



Development Strategy

Please complete this word template provided and upload it to the clicktools form where indicated. The development strategy should be no more than 12 pages long (excluding appendices) and must not exceed 5mb. The document should be must be signed by the key/senior leaders within your Our Place partnership.

Section 1: Summary of Our Place proposals

Please use this section to expand upon the 100 word project summary that you have given in the click tools document.

Name of lead organisation:	East Devon District Council
Name of Our Place area:	Honiton

Project summary outlining your project, its ambitions and the aims and priorities you want to address. This should be no more than 100 words and could be considerably less. There is a choice of 'themes' - you can choose no more than 5 of these.

Honiton Together will facilitate communication and collaborative working amongst all agencies and groups working and living in Honiton, with the shared vision of creating a resilient, self-directed Honiton through increasing health, social, civic and economic opportunities.

The 5 priorities selected reflect the engagement work undertaken so far, and the projects that are taking root. The highest priority that emerged from our first consultation was named by the group as 'collaboration in changing times'; Honiton Together will be a flexible structure that supports responsive and reflexive collaborative working at a local level, whatever pressures or opportunities are around at the time.

Potential scale and scope of the services being looked at - including budgets identified through any spend mapping you have undertaken or your plan to map spending.

We are nurturing a group-directed assets-based approach to community development. Through our initial engagement event, we came to a shared understanding of some of the needs in Honiton.

The less formal networking aspects of the morning also successfully seeded a small number of multi-agency 'solutions' or projects; one of these has a large scale, one of these also has a large scale but is only a 'possible' as of yet; and two have an intermediate scale and scope.

Informal discussions that have taken place so far suggest that:

1. It is hard to map what proportions of various District and County-level budgets get spent in Honiton, but
2. The larger-scale project we are supporting to develop could attract portions of the child and adult skills and education budgets and some of the East Devon Public Health Plan budget.

At the smaller end of the scale, another of the projects that is growing is also multi-agency and multi-outcome, but the cost is relatively low and the funding will come from aligning smaller budgets and in-kind resources that are already being spent in Honiton.

Benefits/outcomes you are seeking to achieve and broad success criteria

The consensus workshop method used at the 'Our Needs and Networks Day' identified 'collaboration in changing times' as the biggest need in Honiton, so that heads our list:

- Open and inclusive collaboration between agencies and communities
- Health and wellbeing across the life-course for local people
- Varied opportunities for people to share and develop skills and experiences for life and for the workplace
- Local employment opportunities
- Resilient, cohesive communities
- A respected, inclusive 'voice' that shapes decision-making
- A vibrant, modern market town at the heart of East Devon

By sharing the vision and aims of Honiton Together, in an open and inclusive way, we aim to stimulate the development of many small collaborative efforts, and some larger ones, creating synergy so that the whole becomes much greater than the sum of the parts.

Our success will be measured by the number and reach of the smaller initiatives and larger multi-agency projects being delivered as a result of the networking and project development that Honiton Together facilitates.

These will be captured in a bi-annual newsletter that celebrates every positive outcome of the 'networking and project-growing days'. Multiple, short case-studies will be a prominent feature, because they will communicate to everyone what is being achieved through their collaborative effort and encourage others to "do their bit" too.

Another benefit of networking that is harder to measure is the reduced likelihood of duplication of work across the town.

Aspirations for pooling, aligning or devolving budgets

Our strategy (as regards the bigger multi-agency, multi-outcome projects) is to formalise a participatory-budgeting process whereby we present developed project plans to County and District level budget-holders who have priorities that our projects seek to address.

We would do this once a year, at the appropriate stage in the commissioning cycle, to inform budget planning rounds. This would be supported (and preceded) by informal ongoing discussions between our Honiton Together team and those budget holders.

At the smaller end of the scale, other projects will align staff-time, volunteer time and budgets that are already being spent in Honiton through direct agreements and commitments of the individuals and agencies involved.

How you expect to implement your operational plan post March 2015

Two officers from EDDC and DCC will continue to support the implementation of the process for two years on the basis of 2-3 days per week, and we hope to secure funding for a communications officer to join on us on a part-time basis.

During those 2 years we will facilitate the discussions around where the administrative core of Honiton Together could and should sit on an ongoing basis. It will be a measure of success if a local partner or core group member from within Honiton Together is willing to take responsibility for its ongoing management.

Once the responsible organisation/individual is identified, we will gradually hand it over, working alongside those who take it on in order that it continues successfully.

Section 2: Update on community engagement

How are your proposals being shaped by the views of the local community?

Outline your proposed strategy for involving the community in developing and implementing the operational plan, including evidence that your community engagement will include the wider community as well as those who are directly involved in any working groups.

We plan to conduct 'listening events', where members of the Honiton Together team engage directly with members of the public. The questions will be simple (what is the best thing about living in Honiton? What's the worst thing? If you could do one thing to improve Honiton, what would that be? What projects/activities/groups are you involved in at the moment? What kinds of support, if any, does this group/activity/project need?)

In the development phase (June - Nov), we plan to undertake two 'Honiton-wide' listening events: one at the Honiton Community Festival and one on a market stall, in the high street on a Saturday.

We also plan to work intensively with one neighbourhood, using a range of methods to engage and involve all sections of the community. The emerging multi-agency stakeholder group will be involved in deciding which area that is.

The data from the listening events will be shared in the Networking and Project-Growing Day in January, and there will be an invitation for agencies and community members, representatives from tenant or neighbourhood groups and others, to focus their ideas and plans around the one selected neighbourhood.

Our plan is that each year, the focus neighbourhood will feature in the two networking and project-growing days enabling an opportunity for participants to celebrate early successes and lay the foundations for ongoing development.

It is also of note that through the Consensus Workshop Method used in the 'Our Needs and Priorities Day', the group concluded that the greatest need in Honiton was for 'Collaboration in Changing Times'.

Section 3: Update on partner involvement and buy-in

Describe the progress made on developing the partnership (100 words max)

Working together to deliver the ‘Our Needs and Priorities’ Day strengthened the working relationships amongst those of us that are directly working on the project.

The positive feedback given by those who attended the Needs and Priorities Day has given our partners confidence. Supportive and enthusiastic attendees included local voluntary groups such as Honiton Senior Voice, Honiton Memory Cafe, Transition Towns Honiton; and the Children’s Centre, Honiton Library, the Beehive, the local police, GP and clinical Commissioning Group representatives, and Town, District and County Councillors.

Honiton Town Council has now formally voted to become a partner.

What shape is the partnership now taking:

Partner name	Role in partnership	Level of commitment	Resources contributed
EDDC Housing	Lead / project manager	High	Officer time, team expertise and councillor input
DCC Services for Communities	Support / project support	High	Officer time, team expertise and councillor input
East Devon Volunteer Support Services	Advisory / project lead	High	Staff expertise loaned
Honiton Town Council	Informative and providing resources	High	Officer time, councillor input and meeting space
DCC Public Health	Support / Advice	High	Officer time / expertise
Honiton Worx	Expert advice	High	Staff time / expertise
Honiton Children’s Centre	Informative	High	Volunteer time / expertise

Which other partners / agencies will you need to engage and what actions do you plan to achieve this?

We are working hard to engage the schools (1 x senior, 2 x primary, 1 x school for children with moderate and severe learning difficulties), and are particularly keen to bring Honiton Community College on board as a partner. A meeting is set with the Community College on June 12th.

Engagement of the two local GP surgeries and wider health community is essential and one of the lead GPs attended the ‘Our Needs and Priorities’ day and expressed a keenness to be involved.

We have arranged a meeting with Job Centre Plus, who we hope to bring on board as a partner.

We are aware of the risk of losing momentum, and to mitigate this, the core team will continue to actively engage with all the attendees from the ‘Our Needs and Networks Day’. For example we will involve all these people in deciding where the intensive neighbourhood focus should be, and we’ll keep discussing the idea of Honiton Together and foundational projects that are already emerging.

Section 4: Business case and cost benefit analysis

About your proposals

Briefly describe the proposals / options you are exploring, likely outcomes and why they will be more effective than what is currently in place. Include a comparison to the current service arrangements and identify any relevant data that you have to support this.

Honiton Together aims to facilitate increased communication and collaborative working to increase the health, social, civic and economic opportunities for local people.

These are the projects/initiatives that are starting to take root as a result of the 'Our Needs and Networks' Day, and the groundwork for Honiton Together:

1. A community garden in St Pauls Estate (the most deprived neighbourhood in Honiton according to Mosaic data). Lead partner: Transition Town Honiton. Support partners: EDDC Housing; EDDC countryside; The Community Church Honiton; Honiton Town Council; DCC Services for Communities; DCC Public Health. Outcomes: health and wellbeing improvements; increased community cohesion; ownership of public realm; learning new skills and approaches to life. There is a Chinese Proverb that says 'Pleasure for one hour, a bottle of wine. Pleasure for one year, a marriage; but pleasure for a lifetime, a garden'
2. The new mayor of Honiton, Cllr Peter Halse, an ex-business man himself, has expressed a strong interest in identifying and talking to local businesses and finding out what skills any new starters would need, and then communicating that to Honiton Community College. Kate Tobin, the lead for 'Making It Local' has endorsed this idea, as it reflects a need she hears across the District; that local skills and local employment opportunities do not match. EDDC Community Development would be interested in partnering with this project, and DCC would also be happy to support it, particularly if it can stimulate work placements and shadowing opportunities, as steps on the ladder towards work. We would also hope to get the Chamber of Commerce on board. Outcomes: Local skills for local employers; local employment experience and opportunities for local people; increased health and wellbeing as a result of the self-esteem and financial goods that come with employment.
3. Following on from Peter Halse's idea, discussion has taken place around a large-scale project; although it is very early days. The centre-piece could be a large workshop space on the high street for a local 'unique' offering, where local people learn / teach 'making things' skills, thinking along the lines of Men in Sheds and Upcycling, bearing in mind the Honiton Antiques trade and Honiton's reputation for pottery in the past. There could be links with the library (the reference section), Job Centre Plus, the Community College, and local businesses. The idea would be to create a charity vehicle to deliver this. Honiton Worx would bring business expertise as well as vision to this project. Outcomes: health and wellbeing (self-esteem, social relationships); new skills; improvement of public realm; increased value of library; economic opportunities.
4. The Area Youth Worker and the Outreach Worker for Leisure East Devon have agreed to work together to use Devon Active Communities Fund to run an 8 - 10 week sports course for the youth club, and identify any young people who may be interested in training to be a coach. Outcomes: health and wellbeing (fitness, self-esteem, social skills); Skills and training; community cohesion (local people enjoy witnessing young people engaged in positive free-time activities).

None of these projects are in place currently. These collaborations have been generated through the ground work for the Honiton Together Programme. There seems to be an extra drive created when everyone is contributing to a shared vision and a common acceptance that we are no longer in a position where we can hope that single agencies can fund any one solution without a collaborative effort including communities themselves.

Existing experience of business planning and cost benefit analysis

Please tell us how much you/others in the partnership know about CBA, what local expertise / experts you have within the partnership.

Mark Brownbill from Honiton Worx, EDVSA and the team at DCC have experience of business planning and Cost Benefit Analysis. Between them they have experience of implementing cross service projects directly aimed at improving communities.

Details:

Honiton Worx - involved with Work Programme and employability projects.

- experienced in developing new business projects
- managed projects with £1 000 000 turnover
- experienced at working within quality structures - ISO / Matrix etc

Whilst **East Devon Volunteer Support Agency** does not use a formal Cost Benefit Analysis template, the concepts of 'discounted cash-flow' and 'opportunity cost' are familiar to us as an infrastructure voluntary organisation. Declining funds to meet increasing need have long necessitated rigorous cost cutting and collaboration between voluntary agencies in order to ensure best value for money. For example, East Devon Volunteer Support Agency:

- Uses surveys to ensure that we are offering services that are a priority for voluntary and community groups in East Devon
- Organises training to enable groups to become more outcome focussed, helping them to target resources and services more directly, without waste of energy, labour or finance
- Brings voluntary organisation partners together to share 'market' information, collaborate and increase the cross utilisation of resources - for example EDVSA is a founder member of Devon Voluntary Action, set up this year to enable voluntary groups to share back room resources and pooling elements of core budgets, for example data collection and training
- Encourages infill on training and skills development events to reduce unit costs of training the sector
- Reduces capital equipment costs by hiring out presentation and other equipment to sector organisations.

The officer from **Devon County Council** also works in a small team that has project management experience and cost-benefit analysis experience.

Data gathering process

Please set out how and when you and/or your partners will gather and collate the data needed to prepare the business case and carry out the Cost Benefit Analysis (CBA). Please consider any existing or potential challenges/issues with data availability and actions to mitigate.

By the end of July we will have collated the relevant data from Honiton Town Council, EDDC and DCC sources, in preparation for the business case and CBA.

The sources of published data available to us are:

- Local Futures Place Profiles - Ward Profile Honiton St Michael's Nov 2013 (EDDC)
- Local Futures Place Profiles - Ward Profile Honiton St Paul's Nov 2013 (EDDC)
- Mental Health and Wellbeing - Health Needs Assessment Sept 2013 (DCC)

- Joint Strategic Needs Assessment Market Town Profile Honiton 2010 -11 (DCC - includes IMD statistics)
- Devon County Council Place Survey Honiton Town Area - 2010 profile
- Mosaic Profile Devon County Council - Honiton Area Definition 2010 -11
- Vision of Honiton 2030 - Community Strategic Plan MCTI 2006 (Honiton Town Council)

The East Devon Volunteer Services Agency, Making it Local, Honiton Town Council and the Chamber of Commerce are all engaged and will also have useful data.

Some of the data we will include:

Employment demographics (What proportion of working-age people are employed? What industries are or were working-age people employed in?)

Business demographics (number and proportion of micro, small and medium sized enterprises)

Health statistics

IMD statistics

Proportion of people who voted in the last local elections

Number and types of community groups and voluntary groups

Number and type of local networks

We don't foresee any challenges in collecting this data. All the documents are already printed off and are in one place, and key agencies are on board.

Cost benefit analysis activities undertaken to date

Use this section to explain what you have done already and your initial findings. If you have yet to start work on the CBA, leave this section blank.

We collated some of the data that will be used in the CBA in preparation for the 'Our Needs and Networks' Day.

It showed that in many ways Honiton is an average market town. The exceptions are its far higher than average instances of admission to hospital for self-harm; higher numbers of contacts with Mental Health Services; higher level of children living in poverty, and higher percentage of people with low or no qualifications.

The unique aspects of Honiton also describe some of its vulnerabilities. Honiton used to be famous for lace and pottery, but both those industries have collapsed. There was a high proportion of people employed in retail, but as with many high streets, shops are struggling and closing. Often people who were employed in retail will go into the public or financial sectors, but the economic collapse and the shrinking public sector are threatening significant proportions of what job opportunities remain there. Honiton also has a significant proportion of people employed in the agriculture, fisheries and forestry, but that industry is also in decline.

(Honiton does, however, have a large number of SMEs on an industrial estate, and one of our early projects involves linking in with those.)

Proposed next steps

Please outline the further work which needs to be done, including how you will be doing this.

We will make sure all the data is in one place and clearly presented in preparation for the CBA and business case to be written. We plan to do this by the end of July.

Support required to help you undertake the CBA

Please outline the support you think you will need to prepare the detailed business case. If you are proposing to resource this through the Our Place programme, make sure you have included it in your grant / direct support requests

We will collect the data and are requesting support to put together the business case and cost-benefit analysis.

Section 5: Governance and accountability

Proposed governance structure and mechanics for sign off by individual agencies.

How will you ensure appropriate accountability to local people? - both the electorate and service users and stakeholders

- a) during the preparation of your operational plan?
- b) when you implement the proposed changes?

Local people (the electorate and the service users) will share their views through the 'listening days' and that information will be presented at the 'networking and project-growing days'.

In the preparation of our operational plan there will be at least two listening events that aim to reach people from across Honiton, as well as some intensive work with one neighbourhood. Once Honiton Together has been implemented, there will one piece of intensive engagement work per year, each year in a different neighbourhood (which will be chosen by the collective of agencies and local groups involved in Honiton Together).

All local agencies, voluntary and community groups, community representatives, and local businesses and representatives will be invited to participate in the 'networking and project-growing' days.

The commitments made at the 'networking and project-growing' days will be presented in a digestible newsletter, which will go back to all participants, and will be available on the website. Further down the line, outcomes from projects underway, or projects or smaller actions completed will also be included in that newsletter.

For bigger projects which involve securing proportions of larger public budgets, there will be an accountability built into the competitive structure for securing the funds, and if needed we will establish an informal community board that chooses between projects before they reach the budget-holders meeting. The projects will address certain priorities of various County and District level budget-holders, and the process for monitoring and reporting back on the outcomes that relate to those priorities agreed.

Outcome data will be collected on smaller initiatives not requiring further funding, as evidence that the Honiton Together process is effective, and to secure funding for it into the future.

Section 6: Project management

Describe the project management arrangements and key roles in developing your Our Place operational plan

EDDC is the Project Lead and has offered officer support in the role of Project Manager, an offer fully endorsed and accepted by the other partners. The Project Manager is supported by a small project management team of the DCC Liaison Officer and the Development Worker of East Devon Volunteer Support Agency.

We see the role of Project Manager as providing an overall vision for the project, providing energy and challenge for the network. The Project Lead and project management team will continue to provide officer time to support the development of Honiton Together while the project is in the early stages as a creative answer until there is someone from the community that can take on this role.

Organising and controlling a project of this kind where the community and local agencies are pivotal to making it function and work requires careful thought and designated project management roles. It also benefits from input from a very wide variety of people. In the early stages of the planning we paid an external consultant who has acted as facilitator, giving us a wider contextual view of the project. There are now people involved in the project from the town council, local business, public health and elected members. Whilst they can be viewed through the 'Our Place' lens as partners they are also helping shape and develop the project as it goes forward by advice and open communication with the Project Manager and her team. There are also a number of informed 'friends' that we have been able to use in order to sense check and these have come from both within the community of Honiton and also from statutory and voluntary agencies.

Please use the table below to set out the main stages of developing your operational plan and the milestones that you will use to ensure that both the draft and final versions of the operational plan are completed on time

Date	Action	Lead name	Lead organisation
Jun 27th	Meetings Honiton Community College and Job Centre Plus completed	Ali Eastland	DCC
July 30th	Communications strategy in place, including logo and website and time-scale for explanatory You Tube video	Alex Gibson	EDDC
July 30 th	Data for business case and CBA collated; full risk register written	Alex Gibson	
August 5 th -15th	Neighbourhood Listening Intensive, and Honiton-wide listening events	Ali Eastland	
August 15th	Business-case prepared	Alex Gibson	
August 22nd	Informal meetings with project groups completed	Ali Eastland	
August 22nd	Meeting with budget-holders	Alex Gibson	
Nov 7th	Draft Operational plan completed	Alex Gibson	
Friday 23 rd Jan	Networking and project-growing day	Alex Gibson	
Feb/March 2015	Decisions from budget holders communicated	Alex Gibson	
March 2015	Final Operational Plan completed	Alex Gibson	

Please attach a copy of your risk register as an appendix, or if you don't yet have one, complete the risk summary below:

Risk ref	Nature of risk	Risk owner	Red / Amber / Green status	Mitigating actions
Leadership of Honiton Together - establishment phase	Successfully establishing Honiton Together depends on the lead officer remaining in post and continuing to be given time to work on the project	Alex Gibson	Green	Alex is committed to the project and her line manager has committed up to 3 days of her time per week until the operational plan is written
Leadership of larger projects	Larger projects may need more input that is feasible from the Honiton Together team	Honiton Together core team	Green	We accept that in the early stages we may need to be heavily involved in supporting larger projects. On the project-growing days we will emphasise smaller actions that are achievable without any external input. If there is competition for our resources we will support the establishment of an informal community board to decide between projects
Ongoing financial support for the administration of Honiton Together	Post March 2015 there will be limited officer time available to Honiton Together (2 officers working 1-2 days each per week). We will be asking for funding for a part-time communications officer to collect the case-studies, write the newsletter and manage the website.	Honiton Together	Amber	The business case will be prepared in time for the meeting with budget-holders
Loss of momentum	There will be quite a long gap between our first event (on May 8 th), by the end of which there was a lot of enthusiasm and	Honiton Together core team	Green	Having identified this risk, the two core officers have agreed to actively maintain engagement and

	energy, and our first 'Networking and Project-Growing' Day in January 2015.			contact with groups already signed up to the email list. More detail on this is given in the partnership section
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How will you ensure effective communications with all stakeholders during the next phase. If you have a communications strategy, please attach the executive summary as an appendix.

We have 40 email addresses for councillors and agencies, all of whom have expressed an interest in staying informed and being involved in Honiton Together. We will continue to add names and emails to this list as our contact-base grows. Members will be involved in defining the area for the intensive neighbourhood consultation, and will be kept up to date about other activities and progress.

We are planning on having a logo by the end of July, so all communications, be they surveys, market-stall events or adverts in the local free paper will have a 'brand' identity.

We are planning on launching a website by the end of July, which will be promoted to local people, linked to partner websites and will have a comments section.

We are planning on creating an explanatory You Tube video, which will be ready by a time defined in the communications strategy (due to be completed by the end of July)

After the first 'networking and project-growing day' we will produce a newsletter containing the outcomes from the day (the 'pledges' made) and case-studies from Honiton Together progress and the projects already underway.

What quality standards or benchmarking do you propose to use in order to ensure that your proposals will result in an improvement to the existing services?

The partners are in the process of designing a quality framework for Honiton Together. All partners are committed to the concept of continuous improvement in the delivery of our services. Honiton Together's engagement process is designed specifically to encourage feedback loops between partners, stakeholders and electorate, using a variety of different media to encourage involvement e.g. evaluation surveys at events, comments section on a website with links from partner websites, phone line, 'how are we doing' comment trees at the listening events and a Honiton together market stall at town events organised by other groups.

Using these methods we will be able to ensure that Honiton Together improves the way the town functions. We will measure both the number of residents and groups engaged (quantitative data) and the perception of the quality of that engagement (qualitative data)

The town satisfaction survey carried out by East Devon District Council in 2013 and the previous surveys carried out by the Market and Coastal Towns Initiative have given us the benchmark baseline of resident satisfaction with services and priorities for services local people want to see improved. The partners aim to use the data from the repetition of that satisfaction survey in 2015 and 2016 to plot improvements as a result of Honiton Together interventions.

We will also benchmark Honiton together by comparison with two successful engagement and collaboration projects in Devon; One Ilfracombe, and Ivybridge who work with parishes and towns

from the surrounding area. These have comparable town sizes and have used a variety of different methodologies over the past 4 years to encourage partnership working and budget alignment by key partners.

The formal quality standards that EDDC and DCC use are too specific to be used in relation to this project, however EDVSA uses PQASSO Quality Mark, which is the quality standard for the voluntary and community sector.

What arrangements do you envisage for monitoring and evaluation?

We will be collecting qualitative and quantitative data to monitor and evaluate the impact of our work. We have mentioned using case-studies, and a further key piece of qualitative data will be evidence of increased collaboration and attitudes towards collaboration within the Honiton Together group.

Some specific quantitative indicators of success we would consider measuring at this stage include:

- No. residents engaging in the listening events and sharing their aspirations
- No. community representatives engaged in the networking and project-growing days
- No. community groups engaged in the networking and project-growing days
- No. agencies engaged in the networking and project-growing days
- No. of projects emerging from the networking and project-growing days

And here are some quantitative indicators relating to some of the projects already emerging:

- No. of work placements generated
- No. of shadowing opportunities generated
- No. of participants involved
- No. of young leaders generated from proposed coaching courses
- No. of residents feeling that Honiton Together has made a demonstrable difference

Section 7 Financial management and budget

Please use this section to identify the resources that you will be drawing upon in addition to the Our Place programme, in order to achieve your operational plan.

Financial contributions	Confirmed £	Expected £
Councillor's Budget 1	£2,000	
Councillors Budget 2	£2,000	
In kind support		
Officer time EDDC	2-3 days a week	
Officer time DCC	2-3 days a week	
Councillor time	[unspecified]	
Total	£4,000 plus 6 days a week of officer time	

What arrangements do you have in place for managing this budget?

The Councillor's Budget is from the Councillors Locality Budget. During the setting up phase we will hold the funding at County and the guidelines that would apply to this fund as a locality budget would be held in place.

Section 8 Sign off

Please provide evidence of the partners' commitment to develop an operational plan. This should include the name and role of each signatory within their organisation. If there is a related meeting minute, this can be attached as an appendix.

Partner 1

Name:	Jane Reading
Position:	Tenants and Communities Manager
Organisation Name:	EDDC Housing
Signature:	Jane Reading

Partner 2

Name:	Roland Pyle
Position:	Locality Development Manager
Organisation Name:	DCC Services for Communities
Signature:	Roland Pyle

Partner 3

Name:	Lynne Lewis
Position:	Chief Executive
Organisation Name:	East Devon Volunteer Support Agency
Signature:	Lynne Lewis

Partner 4

Name:	Chetna Jones
Position:	Honiton Town Clerk
Organisation Name:	Honiton Town Council
Signature:	Chetna Jones

Please attach your Appendices overleaf.

Partner 5

Name:	Lucy O'Loughlin
Position:	Public Health Specialist
Organisation Name:	Public Health Devon
Signature:	Lucy O'Loughlin

Partner 6

Name:	Vernon Whitlock
Position:	Chair of the Operational Advisory Group
Organisation Name:	Honiton and Axe Valley Children's Centre
Signature:	Vernon Whitlock

Partner 7

Name:	
Position:	
Organisation Name:	
Signature:	

Honiton Needs and Priorities
Planning Morning at The Beehive Honiton
Thursday 8th May
Documentation

Stated Aims for the day

- To identify existing priority needs in Honiton town (in addition to the health & wellbeing needs apparent in the statistics)
- To map existing links & connections between agencies
- To discuss participants' future involvement in the project

In order to contribute to the development plan for the Our Place application

Process/What we did

- Welcome & Context
- Exeter parks Watch
- Identifying Needs
- Prioritising needs
- Networks and existing work
- Next steps

Important Thoughts that aren't relevant right now (aka Parking Lot)

- Well being and self esteem
- Open access not targetted
- Can we generate our own change, instead of having change forced upon us?
- Need for networking/ contact (directory?)

+++++

Levels of Involvement

Level 1: Partners (will sign the document)

- Honiton Town Council
- DCC/EDDC
- EDDC Housing
- DCC Services for Communities
- Honiton Children's Centre (Vernon Whitlock)
- EDVSA
- Surgery Honiton Health care focus group (Heather Penwarden)
- Honiton Memory Café, and people living with Dementia in Honiton & families (Heather Penwarden)

Overlapping level 1 and level 2

- Honiton Surgery New Devon CCG (J Geddes)
- Transition Town Honiton
- Public health (DCC)

Level 2: Consultees (will attend meetings)

- The Beehive
- The Community Church Honiton (Norman Amey)
- Honiton Senior Voice (Tony Simpson – subject to consultation)
- Honiton Hospital League of Friends (volunteers supporting hospital staff and services) (Heather Penwarden)
- Devon & Cornwall Police
- New Devon clinical commissioning group, Eastern locality
- Community Safety Partnership (Gerry Moore)

Overlapping level 2 and level 3

- Honiton library

Level 3: Information (will keep in touch via email)

- Roundball Community Woodland (Vernon Whitlock)
- WIs in and around Honiton (Heather Penwarden)
- Targeted family support (Russ Green – East Devon co-ordinator)
- Exeter Parks Watch

**What are Honiton's needs? (in addition to those from the sources)
Beehive, May 8th 2014**

Collaboration in changing times		Emotional health and wellbeing		Connectedness, Community, Communication, Empowerment		Issues for young people and families	
★	19	✱	17	⚡	14	⬢	12
Lack of collaboration between local and voluntary organizations		Self-esteem/confidence building for young people/parents		Need to hear the voices of the vulnerable individuals who are marginalized in the community		Not enough free/affordable activities for families/young people	
Withdrawal of statutory services/venues		Health: no support, young people, mental health		Asking people what they want and involving them (connections)		More places for young people 0-25 years	
Unconnected voluntary sector		Support for mental health (self harm)		Encourage pride of place		Lack of children's holiday activities	
Lack of support for voluntary groups		Services for learning disabilities		Reduce fear of crime		Provision for youth	
Spot the opportunities				Delivery mechanisms		Lack of activities for teenagers	
Lack of local community volunteers				Ensure local voices are heard in policing matters		Maintain services/facilities for young people	
Professional guidance for volunteers				Identifying hidden need (deprivation not high enough)			
Impact of closures eg day Centres, Youth services				Lack of trust and understanding			
Learning skills & opportunities & Aspirations		Older people and families		Low income		Community assets and infrastructure	
▲	10	□	10	o	5	+	3
Lack of employment/aspiration/ morale/ qualifications		Lack of day support for living with dementia		Support for people financially struggling on low income		Lack of facilities: toilets, pay as you leave parking, Xmas lights, greenery, pavements	
Employment opportunities, careers advice		More support for elderly/vulnerable (Social isolation)		Support for single parents on low income		Lack of affordable quality office space for community organizations	
More adult education classes		Elderly isolation		Child poverty and related issues		Poor use of green space	
Informal education – social awareness		Vulnerable older people living alone				More affordable homes	
						More green or	

			open space
			Public transport and accessibility improvements
			Private landlords expect extensive renovation to be paid by tenants (offices not housing)

*Please note, symbols were randomly assigned, but allowed us to identify each column before a title was agreed by the group. These symbols are used later on in the document.

Honiton Needs and Priorities

Planning Morning at The Beehive Honiton

Thursday 8th May

Documentation: Networks, Links and Existing Work

Networks & Links: EDVSA

Key networks in italics

- *VCS groups (EDVSA members – approx 20) eg Befriending orgs, community transport*
- *VCS (others) eg for advice*
- *DCC Public health*
- *EDDC*
- Targeted families
- Making it Local
- Community PSO (H/Park)
- Mental health (MIND)
- Business centre and their tenants

Existing work: EDVSA

- Befriender orgs Forum (incl Honiton org)
- Heathpark Homework Club (soon to end)
- Volunteer brokerage for orgs in Honiton
- The Glen/Constitution/Honiton Bottom – vols
- Regular info via ebulletins to Honiton groups
- Training offered to Honiton groups
- Support and development offered to Honiton groups
- Development of YPs mental health scheme
- Carer Support (121)
- H&SC Forum for all ED groups inc Honiton

Networks & Links: Services for Young people in Honiton

- Honiton Church – YP
 - Open sessions
 - trips
- Homework Corner Club
 - Police & HCC
 - Under threat
- Honiton Youth Centre
 - Open sessions
 - Under threat
 - Self-esteem
 - Self harm prevention
 - Drug/alcohol prevention
 - Social awareness
- SEN Schools projects
- Summer/holiday projects
- Sexual health work
- Social action project
 - Inter-agency work
 - Volunteer with adult with learning disabilities
- Targeted families
- LED
 - Outreach work
 - Community projects
 - Devon Active Communities
 - Sportivate 14-25 years
 - Health and Fitness
 - Teamwork
 - Leisure facilities and parks

Networks & Links: Children's Centre (Vernon)

- Job Centre
- Targeted Family Support
- Police
- Health visitors
 - Public health
- Church/food banks
- Schools
- Devon County Council (councillors key)
- Town Council
 - Beehive (encouraging working together)
- Leisure[?] East Devon
- Social Services !!
- Devon Link Up Learning [illegible]

Existing work: Children's Centre (Vernon & Lucy O'Loughlin)

- Low income
 - EDDC – Homemaker
 - Food Banks
 - Free School meal

- Prioritised work by Children's Centres
- Community Assets
 - Wider use of facilities/sharing of children's & youth service buildings/hospitals
- Learning Skills aspirations
 - PH Nursing within C C – supporting C C – excel in providing informal learning
- Older people/intergenerational
 - Honiton Health and Care team
 - Memory café
 - Acorns [?]
 - Clinical Commissioning Group
- Community, Connectedness, Communication
 - Town Council