

Ref: GA012

East Devon District Council

APPLICATION FOR THE CONVERSION OR NEW GRANT/CHANGE OF NAME OF AN UNLICENSED FAMILY ENTERTAINMENT CENTRE GAMING MACHINE PERMIT (FOR USE BY OCCUPIERS/PROPOSED OCCUPIERS OF PREMISES INTENDED TO BE USED BY THE APPLICANT AS UNLICENSED FAMILY ENTERTAINMENT CENTRES)

Please refer to guidance notes at the back of this form before completing.

SECTION A – What do you want to do?	
1. Please indicate what you would like to do:	
(a) Apply to convert an existing Section 34 permit issued under the Gaming Act 1968, into an unlicensed family entertainment centre gaming machine permit (If you choose this option then please complete sections B, D and E)	<input type="checkbox"/>
(b) Apply for a new unlicensed family entertainment centre gaming machine permit (If you choose this option then please complete sections B, D and E)	<input type="checkbox"/>
(c) Request that the licensing authority changes the name on the permit due to the existing permit holder's change of name or wish to be known by another name. (If you choose this option then please complete sections C, D and E)	<input type="checkbox"/>

SECTION B – Application for grant (includes both new and conversion applications)	
2. Do you have an existing Section 34 permit issued under the Gaming Act 1968?	YES/ NO
If 'yes' the permit should be enclosed.* Existing Section 34 permit enclosed.	<input type="checkbox"/>
3. Are you aware of any premises licence, issued under the Gambling Act 2005, which exists in relation to the premises to which this application relates?	YES/ NO
If 'yes' please provide details (e.g. premises licence reference number).	Number

SECTION C – Change of Name	
4. Do you have an existing Section 34 permit issued under the Gaming Act 1968?	YES/ NO
5. What is the reference (e.g. number) of the existing permit?	
6. What name change is requested by the permit holder?	
7. Why is this change of name being requested? (see guidance note 8)	

* Please keep a copy of your existing permit on the premises to which it relates.

**APPLICATION FOR THE GRANT/CHANGE OF NAME OF AN
UNLICENSED FAMILY ENTERTAINMENT CENTRE GAMING MACHINE PERMIT
(FOR USE BY OCCUPIERS/PROPOSED OCCUPIERS OF PREMISES INTENDED TO BE
USED BY THE APPLICANT AS UNLICENSED FAMILY ENTERTAINMENT CENTRES)**

SECTION D – General Information	
8.	Name of Premises
9.	Address of Premises
10.	Telephone number of premises
11.	Name of Applicant
12.	Address of Applicant
13.	Telephone number (daytime) of applicant
14.	E-mail address of applicant
15.	Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant

SECTION E – Fee and Signature(s)	
I enclose a sum of £ (cheques should be made payable to East Devon District Council)	<input type="checkbox"/>
I confirm that I occupy/propose to occupy the premises to which this application relates.	<input type="checkbox"/>
I confirm that I am 18 years of age or older.	<input type="checkbox"/>
Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.	
Signature (by or on behalf of applicant/permit holder)	DATE
Print Name:	

**APPLICATION FOR THE GRANT/CHANGE OF NAME OF AN UNLICENSED FAMILY ENTERTAINMENT CENTRE GAMING MACHINE PERMIT
(FOR USE BY OCCUPIERS/PROPOSED OCCUPIERS OF PREMISES INTENDED TO BE USED BY THE APPLICANT AS UNLICENSED FAMILY ENTERTAINMENT CENTRES)**

Guidance Notes

1. This form is to be used for an application for a grant (or to request a change of name) of an unlicensed family entertainment centre gaming machine permit under the Gambling Act 2005 Section 247 and Schedule 10. **This form can be used for both new applications and for applications to convert an existing Section 34 permit** under the Gaming Act 1968 in accordance with the Gambling Act 2005 Statutory Instrument 2006 / 3272.
2. An unlicensed family entertainment centre is entitled to provide an unlimited number of category D gaming machines available for use on the premises. Category D gaming machines are defined in the Gambling Act 2005 Statutory Instrument . . . as . . . Category C (adult) gaming machines CANNOT be made available for use and thus there will be no 'designated adult areas' required at the premises.
3. The permits duration is 10 years. A renewal application must be made 2-6 months before the expiry date of the permit (Schedule 10 paragraph 18 Gambling Act 2005).
4. The **fee** for a **new** application for grant is **£300**.
The **fee** for the **conversion** of an existing Section 34 Gaming Act 1968 permit is **£100**.
The **fee** for a **change of name** is **£25**.
5. Applicants should be aware that this Licensing Authority has published a 'Statement of Principles' (Statement of Licensing Policy) under Section 25 of the Gambling Act 2005 and the applicant should refer to Part C of the document before making their application. The Statement of Licensing Policy is available via the District Council's website or via a request made to the contact details provided at the top of this form.
6. This licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonably practicable after that decision to grant / refuse has been made.
7. If an application has been made to convert an existing Section 34 Gaming Act 1968 permit before 31 July 2007, then the applicant can assume that, even where a decision has not been formally made by this licensing authority, his/her application is to be treated as granted from September 2007. Following this, a permit must be provided by this authority as soon as reasonably practicable.
8. These permits cannot be transferred. Change of name is only permitted where the permit holder changes his/her name or wishes to be known by another name (Schedule 10 paragraph 11(2)).

For Official Use Only

Date of Receipt		Date of Receipt of Fee	
Name of member of staff who received application		Signature of staff who received application	
Application accepted		Application Returned	