

Clyst Honiton Parish Council Meeting 9th February 2021

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Tuesday 2nd February 2021

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Tuesday 9th February 2021 at 7.00pm**, to be conducted remotely using Zoom, for the purpose of transacting the business on the following agenda.

Rob Martin

Clerk to Clyst Honiton Parish Council

Robert Martin is inviting you to a scheduled Zoom meeting.

Topic: Clyst Honiton Parish Council

Time: Feb 9, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84090820012?pwd=QmIBY0c4bIB6NktCK2RUZWxFWXJkQT09>

Meeting ID: 840 9082 0012

Passcode: 597225

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AGENDA

21/135 APOLOGIES

To receive apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

21/136 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

To receive declarations of interest in items on the agenda

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

21/136 MINUTES

To approve, as a correct record, the minutes of the Parish Council meeting held on 12th January 2021.

21/137 COUNCIL REPORTS

- a) **To receive the Clerk's Report & consider the Action List progress attached.**
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.
- c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.
- d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

The Chairman to declare the meeting closed

21/138 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

The Chairman to declare the meeting open

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- 21/139 CLYST HONITON NEIGHBOURHOOD DEVELOPMENT ORDER (NDO)**
To consider the action necessary from the attached report from the Clerk to ensure the NDO momentum is maintained.
- 21/140 REPLACEMENT FLOWER BEDS**
To consider the proposal from Cllr. Muir for him to build three new wooden flower beds for the village. A report from the Clerk is attached.
- 21/141 CRANBROOK BOUNDARY EXPANSION**
To discuss the proposal for the Cranbrook Town boundary to expand into surrounding parishes. A set of notes from the Chairman is attached.
- 21/142 ANNUAL MEETINGS ARRANGEMENTS 2021**
To consider the options for holding a Parish Council AGM, and the 2021 Annual Parish Meeting before 6th May 2021.
- 21/143 BANK RECONCILIATION**
To approve the 31st January 2021 Bank Reconciliation statement.
- 21/144 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET**
- To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1st April to 31st January 2021.
 - To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.
- 21/145 RECEIPTS & PAYMENTS SCHEDULE**
To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

PAYMENTS

Payment to	Services	Amount £	Payment No.
2020/2021			
Vodafone	Mobile	22.07	Direct Debit
Zoom	Meeting Access	14.39	DC2107
SUMO Services Ltd	Geophysical Survey	1,800.00	202035
The Payroll Bureau	Payroll	21.24	202035
Modicum Planning	NDO Planning Support	1,400.00	202035
RJ Martin	Salary February 2021	851.99	202036
DCC Pension Scheme	Pension Contrib.	293.47	202036
HMRC	Tax/NI	259.66	202036

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RECEIPTS

Receipt from	Services	Amount £	Method
2020/2021			
Groundwork UK	Geophysical Survey Grant	1,500.00	BGC

In addition, payments will be made for invoices received since the agenda was set.

Payment items in **bold** will be made following the meeting.

21/146 **PLANNING APPLICATIONS**

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
20/2755/FUL	Lidl Distribution Centre Chillpark Brake, Clyst Honiton, EX5 2FU	Provision of a new footpath
20/2856/PDO	Unit 14 McBains Business Units, Exeter Airport, Clyst Honiton, EX5 2BA	Prior approval of proposed change of use from Class B1 (office) to Class C3 (dwelling house)
21/0175/MRES	Skypark, Honiton Road Clyst Honiton	Reserved matters application (access, appearance, landscaping, layout, scale) pursuant to the outline planning permission ref: 06/3300/MOUT for the construction of a new manufacturing facility, landscaping, car parking, yard space and associated infrastructure

21/147 **DATE OF NEXT MEETING**

The next scheduled remote meeting of Clyst Honiton Parish Council is on Tuesday 9th March 2021, at 7pm.

21/148 **MEETING CLOSURE**