

EAST DEVON DISTRICT COUNCIL

Forward Plan of Key Decisions - For the 4-month period: 1 Sept 2023 to 31 December 2023

This plan contains all the Key Decisions that the Council's Cabinet expects to make during the 4-month period referred to above. The plan is rolled forward every month.

Key Decisions are defined by law as "an executive decision which is likely: –

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Council's area."

In accordance with section 9Q of the Local Government Act 2000, in determining the meaning of "significant" in (a) and (b) above regard shall be had to any guidance for the time being issued by the Secretary of State.

A public notice period of 28 clear days is required when a Key Decision is to be taken by the Council's Cabinet even if the meeting is wholly or partly to be in private.

The Cabinet may only take Key Decisions in accordance with the requirements of the Executive Procedure Rules set out in Part 4 of the Constitution and the Local Authorities (Executive Arrangements) (Meetings and Access to information) (England) Regulations 2012. A minute of each Key Decision is published within 2 days of it having been made. This is available for public inspection on the Council's website <http://www.eastdevon.gov.uk>, and at the Council Offices, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton. The law and the Council's constitution permit urgent Key Decisions to be made without 28 clear days' notice of the proposed decisions having been published provided certain procedures are followed. A decision notice will be published for these in exactly the same way.

This plan also identifies Key Decisions which are to be considered in the private part of the meeting (Part B) and the reason why. Any written representations that a particular decision should be moved to the public part of the meeting (Part A) should be sent to the Democratic Services Team (address as above) as soon as possible. **Members of the public have the opportunity to speak on the relevant decision at the meeting in accordance with the Council's public speaking rules.**

Obtaining documents

Committee reports in respect of Key Decisions include links to the relevant background documents. If a printed copy of all or part of any report or background document is required, please contact Democratic Services (address as above) or by calling 01395 517546.

| Key Decision | Portfolio (Lead Officer) | Documents to be considered before Cabinet take decision | Whether other documents will be considered before decision taken [Y/N] | Other meetings where matter is to be debated / considered | Date of Cabinet meeting | Part A = Public meeting Part B = private meeting [with reasons] |
|--|--|--|---|--|------------------------------------|---|
| Beach Amenity Management Plan | Assistant Director StreetScene | | | | 6 September 2023 | Part A |
| Place and Prosperity Fund Framework | Assistant Director Place, Assets and Commercialisation | Place and Prosperity Framework report and associated | N | Overview Committee 20 July 23 | 6 September 2023 | Part A |
| Phase 4 Low Carbon Skills Fund | Assistant Directors - Environmental Health and Place, Assets and Commercialisation | | | | 6 September 2023 | Part A |
| Local Authority Housing Fund – Afghan Refugee Resettlement | Assistant Director Housing | | | | 6 September 2023 | Part A |
| Seaton Jurassic | Assistant Director Place, Assets and Commercialisation | | | | 6 September 2023 | Part A |

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|--|---|--|---|--|------------------------------------|---|
| Nature Recovery Declaration for East Devon | Assistant Director Countryside and Leisure | | | | 6 September 2023 | Part A |
| Towards Zero Carbon Development in the West End: Interconnector Project | Assistant Director Growth, Development and Prosperity | | | | 4 October 2023 | Part B |
| Recycling & Waste Contract 3-year extension proposal | Assistant Director StreetScene | | | | 4 October 2023 | Part B |
| StreetScene Public Bin Review | Assistant Director StreetScene | | | | 4 October 2023 | Part A |
| Annual Homelessness Update, update regarding proposed cuts to Devon County Council Homelessness Budget | Assistant Director Housing | | | | 4 October 2023 | Part A |

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|---|---|--|---|--|------------------------------------|---|
| Review of the Home Safeguard Service | Assistant Director Housing | | | | 4 October 2023 | Part A |
| Future delivery of the Housing Task Force | Assistant Director Housing | | | | 4 October 2023 | Part A |
| Council Tax – Local Discount for Care Leavers | Assistant Director Revenues, Benefits and CSC | | | Devon Chief Executives and Leaders | 4 October 2023 | Part A |
| Housing Benefit – Modified Scheme | Assistant Director Revenues, Benefits and CSC | | N | | 4 October 2023 | Part A |
| Approval of Homelessness and Rough and Sleeper Strategy 2024-2028 | Assistant Director Housing | | | | 29 November 2023 | Part A |

Members of the public who wish to make any representations or comments concerning any of the Key Decisions referred to in this Forward Plan may do so by writing to the Leader of the Council c/o Democratic Services (as above).

August 2023