



VEHICLE INSPECTION REPORT PRIVATE HIRE VEHICLES

* BEFORE COMPLETION, PLEASE READ NOTES OVERLEAF

Make		Model		Reg.No.			Plate No.				
Rec. Mileage		Date		Petrol/Diesel			cc				
Testable item	Pass	Fail	Adv S	Testable item	Pass	Fail	Adv S	Testable item	Pass	Fail	Adv S
Driver's seat and back rest				O/S/R wheel security/condition				O/S/F wheel bearing condition	●		
Note recorded miles of speedo				O/S fuel cap				O/S/F drive shaft/CV joint	●		
Front passenger seat/back rest				O/S/R shock absorber				O/S/F suspension cond/security	●		
Both doors/internal security				Rear tail gate/boot/door security				N/S/F tyre wall/fit/tread	●		
Steering wheel/mechanism/condition				Rear floor/belt mtgs/shock abs.mtgs				N/S/F wheel condition	●		
Power Steering (if fitted) ◆				Tail lights condition/operation				N/S/F wheel bearing condition	●		
Servo operation (if fitted) ◆				Stop/fog lights condition/operation				N/S/F drive shaft/CV joint	●		
Footbrake operation/condition				Indicators condition/operation rate				N/S/F suspension cond/security	●		
ABS system warning light (if fitted)				Hazard warning operation/rate				Lock to lock checks (turn plates)			
Handbrake operation/condition				Number plate lights and reflectors				Suspension check-Shake O/S wheel			
Light switches/warning lights				Number plate condition/spacing				Suspension check-Shake N/S wheel			
Screen wipers/washers operation				Private Hire plate-exterior *				O/S/R tyre wall/fit/tread	●		
Windscreen condition/vision				Exterior advertising *				O/S/R wheel condition	●		
Horn control/operation				N/S/R s/absorber & body damage				O/S/R wheel bearing condition	●		
Belt Requirements front/3 rear *				N/S fuel cap				O/S/R drive shaft/CV joint	●		
Belt condition/operation/anchorage				N/S/R tyre wall/size/valve fit				O/S/R suspension cond/security	●		
Interior Light				N/S/R wheel security/condition				N/S/R tyre wall/fit/tread	●		
Door catches/door/window *				N/S/R door security/rear back rest				N/S/R wheel condition	●		
Fire extinguisher *				N/S/R out-in sills/floor/belt mountngs				N/S/R wheel bearing condition	●		
Excise licence – current				N/S/F door security/ext.mirror				N/S/R drive shaft/CV joint	●		
Foot pedal rubbers				N/S/F out-in sills/floor/belt mountngs				N/S/R suspension cond/security	●		
First Aid Kit *				N/S repeater lamp condition (if fitted)				O/S/F brake components cond/leak ◆■			
Vehicle interior including boot *				N/S/F tyre wall/size/valve fit				Front chassis members/suspension			
Private Hire No. Interior badge *				Ball joint/wheel security/condition				N/S/F brake components cond/leak ◆■			
Meter operation				N/S wiper blade cond/screen cond				Mid chassis members/suspension			
Tariff card *				N/S/F shock absorber				O/S structure/pipes/cables/hoses ◆■			
Vehicle exterior .inc.cleanliness *				Under bonnet brake system/mtgs.				O/S/R brake components con/leak ◆■			
Roof Sign -				Pipes/hoses/mastr cylinder/servo ◆				R/chassis members/susp/tank/carrier			
Number plate condition/spacing				Handbrake mechanism				N/S/R brake components cond/leak ◆■			
Side-H/lamp type/condition/operation				Suspension mounts/cond/corrosion				N/S structure/pipes/cables/hoses ◆■			
Indicators condition/operation/rate				Battery security/VIN No.				Exhaust cond/leaks/prop shaft ◆			
Hazard warning operation/rate				Fuel system leakage ◆				H/brake mechanism/linkage/cables ◆			
Headlamp condition/aim (use equip)				Exhaust system leaks ◆				O/S/F footbrake perform. check ◆			
O/S/F s/absorber & body damage				Servo vacuum hose (if fitted) ◆				N/S/F footbrake perform. check ◆			
O/S/F tyre wall/size/valve fit				PAS pump drive pipes(if fitted) ◆				Both front brake balance check ◆			
Ball joint/wheel security/condition				Diesel pump-pipes-cambelt-oil level				Handbrake O/S perform. check ◆			
O/S wiper blade cond/screen cond				Steering components (rock str wheel)				Handbrake N/S perform. check ◆			
O/S repeater lamp condition (if fitted)				Repeat & check from under vehicle				O/S/R footbrake perform. check ◆			
O/S/F door security/ext. mirror				Str box rack condition/wear/mtgs				N/S/R footbrake perform. check ◆			
O/S/F out-in sills/floor/belt mountings				Ball joints condition/wear/play				Both rear brakes comparison check ◆			
O/S/R door security/rear back rest				Track rods-steer arm cond/security				Exhaust emission (last or first) ◆			
O/S/R out-in sills/floor/belt mountings				O/S/F tyre wall/fit/tread	●						

◆ ENGINE RUNNING	■ FOOTBRAKE APPLIED	● JACKING BEAM IN USE	READINGS OBTAINED			
Tester's Signature:			CO% TEST 1	FRONT	NEAR SIDE	OFF SIDE
				REAR	NEAR SIDE	OFF SIDE
			CO% TEST 2	PARK	NEAR SIDE	OFF SIDE
					HC	

THE EXAMINER SHOULD NOTE THAT THE VEHICLE MUST PASS TO M.O.T. STANDARD IN ADDITION TO THE OTHER ITEMS LISTED ON THIS INSPECTION REPORT

*NOTES FOR GUIDANCE

- Saloon and hatchbacks must be fitted with 3 rear seatbelts. People carriers etc must have a belt for every seat.
- The vehicle should have 4 doors and boot or rear tailgate. All doors and windows should work correctly.
- The fire extinguisher should be readily available for use in emergency and of a suitable type.
- The First Aid Kit should contain suitable items for use by drivers.
- The body interior including the boot should be in a clean condition with the seats and floor properly covered and maintained fit for public service.
- The body exterior should be free from damage and in a clean condition.
- The vehicle exterior should be free from damage and in clean condition. No use shall be made of the words "Taxi", "Cab", "Kab" or any phonetically or visually similar words or names on the vehicle.
- The Private Hire plate must be fixed to the **outside** rear of the vehicle on, above or below the bumper and must not be defaced or illegible

Advertising is allowed on the front doors only. Maximum size must not exceed 70cm x 35cm. No use shall be made of the words "Taxi", "Cab", "Kab" or any phonetically or visually similar words or names on the vehicle.

NB 'No Smoking' signs should be displayed to comply with The Health Act (2006).

MOT EXPIRY DATE (Note: all Private Hire vehicles over 36 months old must have a current MOT)	Certificate No.	Date of Issue
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**FOR OTHER ADVICE PLEASE TELEPHONE EAST DEVON DISTRICT COUNCIL LICENSING OFFICE
ON 01404 515616**

CERTIFICATE

I HEREBY CERTIFY that I am an authorised Department of Transport Tester/Inspector and I have carried out the various examinations of the vehicle schedule overleaf and found the vehicle to be safe, comfortable and in sound mechanical condition.

I have also checked the fare meter over the prescribed distances as shown in the table of fares.

Signed*:	Date:
<i>*Authorised to sign Department of Transport Test Certificates</i>	
Name in BLOCK CAPITALS	Vehicle Testing Station No:
Name of Garage	AUTHENTICATION STAMP
Telephone No:	