COMMUNITY RIGHT TO BID

NOMINATION FORM

This Nomination Form is for groups interested in nominating an asset for inclusion on the list of assets of community value.

Under the terms of the Localism Act 2011, all Nominations under the Community Right to Bid must be provided in writing. The Regulations accompanying the Act specify the information required in a Nomination, so it is important that you answer all the questions in this form as fully as possible, and provide additional information where appropriate. Nominations may be made before or after a property is put on the market; however the added protection involved in the Community Right to Bid only happens once an asset has been listed.

**Part A: INFORMATION ABOUT THE ASSET**

**1. Identification of the Asset.**

To help us identify the asset being nominated please provide as much information as possible:

|  |  |
| --- | --- |
| Type of Asset | Please circle. Building Land |
| Name of the Asset and its proposed boundaries[By reference to a plan] | For example, Name of the building? |
| Address |  |
| Any further information | For example, details of any additional information that you have supplied which will help us identify the asset. |

**2. Asset Owners**

Please provide details about the existing occupants (if relevant) and names and current or last known address of all those holding a freehold or leasehold estate in the asset

|  |
| --- |
| Occupant / Freeholder / Leaseholder #1 |
| Name (s) |  |
| Connection to the Asset | Please CircleOccupant Freeholder Leaseholder |
| Address |  |
| Phone Number |  |
| Email |  |
| Occupant / Freeholder / Leaseholder #2 |
| Name (s) |  |
| Connection to the Asset | Please CircleOccupant Freeholder Leaseholder |
| Address |  |
| Phone Number |  |
| Email |  |

**3. Community Value**

Under the Community Right to Bid regulations, an asset is of community value if in the opinion of the Council:

* It is at least partly within the local authority’s area
* A main use (i.e. not ancillary) is to further the social wellbeing or social interests of the local community and could realistically; do so in the future, or has been so used in the recent past and could realistically be brought into such use. within the next 5 years

Please provide reasons below why the asset you have identified qualifies as an asset of community value. You should include an outline of how continued or proposed community use would be viable.

|  |
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|  |

Please include, attach or provide links to any relevant supporting information.

**PART B: INFORMATION ABOUT YOUR ORGANISATION**

Nominations can be submitted by community interest organisations with a local connection. Please refer to the Procedure for details of these organisations and what ‘local connection’ means.

Please provide information about the nominating organisation:

|  |  |
| --- | --- |
| Name of organisation |  |
| Type of organisation | For example, Neighbourhood Forums; Parish Councils;Unincorporated bodies; A Charity; Company Limited by Guarantee; Industrial or Provident Society. |
| Proof of eligibility tomake a community nomination | For example, this could include documentation demonstrating the nature of the organisation, who are its members, and in what way it has a local connection and confirmation that surpluses are not being returned to members. |

**PART C: CONTACT DETAILS**

We will need to contact you to respond to your application, please provide contact details for the person who is leading this nomination.

|  |  |
| --- | --- |
| Name |  |
| Address: |  |
| Telephone Number: |  |
| Email address: |  |