

## Clyst Honiton Parish Council Meeting 11<sup>th</sup> March 2021

### To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public

Issue date: Thursday 4<sup>th</sup> March 2021

*The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.*

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Thursday 11<sup>th</sup> March 2021 at 7.00pm**, to be conducted remotely using Zoom, for the purpose of transacting the business on the following agenda.

*Rob Martin*

**Clerk to Clyst Honiton Parish Council**

**Robert Martin is inviting you to a scheduled Zoom meeting.**

**Topic: Clyst Honiton Parish Council**

**Time: Mar 11, 2021 07:00 PM London**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/88050469904?pwd=TWxBQjZUQnF4bVU3a25oWHpkb3Q0dz09>

**Meeting ID: 880 5046 9904**

**Passcode: 873678**

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### AGENDA

#### 21/150 APOLOGIES

##### **To receive apologies for absence**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk, as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are acceptable.

#### 21/151 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

##### **To receive declarations of interest in items on the agenda**

Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests that are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it.

#### 21/152 MINUTES

To approve, as a correct record, the minutes of the Parish Council meeting held on 9<sup>th</sup> February 2021.

#### 21/153 COUNCIL REPORTS

- a) **To receive the Clerk's Report & consider the Action List progress attached.**
- b) **Clyst Honiton Neighbourhood Plan and Neighbourhood Development Order** – to receive a written report from the Neighbourhood Plan lead on progress since the last meeting and to consider recommendations contained therein.
- c) **Village Maintenance** – to receive a report from Councillor Muir on the village maintenance activities undertaken since the last meeting.
- d) **Other Councillor Reports** – to receive any reports from councillors on matters the council could consider at future meetings and to report on any meetings attended on behalf of the council.

*The Chairman to declare the meeting closed*

#### 21/154 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.

Any reports previously received from County and District Councillors will be assumed to have been read.

*The Chairman to declare the meeting open*

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### 21/155 CLYST HONITON NEIGHBOURHOOD DEVELOPMENT ORDER (NDO)

#### a) Grant Variation Request

In accordance with the details in the NP lead's report, the Parish Council needs to formally request Locality for a Grant Variation in order to be able to use the allocation for Legal expenses to finance the full Ecological Survey being required by the Church Commissioners,

#### b) Community Facility Design

To consider the attached report by the Clerk on a suggested specification to be forwarded to the Architects in order that a Layout drawing can be prepared for onward transmission to the Church Commissioners.

### 21/156 HGV VEHICLES BLOCKING VILLAGE LANES

To hear a report from Janvrin Edbrooke on incidents she has encountered recently

### 21/157 LOCAL PLAN ISSUES AND OPTIONS

To consider the Clerk's already circulated suggested response on behalf of the Parish Council and to agree a formal version.

### 21/158 BANK RECONCILIATION

To approve the 28<sup>th</sup> February 2021 Bank Reconciliation statement.

### 21/159 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

- To receive the attached statement of Receipts and Payments compared to Budgets for the period from 1<sup>st</sup> April to 28<sup>th</sup> February 2021.
- To receive the attached statement monitoring progress of the spend against available grant for the NDO/NP project.

### 21/160 RECEIPTS & PAYMENTS SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

#### PAYMENTS

Payment to	Services	Amount £	Payment No.
<b>2020/2021</b>			
Vodafone	Mobile	22.07	Direct Debit
Zoom	Meeting Access	14.39	DC2107
Amazon	Paper	19.89	DC2121
<b>RJ Martin</b>	<b>Salary March 2021</b>	<b>851.99</b>	<b>202038</b>
<b>DCC Pension Scheme</b>	<b>Pension Contrib.</b>	<b>293.47</b>	<b>202038</b>
<b>HMRC</b>	<b>Tax/NI</b>	<b>259.66</b>	<b>202038</b>

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### RECEIPTS

Receipt from	Services	Amount £	Method
<b>2020/2021</b>			
None			

In addition, payments will be made for invoices received since the agenda was set.

Payment items in **bold** will be made following the meeting.

### 21/161 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
21/0282/MRES	Plot DC3, Exeter Logistics Park, Exeter EX5 2GB	Reserved Matter Application pursuant to the development of Plot DC3 for warehouse use together with part of the Exeter Logistics Park estate road required to facilitate the development together with submission of details, pursuant to discharge conditions 6, 7, 8, 9, 10, 15, 18, 21, 24, 26 and 28 relevant to Plot DC3
21/0283/MRES	Plot DC4, Exeter Logistics Park, Exeter EX5 2DS	Reserved Matters Application pursuant to the development of Plot DC4 for a warehouse unit (Use Class B8) and associated works together with part of the Exeter Logistics Park estate road required to facilitate the development together with submission of details, pursuant to discharge conditions 6, 7, 8, 9, 10, 15, 18, 21, 24, 26 and 28 relevant to Plot DC4
21/0500/FUL	Lancaster House Unit 1 Exeter International Office Park Clyst Honiton Exeter EX5 2HL	Installation of AC Plant and erection of a bin store
19/1422/MRES	Phase 4 Infrastructure To the east of the Ecology Park and west of Southbrook Lane	Reserved matters comprising layout, scale, appearance, landscaping and access for the construction of a foul water pumping station (to include both

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	Cranbrook New Community	underground and over ground infrastructure and secure boundary fence), two surface water basins, a shared footway and cycleway and connecting highway link and the removal and the construction of a new hedgerow. (Subsequent application in respect of permission 03/P1900 which was accompanied by an environmental statement)
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### 21/162 DATE OF NEXT MEETING

The next scheduled remote meeting of Clyst Honiton Parish Council is on Thursday 8<sup>th</sup> April 2021, at 7pm.

### 21/163 MEETING CLOSURE