 Matters Arising – 8.1.1 Cllr Daly to circulate EDDC's map showing the work done as well as the Village Hall work.

8.1.2 - Cllr Trude to seek advice from an experienced contractor regarding the quote from EDDC and the proposed work.

8.2 To decide whether to pay the StreetScene quote for £777.58 + VAT for grounds maintenance from 1st August 2020 to 31st March 2021.

8.3 To decide whether to advise StreetScene that we wish to terminate using their services.

9 Litter

9.1 Matters Arising – Clerk to update and thank the community via the website.

9.2 To discuss any further action to combat serial littering with empty beer cans around Harp Lane.

10 Speedwatch

10.1 Matters Arising – Clerk to advise Cllr Trude of the contacts for Speedwatch.

10.2 To discuss the next steps.

11 Devon Air Ambulance Night Landing Site

11.1 Matters Arising – Cllr Daly to produce an article for Topics to let the residents know about the plans, benefits and costs of a NLS for the village.

11.2 To discuss the next steps.

12 Parish Council Website

12.1 Matters Arising - Cllr Trude to seek quotes for a GDPR & Accessibility Regulations compliant website.

12.2 To discuss the next steps.

13 ALERT Emergency Planning

13.1 To discuss the Emergency Plan and results of the community survey.

14 Flooding – including Gully inspection and cleaning

14.1 Matters Arising – 14.1.1 Cllr Daly to monitor the ditch associated with Withen Cottage.

14.1.2 - Clerk to remind people to use DCC's Report a Problem page.

14.2 To discuss the gully cleaning and inspection regime as highlighted by the Chairman.

14.3 To discuss any other action needed to reduce risks of flooding.

15 Broadclyst Neighbourhood Plan consultation

15.1 To agree the Council's response to Broadclyst's NP on which we are consulted as a neighbouring Parish.

16 Upcoming Celebrations

16.1 2022 Queens Jubilee To discuss plans to celebrate the Queens Jubilee next year.

16.2 2023 Village Hall To discuss plans to celebrate the Centenary of the Village Hall in 2023.

17 Planning

17.1 Matters Arising – Clerk to forward comments to EDDC for 20/2395/FUL and 20/2506/CPE

17.2 20/2506/CPE The Oaks To discuss the response from the owner to the Council's comments.

17.3 20/2786/PDQ Barton Barns To decide the Council's comments on the application.

18 Budget

18.1 Matters Arising – 18.1.1 Clerk & Cllr Bailey to ask EDDC if the field below the playing field could be used for car parking.

18.1.2 – Chairman to consult Cllrs and consider ways to engage the community regarding increase to the Precept.

18.2 To set the Precept for 2021 (deadline 20th January 2021).

19 Finance

19.1 Matters Arising – 19.1.1 Clerk to change Zoom subscription to annual.

19.1.2 – Clerk to edit the Standing Orders for legislative changes and forward to Cllr Trude

19.1.3 – Clerk to draw up effective financial controls for electronic banking and circulate to the Council.

19.1.4 – Clerk to make payments to DALC, Peninsula Pensions, HMRC & himself.

19.2 Council to note the current balances as follows

Current Account	£ 6451.88, less uncashed cheques (1960.67) =	£ 4491.21
	Reserve Account	£ 4847.72
	Recreation Fund Account	£ 694.44
	Total	£ 10033.37

19.3 Council to authorise the payments listed

To DALC for invoices 1457 (Cllr Daly), 1840 (Clerk), 2428 (Cllr Trude) £ 117.49

To J P Roberts (Clerk) for pay (217.05) & expenses (174.60) £ 391.65

To DCC Pension Fund £ 67.57

To HMRC for PAYE Income Tax £ 48.00

20 Clerk's annual appraisal

20.1 Further to para 12.1 and para 9.2 of the Clerk's Contract of Employment the Council to appraise the Clerk on his performance and agree a training plan.

21 Date of Next Meeting – Wednesday 3rd February 2021. Council to decide whether to meet online or at the Village Hall.

This Agenda and additional background information can be viewed on the Aylesbeare Parish Council website – www.aylesbeareparishcouncil.co.uk