

**AGENDA OF THE MEETING OF THE FINANCE COMMITTEE TO BE HELD  
VIA ZOOM ON MONDAY 22<sup>nd</sup> MARCH 2021 at 7pm.**

*If you wish to join the meeting via audio and video then visit the Zoom website and click 'Join a Meeting' if you wish to join the meeting via audio only then using a landline dial 0203 901 7895*

*The meeting ID is 880 7534 8345*

*The password is 960751*

*The Meeting will also be available on YouTube via: <http://bit.ly/ColytonPC> (Please note you will not be able to participate in the meeting on this channel)*

**Committee** – Cllrs C Pady, S Real, A Parr, E Jones, K Clifford, J Gardiner, P Arnott and H West.

*Request that those who are recording declare so and conform to standing orders*

1. Election of New Chair & Vice Chair of Finance Committee
2. Apologies for absence.
3. The Minutes of the Finance Committee Meeting held on 22<sup>nd</sup> February 2021 (Appendix X) to be approved
4. Matters arising from the minutes
5. Declarations of interest
6. Democratic Period – opportunity for public questions & comments. (Total time 15 minutes, each individual 3 minutes).
7. Balanced Accounts for the period 1<sup>st</sup> – 28<sup>th</sup> February 2021
8. Accounts to be presented for payment:

BACS	Mrs S Haines	Salary KIT days (22 <sup>nd</sup> Feb, 1 <sup>st</sup> , 8 <sup>th</sup> & 15 <sup>th</sup> Mar) Stamps Stationary Minus pension	756.00 200.25 11.73 3.13 45.00		<b>£926.73</b>
BACS	Mr I Haines	Salary (22 <sup>nd</sup> Feb – 18 <sup>th</sup> March)	470.70		<b>£470.70</b>
BACS	Mr J Rollings	Salary Mileage x 0.45 – 45 miles Fuel Woodstain Minus pension	889.81 20.25 5.08 28.34 80.00	1.02 5.66	<b>£870.16</b>
DD	NEST PENSION	Employers Pension Contributions Employees Pension Contributions	29.53 125.00		<b>£154.53</b>
DD	EDF Energy	March Monthly DD	10.84	2.16	<b>£13.00</b>
BACS	M Diplock	Rebuild Cost Assessment of the Library and PMPF pavilion	450.00	90.00	<b>£540.00</b>
BACS	Perrie Hale Nurse	Whips, Hedge Pack – 100 Plants	65.00	13.00	<b>£78.00</b>
BACS	J Mair	Tree work on Allotments	2208.34	441.66	<b>£2650.00</b>

- a. Note John Rollings was paid 40p less than he should have and this will be added to his pay this month
- b. HMRC owe PC £250.99 in March due to Recovery of SMP
- c. Insurance - The additional premium to increase the insurance of the Library to £124,000, the PMPF Clubhouse to £553,000 and the Social Club to £524,000 amounts to £167.19 up until renewal.
- d. Banking mandates - Removal of Ray Watts as signatory and adding of new Chair
- e. Quarter 1 (January-March) audit to be completed in April (Cllr Jones previously volunteered)
- f. East Devon Emptying of litter and dog bin price rise from 1<sup>st</sup> April 2021
- g. TalkTalk Broadband price rise from 1<sup>st</sup> April 2021, and from April 2022 price rise linked to CPI +3.7%

- h. Handyman's leaving present
- i. Litter picking equipment quote

**9. Tennis Court Fee - Review**

**10. Approval of the spring newsletter**

**11. Items received after the agenda published – to be noted**

**12. Dates of next meetings**

Council Meeting – Monday 12<sup>th</sup> April

Annual Parish Meeting – Monday 19<sup>th</sup> April

Finance & Planning– Monday 26<sup>th</sup> April.