



**NOTICE**

**THIS WILL BE A REMOTE MEETING WHICH MEMBERS OF THE PUBLIC MAY ATTEND BY FOLLOWING THE LINK BELOW**

**To: All Members of Seaton Town Council  
Meeting of Seaton Town Council  
on Monday 12<sup>th</sup> April 2021 at 6.15pm**

**7<sup>th</sup> April 2021**

You are hereby summoned to attend the above meeting to be held on **Monday, 12 April 2021 at 6.15pm or immediately following the meeting of the Planning Committee, whichever is the earliest.** In accordance with the provisions of *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, this meeting will be held remotely and members of Seaton Town Council ("the Council") and members of the public can access the meeting by taking the following steps:

Log on to: [www.zoom.us](http://www.zoom.us)

Click on: 'Join Meeting' and then enter:

- Meeting ID: 919 3259 2727
- Passcode: 857106

It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers appropriate.

**This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.**

**Julia Mutlow  
Town Clerk**

**AGENDA**

**21/COU/01 Apologies for absence**  
To receive any apologies for absence

**21/COU/02 Declarations of Interest**  
To receive any Members' declarations of interest in respect of items on the agenda



- 21/COU/03 Minutes**  
To agree the minutes of the Council Meeting held on Monday 1<sup>st</sup> March 2021
- 21/COU/04 Chairman's Report**
- 21/COU/05 Public Question Time**  
To allow any questions or reports from members of the public
- 21/COU/06 Police Report**  
To note the report
- 21/COU/07 Town Clerk's Update**  
To note the Town Clerks' update and work log
- 21/COU/08 Committee meeting minutes**  
To receive, and to adopt the decisions therein, the minutes of the following Committee meetings:
- Finance & General Purposes Committee – 15 February 2021
  - Planning Committee – 1 February, 1 March and 15 March 2021
- 21/COU/09 Dates of Meetings**  
To ratify the proposed schedule of meetings for the coming year including Seaton Town Council AGM and to change the date of the Annual Town Meeting to Thursday 13 May 2021
- 21/COU/10 Town & Parish Council Asset Transfer Consultation**  
To consider the consultation document from EDDC and to provide the Clerk with any comments to enable a response to be formulated on behalf of the Council
- 21/COU/11 Request from SAVE Food Hub**  
To consider a request from SAVE Food Hub to continue using Marshlands on Friday, Saturday and Sundays post lockdown
- 21/COU/12 Community & Shop Front Grants**  
To consider applications for community grants from:
- South Western Ambulance Charity - £220
  - Axe Valley Christians Against Poverty - £1,000
- To consider an application for a shopfront grant from:
- 5, Cross Street - £500



**21/COU/13 Seaton Allotments**

To receive an update on Seaton Allotments and statement of account for 2020/21 and to:

- confirm the balance, to be held as an ear marked reserve for allotments as at 1 April 2021 as £2,509.
- consider the purchase of a shed and picnic tables for communal use of allotment holders
- authorise the Clerk to enforce the Allotment Non-Statutory Rules and terminate the tenancies of the three plot holders in breach of said Rules, should the breach not be rectified by the required date

**21/COU/14 Requests to use Cliff Field Gardens**

Subject to appropriate risk assessments and details of public liability insurance being supplied, to consider the following request and agree fees for the use of Cliff Field Gardens:

- Seaton Eats Boutique - to stage Seaton Eats events on the following dates - Friday 29 May, 2 July, 6 August, 3 September 2021
- Wildlings Outdoor Play Group – to hold weekly sessions on Thursday mornings

**21/COU/15 Tree Warden**

To consider whether to appoint a volunteer tree warden for Seaton

**21/COU/16 Labyrinth Board**

To consider whether to engage Beer Men's Shed to repair the labyrinth board in Cliff Field Gardens and make a new finger maze at a cost of £130.

**21/COU/17 Adoption of Sea Hill Telephone Box**

To consider whether to apply to adopt a second phone box at Sea Hill to be used as part of the Seaton Art Trail.

**21/COU/18 Request from Seaton Museum**

To consider a request from Axe Valley Heritage Association for a contribution of £200 towards the provision of a new notice board and key safe for the Museum and for the Mayor to perform the opening ceremony for the 2021 season on Thursday 15 July 2021

**21/COU/19 Update on Promote Seaton, including consideration of fees for sponsorship of floral displays**

To consider and agree details of the sponsorship scheme, fees and signage for the town's floral displays



**21/COU/20 Request from Seaton Wildlife Network**

To consider a request from Seaton Wildlife Network to support their work in improving biodiversity in Seaton

**Confidential Items**

The Chairman will move that in accordance with the Council's Standing Order 1(d) press and public will be excluded from the meeting during the discussions of items 21, 22 and 23 on this agenda as there are matters being discussed which may include sensitive information.

**21/COU/21 Town Council Insurance Policy Renewal**

To consider the attached report on the options for renewal of the Council's insurance cover and approve a policy

**21/COU/22 Jurassic Fibre**

To consider a proposal from Jurassic Fibre

**21/COU/23 Update on Tourist Information Services**